AGENDA SMOKY VALLEY LIBRARY DISTRICT BOARD OF TRUSTEES MEETING

Round Mountain Public Library Round Mountain, Nevada Tuesday January 3, 2023 – 5:00 PM

Members:

Rebecca Lim, Chairperson

Sara Keehfuss, Treasurer

Gwenn Snow, Vice-Chairperson

Jamie Grimes, Member

Sara Sweeney, Secretary/Clerk

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

- 1. Call meeting to order -
- 2. GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.
- 3. Approval of Agenda For action
- 4. Reading, correction, and approval of minutes for December 6, 2022 For action
- 5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-

SVLD Statistic's, RMPL Children's report, correspondence:

- b. SVLD Board Reports Comments
- 6. OLD BUSINESS For action

a.

7. NEW BUSINESS – For action

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- 8. FINANCE For action
 - a. Approve and sign expenditures dated for January 3, 2023
 - b. Cash flow
 - c. Audit update
- 9. GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.
- 10. SET DATE AND TIME FOR NEXT MEETING
- 11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office Round Mountain Public Library
83 Hadley Circle 73 Hadley Circle 7 Mineral Street
Round Mountain, NV 89045 Round Mountain, NV 89045 Manhattan, NV 89022

Also, can be found on the Department of Administration website https://notice.nv.gov County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES

SMOKY VALLEY LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

Round Mountain Public Library

Round Mountain, Nevada

Tuesday December 6, 2022-5:00 PM

Members present:

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney - Secretary/Clerk

Sara Keehfuss, Treasurer

Jamie Grimes, Member

Members absent:

Also present:

Jeanne Bleecker, Co-Director, Smoky Valley Library District Andrea Madziarek, Co-Director, Smoky Valley Library District

Amy Madziarek, Children's Wing Department Head, SVLD

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Becky Lim

- 2. General Public Comment: Sara S. said that she said that the Christmas Lights outside library look beautiful.
- 3. Approval agenda Sara K. made a motion to accept the agenda. Jamie seconded. All voted in favor. Motion passed.
- 4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for November 1, 2022, as written. Sara K. seconded. All voted in favor. Motion passed.

5.REPORTS, INFORMATIONAL ITEMS -

- a. Administrative reports SVLD Stats
 - 1.Board read the SVLD report. Jeanne presented report to the board
 - Children's Wing report Amy presented the Children's Wing Report.
- b. SVLD Board Reports Comments
- 1. Furnaces Jeanne reported to the board about the problem we had with the potential fire in the library. It was determined that one of the motors on a furnace in the Children's Wing was getting hot. An employee from RMGC came down and changed a part for us so that we could continue to use it and open the library back up but suggested that we replace the motors on both furnaces. Jeanne ordered two new motors and Mitch will put them in when they arrive. We did contact Marraccini's, and they are coming to inspect and do any maintenance needed, that Mitch cannot do.
- 6. OLD BUSINESS-- For action
- a Database created by Anthony Grimes Sara S made a motion to continue just hosting the database on the museum computer as it is now. Gwenn seconded the motion. All voted in favor. Motion passed.
- 7. NEW BUSINESS- For action
- a. Minimum Public Standards The board read over the Minimum Public Standards for Nevada. Gwenn made a motion to accept the Minimum Public Standards for Nevada as presented. Sara S. seconded the motion. All voted in favor. Motion passed.
- b. Interlibrary Loan Policy Agreement Sara K. made a motion to accept the Interlibrary Laon agreement as presented. Jamie seconded the motion. All voted in favor. Motion passed.

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting

- c. Library Closure Jeanne asked the board if we could close at 5:00 PM Monday December 12, 2022, for the annual staff Christmas party. Gwenn made a motion to close the library at 5:00 PM on December 12, 2022, for the annual staff Christmas party. Sara S. seconded the motion. All voted in favor. Motion carried.
- 8. FINANCE For action
 - a. Expenditures –Sara K made a motion to accept expenditures dated 12-6-2022. Jamie seconded. All voted in favor. Motion passed.
 - b. Cash Flow Board reviewed cash flow that Jeanne presented.
 - c. Audit report Jeanne reported to the board that we did receive a phone call from the auditor's office stating that our annual audit will be late. They did send a letter and Jeanne signed it and sent it to the State of Nevada Department of taxation and it was accepted.
- 9. General Public Comment (second) -
- 10. Set date and time of next meeting the next meeting was set for January 3, 2023, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM
- 11. ADJOURN Sara S. made a motion to adjourn at 5:30 PM.

