

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday October 4, 2022 – 5:00 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Jamie Grimes, Member
 Sara Sweeney, Secretary/Clerk

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

1. Call meeting to order –
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for September 6, 2022 - For action
5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-
 SVLD Statistic's, RMPL Children's report, correspondence: appointment letter to SVLD Board for Jamie Grimes, letter from Synchrony Bank concerning business line of credit ending and info concerning collection development grant
 - b. SVLD Board Reports – Comments
6. OLD BUSINESS - For action
 - a.
7. NEW BUSINESS – For action
 - a. Discussion and possible decision concerning hosting database created by Anthony Grimes on the library website or another server outside of library district
8. FINANCE – For action
 - a. Approve and sign expenditures dated for October 4, 2022
 - b. Cash flow
 - c. Audit update
 - d. Update on the preauthorization letter
 - e. Preauthorization discussion and decision for Amazon payments
9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on

an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Manhattan Public Library
Manhattan, Nevada**

Tuesday September 6, 2022– 5:30 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney – Secretary/Clerk

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Wing Department Head, SVLD
Phyllis Cook, Manhattan Public Library
Anthony Grimes, Manhattan Public Library

Members of the public: Jamie Grimes, JoAnn Bretz, Sean Kelley, Christopher Vondippe

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:35 PM by Becky Lim

2. General Public Comment: JoAnn Bretz- addressed the board with comments on how much the library means to the Manhattan Community and that she herself personally loves the library and all it offers to their small town.

Anthony Grimes – Anthony told the board that he has been working on a database for several years that is an informational database for people that lived or lives in the Manhattan area. He says he wants to make it searchable to the public by having it loaded on a sever in California. He says it runs on an Apache server platform. Becky asked if we can put this on the next agenda to discuss.

3. Approval agenda – Sara K. made a motion to accept the agenda. Gwenn seconded. All voted in favor. Motion passed.

4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for August 2, 2022, as written. Sara K. seconded. All voted in favor. Motion passed.

5.REPORTS, INFORMATIONAL ITEMS –

a. Administrative reports – SVLD Stats –

1.Gwenn asked about the locker usage. Jeanne clarified that the number in report was for July. There were no usages in August. Board read through rest of the report.

2. Children's Wing report – Amy reported that in house programs are being attended well That almost all the elementary teachers are now using the AR program for testing. We tested all grades on the Star test to show the teachers the kids reading levels. Amy reported that each week she sends the testing results to each teacher for the class. We will be doing Harvest Festival October 22, 2022. We will only be helping the town with the Haunted House we will not host our own.

b. SVLD Board Reports – Comments

1. Nothing from the board currently.

6. OLD BUSINESS– For action

a

7. NEW BUSINESS– For action

a.

8. FINANCE – For action

a. Expenditures – Jeanne told the board that the cost of helium has went up tremendously and so we had to raise the prices of our balloons. Sara K. asked if we get NV Grant this year will we be using it again for eAudio and eBooks. Jeanne said, "Yes". Sara K. made a motion to accept expenditures dated 9-6-2022. Sara S. seconded. All voted in favor. Motion passed.

b. Cash Flow – Board looked over cash flow. Jeanne talked about the interest lost and the fact that we only received 40% of the net proceeds and how all these things are affecting the Library District this year. She told the board that she has not yet received any revenues this fiscal year.

9. General Public Comment – (second) – Sean Kelley – addressed the board with good comments about the Manhattan Library and what it means to the community. He appreciates how hard that staff works to get materials when requested, he loves that coffee clutch that Phyllis started it gives that community something to do and to catch up with each other. He wanted the board to know that the staff at MPL goes above and beyond for their community. Christopher Vondippe – he wanted to the board to know that he has been in this area for over 40 years and how very proud he is of the library. He feels the dedication that Phyllis and Tony give is above and beyond. He said that the people of Manhattan's lives are much better because of their service.

Anthony Grimes – He asked that board to please consider looking into StarLink for the Library. There service seems to be much better and upload and download speeds are faster. He mentioned that many people in Manhattan have switched from HughesNet to StarLink. He said he understands that they offer a business platform, but also knows that it is costly to setup. Sara K. said that she has StarLink for her home and it works OK, she will investigate the business option for the library.

Andrea wanted to let the board know that Preschool started today, it went well for the first day, but that she will be changing the set up a little bit.

