

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**  
**Tuesday October 5, 2021 – 5:30 PM**

Members:      Rebecca Lim, Chairperson                      Sara Keehfuss, Treasurer  
                    Gwenn Snow, Vice-Chairperson                      Frank Wagener-Member

**SPECIAL NOTE:** Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

---

**ITEM#/SUBJECT**

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for September 7, 2021 - For Possible Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. INFORMATIONAL ITEMS
  - a.
7. DISTRICT MONTHLY REPORTS- For possible action
  - a. SVLD -
  - b. Children’s Wing report -
8. OLD BUSINESS - For Possible Action
  - a. Discussion and possible decision concerning update on the Manhattan Roof Project
9. NEW BUSINESS – For Possible Action
  - a.
10. CORRESPONDENCE – For possible Action
  - a.
11. FINANCE – For possible Action
  - a. Approve and sign expenditures for October 5, 2021.
  - b. Cash flow
12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
13. SET DATE AND TIME FOR NEXT MEETING

**14. ADJOURN – For Possible Action**

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or [andream@svld.net](mailto:andream@svld.net)

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>  
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website [www.svld.net](http://www.svld.net)

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

---

**MINUTES**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**  
**Tuesday September 7, 2021– 5:30 PM**

Members present: Rebecca Lim, Chairperson Frank Wagener, Member  
Sara Keehfuss, Treasurer

Members absent: Gwenn Snow, Vice-Chairperson Mallory Barber, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District  
Andrea Madziarek, Co-Director, Smoky Valley Library District  
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

---

**ITEM#/SUBJECT**

1. This meeting was called to order at 5:31 PM by Becky Lim
2. General Public Comment: - Nothing at this time
3. Approval agenda – Sarah made a motion to accept the agenda with no changes.
4. Reading, correction and approval of minutes – Frank made a motion to accept minutes for July 6<sup>th</sup> and August 3<sup>rd</sup>, 2021 with noted corrections: Informational items July 6<sup>th</sup>, they use 7a. sense. Sarah seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
  - a. Sirsi update – Our new system will Go Live on September 9, 2021
  - b. Auditors – the Auditors will be in the Library September 16, 2021 to gather information for audit.
  - c. Harvest Festival – We have decided that we will not be doing Harvest Festival again this year due to the amount of Covid cases in our area.
  - e. Ghost walk - We will be doing the Ghost Walk on October 31<sup>st</sup> from 5:00 PM to 8:00 PM.
6. OPEN DISCUSSION – Andrea told board that we will be advertising for a new board member the month of September to fill Mallory Barber's position.
7. DISTRICT REPORTS– For possible action –
  - a. SVLD District report – Jeanne presented the report to the board and asked that if they would like to see any changes to this report to please let her know soon.
  - b. Children's Wing report – Amy reported on all the activities that has been happening in the children's wing. Tales of summer reading report: 0-7 have read 5543 minutes, 6-11 have read 3317 minutes with a total of 8860 minutes for this program. We have had kids doing our table top activities and we have handed out craft bags this month. The stem program is doing well. Amy reported that she is starting the "A" paper incentive for good grades again this year. She is also doing class of the year which will be based on AR reading points.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
  - a. Manhattan Roof Project – Jeanne reported to the board that she had received a few invoices from Lumos and that they will be working on a Bid package for us that they will send for us to review.

b. Covid Emergency Paid Sick Leave and Emergency Family and Medical Leave Expiration – Andrea reported to the board that this will expire September 30<sup>th</sup>. She asked how the board felt about extending this pay. The board discussed this and feels that it should be extended. Sara made a motion to extend the Covid Emergency Sick leave policy to expire December 31, 2021. Frank seconded. All voted in favor. Motion passed.

9. NEW BUSINESS– For possible action

A. Daniel C. McArthur – Auditor – Jeanne told the board that we need to vote on whether we will retain Daniel C McArthur for to do our audit for fiscal year 2020-2021. Frank made a motion to accept Daniel C. McArthur to do our audit for fiscal year 2020-2021. Sara seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE -

a. Expenditures – Sara made a motion to accept expenditures dated 9-7-2021. Frank seconded. All voted in favor. Motion passed.

b. Cash flow –Jeanne went over cash flow, talked about revenues and that the property tax payments are behind.

12. General Public Comment – (second) – Andrea asked that we ask around for potential board members and let people know that they can pick up board applications at the library.

13. Set date and time of next meeting – the next meeting was set for October 5, 2021, Round Mountain Nevada in the Round Mountain Public Library Conference Room.

