

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday November 5, 2019 – 5:00 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Frank Wagener-Member
 Mallory Barber, Secretary/Clerk

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

ITEM#/SUBJECT

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for October 1, 2019 - For Possible Action
5. INFORMATIONAL ITEMS
 - a. Nevada Senior Service Medicare Signup Help
 - b. Visit from Auditors
 - c. Census 2020
 - d. State Collection Development application
6. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
7. LIBRARY REPORTS- For possible action
 - a. RMPL -
 - b. MPL –
 - c. Children’s Wing report -
8. OLD BUSINESS - For Possible Action
 - a. Discussion and possible decision concerning Board of Trustee training
9. NEW BUSINESS – For Possible Action
 - a.
10. CORRESPONDENCE – For possible Action
 - a. E-Rate letter for Internet service for Manhattan
11. FINANCE – For possible Action
 - a. Approve and sign expenditures for November 5, 2019
 - b. Cash Flow update

- c. First Quarter Report
12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
 13. SET DATE AND TIME FOR NEXT MEETING
 14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain Nevada
Tuesday October 1, 2019– 5:00 PM

Members present: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
Gwenn Snow, Vice-Chairperson
Frank Wagener, Member

Members absent: Mallory Barber, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Dept. Head - RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:04 pm by Becky Lim.
2. General Public Comment: - Nothing at this time.
3. Approval agenda –Gwenn made a motion to accept agenda. Sara seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – Sara made a motion to accept minutes with corrections, Members present, Sara Keehfus was absent at this meeting. Gwenn seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. POOL/PACT – Andrea let the board know that the Neal Frietas from Pool/Pact sent the information that we needed for the improvements to our employee records and suggestions to improve our Library Policies. She told the board that they will be seeing suggestions for policy changes in January.
 - b. Harvest Festival – Jeanne and Amy told the board about the things that we have planned for the 15th Annual Harvest Festival, Saturday October 19, 2019.
 - c. Website - Andrea did a brief presentation of the new website that she has been working on.
6. OPEN DISCUSSION – Sara asked about the 3-D printer. Jeanne told her that she will be doing the certification on it and that she will teach other staff member how to use it. Becky mentioned that Joe Rotter had spoken with her about doing some kind of project for kids in the Valley to help them with career choices or learn a trade. Andrea said that he did come talk to her and Jeanne and we are willing to help and to do job shadowing as well.
7. LIBRARY REPORTS– For possible action –
 - a. RMPL – Report was submitted. Board asked about the After Hour Kid Power program. Amy explained what it is and who is running it.
 - b. MPL – Report was submitted. Circulation is still rising.
 - c. Children's Wing report – Amy reported to the board the amount of money she made at the Scholastic Book Fair. She reached her goal plus a little. She reported that the AR Reading program is up and running and that so far one Teacher from the elementary uses it twice a week. Amy again told the board about the Harvest Festival and the things she has planned for the kids. She also reported that she is ready for the library Christmas party. Gwenn asked if the library was still going to do the New Year's Eve Party. Amy said yes definitely!
8. OLD BUSINESS– For Possible Action – Board of Trustee Training.

a. Trustee Training – Gwenn asked if the library advertises that people can come here and fill out the census information. She would like it to be on the website if possible. Sara asked if the library participates in the CO-OP program. Jeanne said "No" because when that was started we and many other rural libraries did not have the internet service or technology for it to be productive for us. We did participate for a few years, but it was not effective for us or our patrons. She also asked about all the staff members and their positions. The board asked about the Friends of the Library group. Andrea explained that we do have one and that it is made up of mostly staff members. Jeanne explained that because we do have a very nice budget that the Friends group primarily helps with funding the snacks and popcorn that we provide kids after school. The board will discuss the next three lessons in the Trustee Training at the next meeting.

9. NEW BUSINESS– For possible action –

a. Nothing at this time.

10. CORRESPONDENCE – nothing at this time.

11. FINANCE -

a. Finance – Gwenn made a motion to approve and sign vouchers dated October 1, 2019. Frank seconded. All voted in favor. Motion passed.

b. Cash flow – Jeanne explained the cash flow chart to the board. She told them the county still does not have her budget numbers correct in Eden. She told them she emailed them again and ask them to correct it and that she is still waiting for their response

12. General Public Comment – (second) – Andrea asked Frank if he knows anything about the mine getting rid of any connex boxes. And if so, the library is interested in having one. Frank said that he would check on it. Sara asked that maybe at one of the board meetings if they could get a tour of the whole building, offices, storage rooms etc.