10. Set date and time of next meeting – the next meeting was set for October 4, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:30 PM

11. ADJOURN – Sara S. made a motion to adjourn at 6:10 PM.

Date approved

Sara Sweeney - Secretary/Clerk

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
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 Manhattan, Nevada, 89022
 (775) 487-2623

SVLD MONTHLY REPORT FOR AUGUST 2022

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	31	7	38	12,469	231
Kids	89	0	89	14,984	1,324
Entertainment	11	15	26	19,099	707
eBooks	0	0	0	2,464	28
eAudio	0	0	0	2,194	71
Databases	0	0	56	56	507
Computer	0	0	15	15	95
GRAND TOTAL	131	22	224	51,281	2963

	RMPL	MPL	TOTAL
Visits	3,456	184	3,640
Wi-Fi	734	77	811
Meeting Room	23	0	23
Hours Open	230	119	349
Museum Visits	-	23	23
Patron Cards	6	0	6

Website Visits	470
Volunteer Hours	-
Notaries	58
Tutoring	43
Proctoring	1
ILL	-
AR Testing / STAR	314
Reference ?	26
Material Requests	32
Locker Usage	-

Revenues:	
Fax	\$ 64.00
Fines	\$ 139.90
Copies	\$ 393.95
Donations	\$ 273.70
Misc.	\$ 448.30
GRAND TOTAL:	\$ 1,319.85

Round Mountain Public Library

Children's Wing Report

September 2022

Tutoring: 29

Classes offered 17 times:

Ages 6-11: 338

AR tests: 221

Table top: Ages 0-5: 20

Ages 6-11: 44

Ages 12-18: 11

Ages 19+: 1

Total: 76

Banners: 20

STEM offered 11 times:

Ages 6-11: 55

Ages 12-18: 12

Total: 67

Spanish offered 5 times:

Ages 6-11: 24

19+: 1

Total: 25

Storytime offered 5 times:

Ages 0-5: 6

Ages 6-11: 27

Total: 33

Harvest Festival is planned for Saturday, October 22nd. We will have a costume Parade, a Photo Contest, Guess how many candies in the jar and a Pumpkin Patch. We have already ordered and received the prizes for the Costume Parade, the winners will be drawn through a raffle, this will not be a judged event.

The Scholastic Book Fair is scheduled for Monday, October 17th – Saturday, October 22nd.

The Christmas display this year is "Looney Tune Christmas."

**OFFICE OF THE NYE COUNTY CLERK
MARK F. KAMPF**

Tonopah Office
Nye County Courthouse
P.O. Box 1031
101 Radar Road
Tonopah, Nevada 89049
Phone (775) 482-8127
Fax (775) 482-8133



Pahrump Office
Government Complex
1520 East Basin Avenue
Pahrump, Nevada 89060
Phone (775) 751-7040
Fax (775) 751-7047

September 7, 2022

Smoky Valley Library Board Members
P.O. 1428
Round Mountain, NV 89045

RE: APPOINTMENT TO THE SMOKY VALLEY LIBRARY

Dear Board Members,

At the September 7, 2022, meeting of the Nye County Board of Commissioners, the Board approved the appointment of Jamie Grimes to the Smoky Valley Library.

If you require additional information or have any questions, please feel free to contact me at (775) 482-7318.

Regards,

Lisa Westerlund
Nye County Deputy Clerk, Tonopah

Cc: file

Synchrony Bank
P.O. Box 965055
Orlando, FL 32896-5055
1-866-634-8381

39592
R308

September 7, 2022

SMOKY VALLEY LIBRARY DISTRICT
ATTN: JEANNE BLEECKER
PO BOX 1428
ROUND MTN NV 89045-1428



Dear Commercial Customer,

Thank you for being a loyal Amazon Business Line of Credit by Synchrony customer. Amazon plans to discontinue the Amazon Business Line of Credit program as of January 10, 2023. After January 10, 2023, Amazon.com and Amazon Business will no longer accept the Amazon Business Line of Credit as a method of payment.

During this time, Synchrony customer service will remain available for customers who need to make payments or have questions about their account. If your account has a balance as of January 10, 2023, you will continue to receive statements from Synchrony Bank and will be required to pay your outstanding balance under the terms and conditions in your account agreement. If you have a remaining balance, you will still be able to log in to our account management site to continue servicing your account. Go to www.amazon.com/creditline and click on the **Manage your account online** button. You can also mail your payment to:

Amazon Business Line of Credit
Synchrony Bank/Amazon.com
PO Box 530958
Atlanta, GA 30353-0958

For questions, please contact us at 1-866-634-8381. We appreciated having you as an Amazon Business Line of Credit customer.

Thank you,
Synchrony Bank

Account is owned by Synchrony Bank.
ABLOC1

Steve Sisolak
Governor



Laura E. Freed
Director

Matt Tuma
Deputy Director

Mike Strom
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives and Public Records
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-3339 | www.nsla.nv.gov | Fax: (775) 684-3311

Date: September 12, 2022

To: Jeanne Bleeker, Smoky Valley Library District

From: Mike Strom Division Administrator

Re: 2023 State Public Library Collection Development Funds

Enclosed is the application packet for the FY2023 State Collection Development funds. We invite you to submit your application for your library's award identified by the formula for distribution as outlined in Nevada Revised Statute 378.087. The awarded state funding can be used for the purchase of books, library materials, and computer databases. The money granted cannot supplant, nor cause to be reduced, any other source of funding for the public library.