Date approved	Sara Sweeney - Secretary/Clerk	

Smoky Valley Library District

www.svid.net

Round Mountain Public Library P.O. Box 1428 Round Mountain, Nevada, 89045 (775) 377-2215 Fax (775)-377-2699 Manhattan Public Library P.O. Box 95 Manhattan, Nevada, 89022 (775) 487-2623

SVLD MONTHLY REPORT FOR NOVEMBER 2022

Materials Added:

Category	RMPL	MPL.	TOTAL	Total Materials	Circulations
Adults	9	3	12	12,549	149
Kids	68	0	68	15,125	1,365
Entertainment	21	5	26	19,023	460
eBooks	15	0	15	2,446	15
eAudio	11	0	11	2,209	72
Databases	0	0	70	70	383
Computer	0	0	15	15	78
GRAND TOTAL	124	8	217	51,437	2522
	55451				
4.47 %	RMPL	MPL	TOTAL		
Visits	2,266	134	2,400		
Wi-Fi	563	95	658		
Meeting Room	24	0	24		
Hours Open	180	95	275		
Museum Visits	-	1	1		
Patron Cards	9	1	_ 10		
Website Visits	418			Revenues:	
Volunteer Hours	5			Fax	\$ 41.00
Notaries	43			Fines	\$ 139.69
Tutoring	18			Copies	\$ 72.15
Proctoring	-			Donations	\$ 236.95
ILL	-			Misc.	\$ 205.62
AR Testing / STAR	257			GRAND TOTAL:	\$ 695.41
Reference ?	19				
Material Requests	22				
Locker Usage	-				

PROGRAMS:

Name	Offered	Attendance
Preschool 3-Year Old	12	58
Preschool 4-Year Old	12	56
	TOTAL:	114

Round Mountain Public Library

Children's Wing Report

December 2022

Tutoring		11	
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Volunteers: 2 (15 hours)

New patrons: 2

Classes offered 2 times:

Ages 0-5: 22

Class offered 6 times:

Ages 6-11: 112

AR tests: 194

Star tests: 2

Christmas Party: 72

Table top: Ages 0-5: 19

Ages 6-11: 23

Total: 42

Banners: 41 personal, 5 school, 2 library, 11 4-H 59 total

STEM offered 1 time:

Ages: 0-5: 1

STEM offered 3 times:

Ages 6-11: 14

Spanish offered 1 time:

Ages 6-11:6

Total: 6

Storytime offered 1 time:

Ages 0-5: 5

Total: 5

Our next display will be Festivals Around the World which will tie into our Summer Reading Program "All together now".

We have a total of \$4,179.61 in scholastic dollars, this will be used for purchasing prizes for SRP.

SMOKY VALLEY LIBRARY DISTRICT PO BOX 1428 ROUND MOUNTAIN, NV 89045 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON CAPITAL SERVICES,	12/6/2022	11X6-3YQH-4W6T	\$136.74	Movies
AMAZON CAPITAL SERVICES,	12/7/2022	13X3-D97K-6J4L	\$19.63	Movies
AMAZON CAPITAL SERVICES,	12/7/2022	19DF-3RFV-447Y	\$41.98	Building Maint
AMAZON CAPITAL SERVICES,	12/7/2022	1NM3-YV4K-9WTR	\$18.99	Kids Books
AMAZON CAPITAL SERVICES,	12/7/2022	1QHH-3WMW-3KN6	\$27.90	Building Maint
AMAZON CAPITAL SERVICES,	12/7/2022	1QJC-QXT3-4MRT	\$14.99	Adult Books
AMAZON CAPITAL SERVICES,	12/7/2022	1YLX-HH6D-7TQN	\$32.86	Adult Books
AMAZON CAPITAL SERVICES,	12/8/2022	1RT6-LDM7-3M13	\$9.96	Movies
AMAZON CAPITAL SERVICES,	12/8/2022	1TC7-RJQT-3HT7	\$67.66	Movies
AMAZON CAPITAL SERVICES,	12/8/2022	1WDG-939W-34NY	\$22.78	Movies
AMAZON CAPITAL SERVICES,	12/8/2022	1GP7-6HMG-RCMV	\$26.99	Office - Printing
AMAZON CAPITAL SERVICES,	12/12/2022	13QP-3WJC-37RX	(\$13.48)	Kids Books
AMAZON CAPITAL SERVICES,	12/12/2022	173T-LM7X-41JX	\$22.39	Movies
AMAZON CAPITAL SERVICES,	12/12/2022	17NF-GH3V-1DW3	\$25.78	Kids Books
AMAZON CAPITAL SERVICES,	12/16/2022	14RL-VWMP-M4MW	\$65.65	Movies
AMAZON CAPITAL SERVICES,	12/17/2022	1MWC-GJV4-TJVM	\$14.30	Kids Books
AMAZON CAPITAL SERVICES,	12/17/2022	1RTX-1QW3-N6LN	\$32.99	Kids Books
AMAZON CAPITAL SERVICES,	12/19/2022	17VD-HP4R-97MN	\$15.80	Kids Books
AMAZON CAPITAL SERVICES,	12/19/2022	19TR-JKCR-CG1W	\$37.95	Movies
AMAZON CAPITAL SERVICES,	12/20/2022	1HYH-W99P-N9C6	\$32.95	Movies
AT&T	11/28/2022	AT&T Dec 22	\$57.72	Phone, Fax RMPL
NV ENERGY	12/3/2022	379561 Nov 22	\$924.19	Power MPL
NV ENERGY	12/14/2022	378178 Nov 22	\$548.70	Power RMPL
SUBURBAN PROPANE	12/8/2022	Suburban Dec 2022	\$4,828.52	Propane RMPL