13. Set date and time of next meeting. The next meeting was set for Tuesday, November 5, 2019 @ 5:00 PM in Round Mountain Public Library Conference Room, Round Mountain Nevada.

14. ADJOURN – Gwenn made a motion to adjourn the meeting @ 6:40 PM

Date approved

Mallory Barber, Secretary/Clerk

NEVADA CCRC ONE STOP ACCESS

GET HELP with MEDICARE!

MEET WITH A CERTIFIED MEDICARE SPECIALIST

Wednesday, November 6th
3:30pm - 5:00pm
Round Mountain Library

73 Hadley Circle | Round Mountain, NV 89045

Not sure when to enroll in Medicare?

Have questions about your Medicare plan?

**Need help with Medicare costs or
paying for prescriptions?**

*Our specialists can answer questions, help compare
plans, and help complete assistance applications!*



THIS EVENT BROUGHT TO YOUR COMMUNITY BY THE NEVADA CARE CONNECTION RESOURCE CENTER (CCRC) IN PARTNERSHIP WITH THE STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)

Appointments on a first-come, first-served basis.
Please call 702-333-1554 for additional information.





LIBRARIES' GUIDE TO THE 2020 Census



CENTER ON POVERTY and INEQUALITY
GEORGETOWN LAW

ECONOMIC SECURITY and
OPPORTUNITY INITIATIVE

ALA American
Library
Association

Welcome from the American Library Association

Dear colleagues,

As library workers, we know the vital importance of accurate and complete data from the U.S. Census Bureau. The census informs everything from strategic library planning to how we respond to millions of reference questions related to U.S. demographics.

The decennial census also is a cornerstone of our democracy. This count of all U.S. residents is required by the U.S. Constitution to determine representation in Congress and the Electoral College. It is the basis for drawing districts for federal, state, and local offices. And it determines the allocation of hundreds of billions of dollars in federal funding to states and localities (including the grants to states under the Library Services and Technology Act).

Working to ensure a fair, accurate, and inclusive census aligns with our professional values and the needs of the diverse communities we serve—particularly those most in danger of underrepresentation and underfunding. In fact, libraries have long been involved in census work. Library staff have served on local Complete Count Committees, hosted events to support census hiring, and helped to get the word out about the decennial census and why it matters.

We are committed to helping our communities achieve a complete count because libraries serve everyone, and we believe that *everyone counts*.

In early 2020, when people receive materials asking them to complete the census, we know many will have questions, and they will turn to us as one of their most trusted sources of information for answers. The 2020 Census also will be the first one to encourage online response as the primary way to participate—so libraries can connect people who otherwise lack secure and reliable internet access, and make sure that people know that they also can respond by phone or paper questionnaire if they prefer.

For all these reasons, the American Library Association has teamed with the Georgetown Center on Poverty and Inequality (GCPI) to develop this *Libraries' Guide to the 2020 Census* to support your work. We want you to have ready answers to the questions we know are coming. And we will continue to add updated information and resources online at www.ala.org/census.

Thank you for being a part of this critical civic effort!



Loida Garcia-Febo

ALA PRESIDENT, 2018-2019



Wanda Brown

ALA PRESIDENT-ELECT, 2018-2019



The census informs everything from strategic library planning to how we respond to millions of reference questions related to U.S. demographics.

What is the census, and why is it important?



The census, conducted once every 10 years, is the constitutionally-required count of every person living in the United States. It's a huge and complex endeavor, one with an enormous impact on all our communities. The 2020 Census will be the first to urge most households to respond online, but people will also have the option of responding by phone or paper questionnaire.

The decennial census form asks questions about all the people who live and sleep in a household most of the time—including babies and anyone who has no other permanent place to stay and is staying in the household—as of April 1, 2020. The census form should take about 10 minutes to complete, depending on the number of people in the household.

Census data are used to make decisions about how and where to spend more than \$800 billion each year for programs and services that communities rely on.¹ Census data also drive federal funding allocations for libraries, including grants to states under the Library Services and Technology Act. The census population count is used to determine representation in Congress (known as reapportionment) and the Electoral College. Simply put, communities that are undercounted are disadvantaged economically and politically.

Communities also use census data for planning purposes. For example, local school districts may not be able to plan effectively for changing needs if large numbers of young children are not counted, as has been the case in previous censuses. Census data help local leaders make planning decisions about where libraries should be located, whether they should expand, and what kinds of services should be offered based on the characteristics of the community.