14. ADJOURN – Frank made a motion to adjourn at 6:20 PM.

---

Date approved

---

Mallory Barber, Secretary/Clerk

# Smoky Valley Library District

www.svld.net

**Round Mountain Public Library**  
 P.O. Box 1428  
 Round Mountain, Nevada, 89045  
 (775) 377-2215  
 Fax (775)-377-2699

**Manhattan Public Library**  
 P.O. Box 95  
 Manhattan, Nevada, 89022  
 (775) 487-2623  
 Fax (775) 487-2326

## SVLD MONTHLY REPORT FOR August 2021

### Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	80	16	96	12,074	243
Kids	125	1	126	14,267	1,091
Entertainment	61	11	72	19,945	1,136
eBooks	0	0	0	2,638	16
eAudio	225	0	225	2,581	77
eMagazines	0	0	0	3,532	-
Databases	0	0	56	56	1,168
Computer	0	0	15	15	91
<b>GRAND TOTAL</b>	<b>491</b>	<b>28</b>	<b>590</b>	<b>55,108</b>	<b>3822</b>

	RMPL	MPL	TOTAL
Visits	2,227	312	2,539
Wi-Fi	670	244	914
Meeting Room	22	0	22
Museum Visits	-	22	22
Patron Cards	9	0	9

Website Visits	590
Volunteer Hours	48
Notaries	72
Tutoring	11
Proctoring	6
ILL	-
AR Testing	51
Reference ?	15
Material Requests	53

### Revenues:

Fax	\$	83.00
Fines	\$	19.00
Copies	\$	100.70
Donations	\$	0.20
Misc.	\$	85.00
<b>GRAND TOTAL:</b>	<b>\$</b>	<b>287.90</b>

### PROGRAMS:

Name	Offered	Attendance
------	---------	------------

# Round Mountain Public Library

## Children's Wing Report

September 2021

**Tales of Summer:**

**Ages 0-5 read: 11,065 minutes**

**Ages 6-11 read: 15,108 minutes**

**Total mins. Read: 26,173**

**Banners: 14 8 for the Golf Course, 4 maps and 2 for local business**

**Volunteer hours: 7**

**Tutoring: 23**

**Classes offered 3 times:**

**Ages 0-5: 21**

**Ages 6-11: 216**

**Ages 12-18: 2**

**Total: 239**

**Star Testing offered 4 times:**

**Ages 6-11: 3**

**AR tests offered 4 times:**

**Ages 6-11: 105**

**Table Top:**

**Ages 0-5: 26**

**Ages 6-11: 18**

**Total: 40**

**Storytime offered 2 times:**

**Ages 0-5: 1**

**Ages 6-11: 1**

**Total: 2**

**STEM offered 5 times:**

**Ages 0-5: 3**

**Ages 6-11: 9**

**Total: 12**

**Spanish offered 2 times:**

**Ages 0-5: 3**

**Ages 6-11: 3**

**Ages 12-18: 1**

**Total: 7**

**September views for Facebook:**

**Spanish Class: 8**

**Storytime: 3**

**STEM: 3**

**Total: 14**

**September views for YouTube:**

**Storytime: 21**

**STEM: 0**

**Spanish Class: 1**

**Total: 22**

**We have started our new reading incentive program Fall in Love with Reading. This started September 22<sup>nd</sup> and will go to December 20<sup>th</sup>. I have ordered new items for the library store.**

**We have started prepping our fall display, this will be going up the first week in October.**

**We have received all of the items we ordered for the Ghost Walk and the sign-up sheet to reserve a Trunk or Treat space will be put out and posted October 1<sup>st</sup>.**

**I will be shopping for our annual Christmas mugs to hand out at the Christmas party.**

**Subject:** RE: Manhattan Roof Project ?  
**From:** [jeanneb@svld.net](mailto:jeanneb@svld.net)  
**Date:** Tue, Sep 28, 2021 9:04 am  
**To:** "Terrence Tobey, P.E., S.E." <[ttobey@LumosInc.com](mailto:ttobey@LumosInc.com)>  
**Attach:** [image001.jpg](#)  
[image002.png](#)

Terrence,

While Nye County pays the Smoky Valley Library District bills and holds our funds for us, we are a separate entity and all the decisions go through our governing board. I will contact the County and see who will be able to advise us for any questions you need answered. I'll let you know who to contact after I hear from them

. To answer your questions:

Bid Number: SVLD 22-01

The Smoky Valley Library District Board of Trustees, will be awarding the bid and signing the contract. The bids should be sent to the Smoky Valley Library District to my attention. The Board only meets the first Tuesday of every month.

I will be the local contact for questions and site visits.

Thanks,

Jeanne Bleecker  
Co-Director  
Smoky Valley Library District  
775-377-2215  
[jeanneb@svld.net](mailto:jeanneb@svld.net)

----- Original Message -----

**Subject:** RE: Manhattan Roof Project ?  
**From:** "Terrence Tobey, P.E., S.E." <[ttobey@LumosInc.com](mailto:ttobey@LumosInc.com)>  
**Date:** Tue, September 28, 2021 7:55 am  
**To:** "[jeanneb@svld.net](mailto:jeanneb@svld.net)" <[jeanneb@svld.net](mailto:jeanneb@svld.net)>

As I mentioned, we have the following questions:

- Bid number (usually provided by the county)
- Is Nye County providing oversight for the contract? Will the county be receiving the bids and signing the contract? Can you provide us with a name as we have some additional questions regarding bid bonds, etc.
- Are you the local contact for questions during the bid or to set up a site visit?