AMOUNT

\$7,013.94

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
MARRACCINI PLUMBING	12/12/2022	77866	\$850.00	Building Maint

 NEW INVOICE TOTAL:
 \$850.00

 PRE-APPROVED TOTAL:
 \$7,013.94

 GRAND TOTAL:
 \$7,863.94

Rebecca Lim, Chairperson	
Gwenn Snow, Vice-Chairperson	Sara Keehfuss, Treasurer
	Jamie Grimes, Member
Sara Sweeney, Secretary/Clerk	

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8	6,000	5,000	16,000	500	8,000	12,250	1,000	20,000	20,000	5,000	•	500	500	250	2,000	21,000	126,000	330,000	675,000	1,020,412	BUDGET Re	
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5,000	6,000	5,000	16,000	469	8,000	11,125	1,000	18,061	17,465	3,428	•	500	378	250	1,851	14,238	94,991	208,574	444,147	689,053	maining	

giRevObj 12/21/2022 10:11AM Periods: 5 through 5

Revenue by Object Report

Page: 2

Nye County, Nevada 11/1/2022 through 11/30/2022

Grand Totals

Grand Totals	4900 OTHER FINANCING SOURCES 4990 INTERFUND SERVICES 4989 OTHER MISCELLANEOUS Total OTHER FINANCING SOURCES	4800 OTHER 4801 INTEREST 4802 UNREALIZED INVESTMENT GAIN/LOSS 4855 OTHER REVENUE 4860 DONATIONS Total OTHER	4500 FINES 4501 FINES & FORFEITURES Total FINES 4700 MISCELLANEOUS 4799 MISCELLANEOUS REVENUE Total MISCELLANEOUS	4300 INTERGOVERNMENT 4304 CONSOLIDATED TAX 4311 SCHOOL DISTRICT 4380 GRANT REVENUE Total INTERGOVERNMENT	4100 PROPERTYTAX 4101 REAL PROPERTYTAX 4102 PERSONAL PROPERTYTAX 4104 NET PROCEEDS 4105 CENTRALLY ASSESSED Total PROPERTYTAX	Object/Title
1,446,412.00	0.00 425,000.00 425,000.00	0.00 0.00 1,000.00 1,000.00 2,000.00	500.00 500.00 500.00 500.00	49,605.00 17,500.00 6,000.00 73,105.00	775,187.00 100,000.00 70,120.00 0.00 945,307.00	Adjusted Estimate
1,051.33	0.00 0.00	542.91 -9,837.37 0.00 0.00 -9,294.46	0.00 0.00 0.00	4,155.51 0.00 0.00 4,155.51	573.85 366.51 0.00 5,249.92 6,190.28	Revenues
331,358.68	0.00 0.00	1,433.69 -14,831.39 1,105.85 331.80 -11,960.05	611.50 611.50 2,126.90 2,126.90	11,713.85 0.00 8,441.00 20,154.85	303,658.67 6,256.61 0.00 10,510.20 320,425.48	Year-to-date Revenues
1,115,053.32	0.00 425,000.00 425,000.00	-1,433.69 14,831.39 -105.85 688.20 13,960.05	-111.50 -111.50 -1,626.90 -1,626.90	37,891.15 17,500.00 -2,441.00 52,950.15	471,528.33 93,743.39 70,120.00 -10,510.20 624,881.52	Balance
22.91	0.00	0.00 0.00 110.59 33.18	122.30 122.30 425.38 425.38	23.61 0.00 140.68 27.57	39.17 6.26 0.00 0.00 33.90	Prct Rcvd

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