We only have one shot every 10 years to get the census right. If we don't, undercounted groups won't get the appropriate level of funding for programs needed in their neighborhoods, and local leaders and officials won't have the reliable information they need to make decisions.

Libraries are uniquely positioned to help ensure that communities across the country are accurately counted. Our institutions are trusted and welcoming hubs of public life, and librarians are respected members of their communities. We can play an important role in outreach to groups often missed by the census—like people experiencing homelessness, young people and children, people of color, people with low incomes, recent immigrants, and those who live in rural or remote areas. Libraries are great places for people to fill out the census form online—especially those who lack internet access at home or on their phones—and get accurate information about the census.

We only have one shot every 10 years to get the census right. If we don't, undercounted groups won't get the appropriate level of funding for programs needed in their neighborhoods, and local leaders and officials won't have the reliable information they need to make decisions.

2020 Census: The basics

The United States Constitution requires a count every 10 years of every person who is residing in the U.S., regardless of immigration status or citizenship. The Census Bureau's goal for the 2020 Census is to "count everyone once, only once, and in the right place." Here are the basic steps in the process:



STEP 1 Update the address list

The Census Bureau maintains a list of every housing unit in the United States. A housing unit is a house, apartment, condominium, trailer, or other place where people might live. The Census Bureau started updating its list for the 2020 Census in 2015, adding new houses and apartment buildings that have been built and removing houses and apartment buildings that were demolished or converted to non-residential uses since the 2010 Census.

STEP 2 Solicit responses

Beginning March 12, 2020, the Census Bureau will mail census materials to 95% of homes. (To understand how the other 5% of households are counted, see the later section about rural and remote areas.) Eighty percent (80%) of those homes will receive a letter inviting them to respond to the census online using a unique code. The other 20% (where Internet access may be limited) will receive the same letter plus a paper questionnaire. All households also will receive information about how to answer the census by telephone. April 1 is Census Day, although most households will receive their materials before then and may respond prior to that date.

STEP 3 Collect responses

Respondents will submit one census form listing everyone who lives in their household. Respondents may complete the questionnaire for their household online, by using a paper questionnaire, or by phone (by calling Census Questionnaire Assistance, which will be available from mid-January to early September 2020). Some households without traditional mailing addresses will be counted by Census Bureau employees in person.

STEP 4 Follow up

Households will receive several reminder letters from the Census Bureau if they do not self-respond. The final mailed reminder will include a paper questionnaire. If a household does not complete the questionnaire after receiving mailed reminders, beginning in May 2020 they may receive a phone call or an in-person visit from a Census Bureau employee. Households can continue to self-respond online, using a paper questionnaire, or by phone during the follow up period.

STEP 5 Analyze and disseminate

The Census Bureau will release population totals and other publicly-available data beginning in early 2021.

How will the **online response option** work?

Almost all households will receive an invitation letter in the mail with instructions for responding to the census online. The invitation will include a unique identification code called a Census ID or User ID.

Using the Census ID helps the Bureau keep track of responses and prevent duplication.

However, the Census ID is not required in order to respond online or by telephone. If respondents don't have their Census ID handy, they can use their address instead.

The online questionnaire will be available in 13 languages (Arabic, Chinese [Simplified], English, French, Haitian Creole, Japanese, Korean, Polish, Portuguese, Russian, Spanish, Tagalog, and Vietnamese). If respondents have questions about the online form, they can contact Census Questionnaire Assistance for support in the same 13 languages. Respondents can also complete the questionnaire over the phone when they call.



If respondents don't have their Census ID handy, they can use their address instead.

Will all households receive census materials through the mail? **What about people who don't live in a household?**

Some households will not receive census materials through the mail. And people living in group facilities, or whose home is transitory, are counted through different methods. The additional census methods and operations are described below. Anyone who is not sure how they will be counted will be able to call Census Questionnaire Assistance for more information.

Group Quarters (e.g., College Dorms, Military Bases, Prisons)

The Census Bureau uses a different method to count people in group living situations, called "group quarters," such as college student housing, prisons, military barracks, and nursing homes. In some of those cases, the facility administrator will work with local 2020 Census office staff to collect the information for the people residing there; those individuals will not respond directly to the Census Bureau.

Remote and Rural Areas

Some rural and all remote areas, such as those without reliable mail delivery or traditional mailing addresses, as well as communities recovering from natural disasters such as hurricanes, tornadoes, and flooding, will not receive a mailed invitation from the Census Bureau. Instead, census workers will hand-deliver materials as they update the address list, or count households in person as they go door-to-door.