Smoky Valley Library District will receive an award allocation of **\$8,441** for FY2023. This amount is based on the library's FY 2021 Local Collection Development Expenditures, as submitted through Bibliostat, of **\$163,498**.

The FY2023 funds will be available for distribution beginning October 07, 2022. Your FY2023 application which documents your plan for expenditure of the award must be submitted and approved prior to your receipt of the Grant-in-Aid form. Expenditures can begin after the completely signed GIA is on file. Your Minimum Standards Checklist submitted in early 2022 is on file as approved.

Enclosed are the application form, time schedule, and instructions. The forms are also available on the NSLAPR website at <https://nsla.nv.gov/public-library-toolbox#develop> if you have questions about the State Public Library Collection Development Fund project or the application, please contact Nena Fresia at 775-684-3373 or nenafresia@admin.nv.gov

Sincerely

Mike Strom
Division Administrator

NEVADA PUBLIC LIBRARIES FY 2023 STATE COLLECTION DEVELOPMENT APPLICATION

Library	Smoky Valley Library District	Date	9/27/2022
Address	PO Box 1428	Telephone	775-377-2215
	Round Mountain, NV 89045	E-mail	jeanneb@svld.net

Application is due: Wednesday, September 28, 2022

For Admin Use Only

Eligible: _____ No decrease _____
Amt Granted _____ Project ID _____

FY2023: TITLE: eAudio & eBook Collection Expansion

Brief Description of Project (Use additional sheets if necessary to fully describe project):

We would like to continue to use our collection development funds to grow our electronic media collection.

Need for Project: We have seen a steady increase in the use of our electronic materials, and we would like continue the expansion of these materials to meet our community's needs.

How the Need was determined: We have experienced a drop in our total revenues for this fiscal year. We want to continue to use our development funds judiciously and feel by expanding our electronic materials we will best meet the needs of our community.

Types of Materials to be purchased: We will purchase eAudios and eBooks that will continue to complement and expand our physical collection.

If additional space is needed, please complete on a separate sheet.

Termination for Non-Appropriation. The continuation of this grant is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. Reservation of funds based upon budget reductions is included herein. The granting authority may reduce or terminate this grant, and the grantee waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

Please complete and sign the application; scan and return this copy to Nena Fresia at nenafresia@admin.nv.gov as a PDF once it is signed.

CERTIFICATION

In accepting these funds for collection development, the undersigned agrees and certifies that: 1) they have not supplanted or caused to be reduced any other sources of funding for the public library and 2) narrative reports on the project's progress will be submitted when requested by the State Library.

A Lim
President, Board of Trustees

9/27/22
Date

Jeanne Decker
Library Director

9/27/22
Date

Project Director (if applicable)

Date

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
NV ENERGY	9/3/2022	379561 August 2022	\$36.97	Power MPL
NV ENERGY	9/14/2022	378178 August 2022	\$566.60	Power RMPL
AMOUNT			\$603.57	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	9/10/2022	Amazon October 2022	\$2,400.94	Various
BAKER & TAYLOR INC	9/14/2022	2037005542	\$49.27	Adult Books
DESERT GREEN DISPOSAL &	10/1/2022	5007	\$135.00	Trash Disposal
GENERAL STORE	9/20/2022	03-949248	\$119.96	Movies
MICROMARKETING	9/8/2022	899348	\$17.99	Kids Books
MICROMARKETING	9/22/2022	900321	\$13.59	Adult Books
PENWORTHY COMPANY	9/21/2022	0584646-IN	\$371.74	Kids Books
SMOKY VALLEY HARDWARE	9/14/2022	2209-156030	\$8.58	Building Maint.

NEW INVOICE TOTAL: \$3,117.07
PRE-APPROVED TOTAL: \$603.57
GRAND TOTAL: \$3,720.64

 Rebecca Lim, Chairperson

 Gwenn Snow, Vice-Chairperson

 Sara Sweeney, Secretary/Clerk

 Sara Keehfuss, Treasurer

 Jamie Grimes, Member

Smoky Valley Library District

www.svid.net

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Nye County Finance
PO Box 3999
Tonopah, NV 89049-3999

October 4, 2022

Re: Authorization to Pre-Pay SVLD District Bills under Specific Circumstances

To Whom It May Concern:

The Smoky Valley Library District Board of Trustees authorizes Nye County Finance to pay the Smoky Valley Library Districts bills under the following circumstances. These bills will then be formally approved during the next scheduled meeting of the Library Board.

- a. All utility bills, ongoing contracts, and bills that would incur a late fee if not paid before the next scheduled board meeting.
- b. Amazon pay by invoice, due to it's 30 day payment stipulation.
- c. All bills in the event that the Library Board is unable to conduct regular business due to a lack of quorum or other circumstances. A notice, explaining why there was no meeting, will be included with the bills for payment.

Respectfully,

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Keehfuss, Treasurer

Jamie Grimes, Member

Sara Sweeney, Secretary/Clerk