Thanks,



**Terrence Tobey, P.E., S.E.**  
Senior Structural Engineer – Special Projects  
Structural Engineering Division  
9222 Prototype Drive  
Reno, NV 89521





775.827.6111  
[ttobey@LumosInc.com](mailto:ttobey@LumosInc.com)

CONFIDENTIALITY NOTE: This e-mail may contain confidential and privileged material for the sole use of the intended recipient(s). Any review, use, distribution or disclosure by others is strictly prohibited. If you are not the intended recipient (or authorized to receive on behalf of the recipient), please contact the sender by reply e-mail and delete all copies of this message.

**From:** [jeanneb@svld.net](mailto:jeanneb@svld.net) <[jeanneb@svld.net](mailto:jeanneb@svld.net)>  
**Sent:** Friday, September 24, 2021 8:14 AM  
**To:** Terrence Tobey, P.E., S.E. <[ttobey@LumosInc.com](mailto:ttobey@LumosInc.com)>  
**Subject:** Manhattan Roof Project ?

Terrence,

Have you made any progress on the Bid Package for the Manhattan Roof Project?

Jeanne Bleecker  
Co-Director  
Smoky Valley Library District  
775-377-2215  
[jeanneb@svld.net](mailto:jeanneb@svld.net)

SMOKY VALLEY LIBRARY DISTRICT  
 PO BOX 1428  
 ROUND MOUNTAIN, NV 89045  
 EXPENDITURE LISTING

**APPROVED USING PRE-APPROVAL LETTER:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
NV ENERGY	9/2/2021	378178 July 2021	\$443.05	Power RMPL
NV ENERGY	9/2/2021	379561 August 2021	\$31.99	Power MPL
NV ENERGY	9/14/2021	378178 August 2021	\$456.19	Power RMPL
<b>AMOUNT</b>			<b>\$931.23</b>	

**NEW INVOICES:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	9/10/2021	Amazon October 2021	\$8,332.82	Various
BAKER & TAYLOR INC	9/13/2021	2036198113	\$64.02	Adult Books
BAKER & TAYLOR INC	9/20/2021	2036212419	\$30.60	Adult Books
CENTER POINT	9/2/2021	1878753	\$50.00	Adult Books
CREATIVE PRODUCT	9/3/2021	CPI091263	\$227.03	Programs - Halloween
CRIMSON MULTIMEDIA	9/2/2021	006182	\$973.87	Video Games
DESERT GREEN DISPOSAL	10/1/2021	3412	\$135.00	Trash Disposal
GENERAL STORE	9/23/2021	02-1029026	\$163.94	Movies
MICROMARKETING LLC	9/8/2021	861449	\$36.40	Adult Audios
MICROMARKETING LLC	9/8/2021	861643	\$24.00	Adult Audios
MICROMARKETING LLC	9/8/2021	861644	\$51.96	Kids Books
MICROMARKETING LLC	9/10/2021	861827	\$22.99	Kids Audio
MICROMARKETING LLC	9/10/2021	861904	\$29.58	Kids Books
MICROMARKETING LLC	9/14/2021	862032	\$72.79	Adult Audios
MICROMARKETING LLC	9/14/2021	862232	\$111.02	Adult Audios
MICROMARKETING LLC	9/14/2021	862338	\$15.19	Kids Books
MICROMARKETING LLC	9/16/2021	862585	\$202.20	Adult Books
MICROMARKETING LLC	9/21/2021	862757	\$54.59	Adult Audios
MICROMARKETING LLC	9/21/2021	862815	\$63.93	Adult Audios
MICROMARKETING LLC	9/23/2021	863087	\$26.99	Adult Audios
MIDAMERICA BOOKS	7/27/2021	536181	\$377.05	Kids Books
OVER DRIVE INC	8/1/2021	H-0078123	\$6,000.00	Platform & Credit
OVER DRIVE INC	9/14/2021	07818CO21362282	\$5,268.01	eBooks & eAudios
OVER DRIVE INC	9/14/2021	07818CO21362296	\$8,316.80	eBooks & eAudios

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
SIRSI CORPORATION	9/27/2021	INV08416	\$1,650.00	SMS Notification
SIRSI CORPORATION	9/27/2021	INV08417	\$18,312.56	Platform
SIRSI CORPORATION	9/29/2021	INV08450	\$780.00	SIP2 Ports

**NEW INVOICE TOTAL:** \$51,393.34  
**PRE-APPROVED TOTAL:** \$931.23  
**GRAND TOTAL:** \$52,324.57

\_\_\_\_\_  
 Rebecca Lim, Chairperson

\_\_\_\_\_  
 Gwenn Snow, Vice-Chairperson

\_\_\_\_\_  
 Member

\_\_\_\_\_  
 Sara Keehfuss, Treasurer

\_\_\_\_\_  
 Frank Wagener, Member