- For more information, see: [Counting Rural America: A Guide to 2020 Census Operations.](#)²
- To find out how your community will be counted, see the [2020 Type of Enumeration Area Viewer.](#)³

People Experiencing Homelessness

The Census Bureau will count people experiencing homelessness (and who are not part of a household) at the places where they receive services, such as shelters and soup kitchens. (This operation is called **Service-Based Enumeration**.) The Census Bureau will also conduct a count of people sleeping outdoors. In addition, the Bureau will count people staying in transitory locations such as motels, campgrounds, and migrant farm-worker camps, through the **Enumeration of Transitory Locations** operation. However, people who are staying in the home of a friend or family member as of Census Day should be counted on the questionnaire for that household if the person does not have a usual home elsewhere.

→ For more information, see: [Counting People Experiencing Homelessness: A Guide to 2020 Census Operations](#).⁴

Timeline of Key Census Activities

January 2020	Census Questionnaire Assistance will be available to answer general questions about the census from mid-January through early September 2020. However, the self-response period for the telephone option will run from mid-March through the end of July.
February 2020	The Census Bureau will contact administrators of group quarters (military barracks, college dorms, prisons, and skilled nursing homes, among others) in advance of the enumeration of these locations, which will occur in April.
March 12, 2020	The internet self-response period will start as households begin to receive invitations to respond, either through the mail or hand-delivered to households in many rural and remote areas. Households may continue to self-respond through July 31.
March 30, 2020	Service-Based Enumeration (SBE) will begin. This three-day/night enumeration occurs at shelters, locations that provide services for people experiencing homelessness, and targeted outdoor locations where people experiencing homelessness sleep.
April 1, 2020	Census Day! Respondents do not have to wait until April 1 to respond but should include everyone who will be a “usual resident” on April 1. If people aren’t sure, they can wait until April 1 to respond.
April 2020	Group quarters will be counted during April.
May 13, 2020	Nonresponse Follow-up (NRFU) will begin. During NRFU, the Census Bureau will follow up with households that did not self-respond to the census by sending reminders and/or visiting in person. NRFU will continue through July. (In communities with large numbers of off-campus college students, NRFU will begin on April 9, to reach students before the academic term ends.)

→ For more information, see: [this detailed timeline of census milestones](#).⁵

👤 What is new and different about the 2020 Census?

Online Self-Response

For the first time, the Census Bureau will promote online response as the preferred method.⁵ The Census Bureau's mailing will include an ID code for the householder (that is, the person responding for each household) to enter when they respond online in order to identify their address. However, if respondents don't have an ID code, they can enter their home address instead.⁷

For many people, the online response option will make it easier and more convenient to respond. However, other people may prefer not to respond online, such as those with limited internet proficiency or who lack reliable internet access. If people have trouble with the online system or don't want to respond online, they can call Census Questionnaire Assistance for help or to respond by phone, also using the same unique ID number or giving their home address in the absence of one.

Household Relationship Question

For the first time, the 2020 Census offers a way for the person filling out the form to indicate a same-sex relationship with another household member.⁸ This change (see Figure 1) is expected to improve national statistics on same-sex couples.

How is this person related to Person 1? Mark ONE box.

<input type="checkbox"/> Opposite-sex husband/wife/spouse	<input type="checkbox"/> Father or mother
<input type="checkbox"/> Opposite-sex unmarried partner	<input type="checkbox"/> Grandchild
<input type="checkbox"/> Same-sex husband/wife/spouse	<input type="checkbox"/> Parent-in-law
<input type="checkbox"/> Same-sex unmarried partner	<input type="checkbox"/> Son-in-law or daughter-in-law
<input type="checkbox"/> Biological son or daughter	<input type="checkbox"/> Other relative
<input type="checkbox"/> Adopted son or daughter	<input type="checkbox"/> Roommate or housemate
<input type="checkbox"/> Stepson or stepdaughter	<input type="checkbox"/> Foster child
<input type="checkbox"/> Brother or sister	<input type="checkbox"/> Other nonrelative

Figure 1. The 2020 Census Will Ask About Same-Sex Relationships

SOURCE: U.S. CENSUS BUREAU

Citizenship Question

The Secretary of Commerce directed the Census Bureau in March 2018 to include a citizenship question on the 2020 Census (see Figure 2). However, three federal district courts ruled against the inclusion of the question in early 2019 in court cases challenging the legality and constitutionality of adding it.⁹ The government has appealed those decisions to the U.S. Supreme Court, which is expected to issue a ruling in June 2019.¹⁰ Until the Supreme Court rules, it is uncertain whether or not a citizenship question will be included in the 2020 Census.

Advocates, including ALA, have expressed concern about the addition of the question to the 2020 Census.¹¹ "Adding a citizenship question to the 2020 Census would suppress Census response, distorting the statistics and making them less informative," said ALA President Loida Garcia-Febo in August 2018. ALA also joined other national organizations in an amicus brief to the Supreme Court opposing the additional question.¹²

Whether or not the question is ultimately included in the 2020 Census, it is important to know that Title 13 of the U.S. Code protects the confidentiality of personally

Is this person a citizen of the United States?

<input type="checkbox"/> Yes, born in the United States
<input type="checkbox"/> Yes, born in Puerto Rico, Guam, the U.S. Virgin Islands, or Northern Marianas
<input type="checkbox"/> Yes, born abroad of U.S. citizen parent or parents
<input type="checkbox"/> Yes, U.S. citizen by naturalization – Print year of naturalization <input type="text"/>
<input type="checkbox"/> No, not a U.S. citizen

Figure 2. The 2020 Census Might Ask about Citizenship

SOURCE: U.S. CENSUS BUREAU

identifiable information collected on the census, including any information about citizenship status.¹³ The law prohibits the Census Bureau from sharing personal census responses with any other government agency (at any level), court of law (including administrative courts), or private entity, for any purpose, including law enforcement.¹⁴ As an added protection, individuals' personal census information may not be used to harm them or their families in any way.

Who is at risk of being undercounted in 2020?

Historically, certain groups of people have been undercounted disproportionately by the decennial census. These groups are considered hard-to-count because the Census Bureau finds them challenging to interview, locate, contact, or persuade.¹⁵ Traditionally undercounted populations include young children, American Indians and Alaska Natives, people experiencing homelessness, and people of color, among others.¹⁶ The undercounting of these groups can undermine their political power and reduce access to crucial public and private resources in the communities where they live.¹⁷

Young Children

Young children (ages 0–5) are considered hard-to-count. In particular, young Black and Hispanic children were overlooked at roughly twice the rate as young, non-Hispanic White children in the 2010 Census.¹⁸ Young children are undercounted, in part, because millions of them live in the types of households, families, and neighborhoods that are the most difficult to enumerate. Additionally, families are often unsure whether to include young children on their census forms.¹⁹ Special attention is needed to reach these households and make sure they report all children, including babies, on their 2020 Census questionnaire.

Children are included in the population totals used for congressional reapportionment and the drawing of legislative district boundaries. When children are undercounted, political boundaries do not accurately reflect the entire population, and young children's needs may not be appropriately represented or prioritized. Every year, more than \$800 billion in federal funds are allocated to states and localities based on census data. Many programs whose funding is based in whole or in part on census counts directly impact young children's lives, including Head Start, Medicaid, and the Supplemental Nutrition Assistance Program (SNAP).

→ For more information, see this [fact sheet on the young child undercount](#).²⁰

Other Hard-to-Count Groups

The Census Bureau recognizes a variety of groups as hard to count:

- + Complex households, including those with blended families, multi-generations or non-relatives
- + Cultural and linguistic minorities, and people who do not speak English fluently
- + Displaced people affected by a disaster
- + People who are lesbian, gay, bisexual, transgender, queer and/or questioning
- + People with low incomes



99% of hard-to-count census tracts have a public library located within five miles.²¹

- + People experiencing homelessness
- + People less likely to use the internet and others without internet access
- + People who have distrust in the government
- + People with disabilities
- + People without a high school diploma
- + Racial and ethnic minorities
- + Renters
- + People who are undocumented immigrants or recent immigrants
- + Young children
- + Young, mobile people²²



**Young children
(ages 0–5)
are considered
hard-to-count.**

For more information on hard-to-count groups, see the following fact sheets:

- + [Will Your Kids Count? Young Children and Their Families in the 2020 Census](#)²³
- + [Latinos in the 2020 Census](#)²⁴
- + [Asian Americans and Native Hawaiians and Pacific Islanders \(NHPs\) in the 2020 Census](#)²⁵
- + [African Americans in the 2020 Census](#)²⁶
- + [American Indians and Alaska Natives](#)²⁷
- + [Middle Eastern and North African Americans \(MENA\) in the 2020 Census](#)²⁸
- + [People Experiencing Homelessness in the 2020 Census](#)²⁹
- + [Households with Low Incomes in the 2020 Census](#)³⁰
- + [Renters in the 2020 Census](#)³¹

Census Bureau Efforts to Count Hard-To-Count Communities

The Census Form

- + The online 2020 Census questionnaire will be available in 13 languages (Arabic, Chinese [Simplified], English, French, Haitian Creole, Japanese, Korean, Polish, Portuguese, Russian, Spanish, Tagalog, and Vietnamese).³²
- + Census Questionnaire Assistance will be available in the same languages, as well as Cantonese and Mandarin. People will also be able to use their Telecommunications Device for the Deaf (TDD) when calling.
- + Paper questionnaires will be available in English and bilingual English-Spanish only. (The exception is in Puerto Rico, where there will be Spanish-only forms.)
- + The 2020 Census form will allow people to self-identify their race and ethnicity through a combination of checkboxes with specific nationalities and write-in spaces to report any other national origins or subgroups.³³
- + For the first time, the 2020 Census will enable a head of household to report a same-sex relationship with another household member.³⁴
- + Instructions will encourage respondents to include all children in their household on the census form.³⁵



**The online
2020 Census
questionnaire
will be available in
13 languages.**

Support and Outreach Strategies

- + The Census Bureau will provide guides to completing the census in 59 non-English languages, including American Sign Language, in video and/or print. Guides will also be available in Braille and large print.³⁶
- + The Census Bureau plans to recruit employees who are familiar with the neighborhoods they will be assigned to count and who reflect the diversity of those communities.³⁷
- + The bureau will work with community partners (such as libraries) who are “trusted voices,” to increase census awareness and participation.³⁸
- + The bureau will open Area Census Offices across the country, based largely on where hard-to-count communities are located.³⁹



The Census Bureau plans to recruit employees who are familiar with the neighborhoods they will be assigned to count and who reflect the diversity of those communities.

What can libraries do and how can libraries prepare?

Participate in Complete Count Committees

Complete Count Committees⁴⁰ (CCCs) are volunteer committees established by tribal, state, and local governments and community leaders to increase awareness and encourage residents to respond to the 2020 Census. CCCs integrate different representatives of the community who have first-hand knowledge of local needs and have direct contact with hard-to-count populations. Libraries can reach out to their regional Census Bureau office (see page 13) to get more information on CCCs in their area and partner with CCCs to plan events and coordinate outreach efforts. Many library leaders, like Montana State Librarian Jennie Stapp, have been appointed or asked to join CCCs and are playing key roles in their cities, counties and states.⁴¹

Prepare for increased use of library computers and the internet

Millions of Americans do not have broadband internet service at home. Lacking reliable access to internet can create a barrier to applying online for census jobs, completing online training for these jobs, and completing the online census form. Because libraries provide reliable internet access, they will play an important role in supporting a complete count in the 2020 Census. Library workers can prepare for an uptick in need for these resources by considering how to speed up technology access for non-library card holders and how to handle peak demand—perhaps by designating one or more computers or mobile devices for “express” use or temporarily dedicating a device specifically for census response.



Millions of Americans do not have broadband internet service at home.

Help community members apply for census jobs

The Census Bureau will hire about 500,000 temporary workers, including census takers, recruiting assistants, office staff, and supervisory staff. Job opportunities are spread across the country and offer good pay, flexible hours (for many positions), and paid training. Libraries can host hiring workshops with the Census Bureau or other community partners to prepare potential applicants, promote awareness of census hiring through library social media, and share information about census hiring through its other workforce activities, including training to help people search and apply for jobs online. To be eligible, candidates must be at least 18 years old, have a valid Social Security Number, and be a U.S. citizen. For more information, visit the [2020 Census Jobs⁴³](#) page.

Fight misinformation, disinformation, and scams

We expect that many people will have questions and concerns about the 2020 Census. As a trusted source of information in our communities, library staff are well-positioned to make sure people receive accurate information. Be wary of “fake news” that appears to drum up fear, opposition, or even apathy.

Librarians can also help members of their communities recognize and avoid spam and phishing attempts online that may try to collect personal information for nefarious purposes.⁴³ Share [safety tips⁴⁴](#) from the Census Bureau where appropriate.

The Census Bureau will *not* email or text people, and it will *not* ask for a bank or credit card number, Social Security Number, or payment or donation. If a person is unsure about the authenticity of someone purporting to be an official Census Bureau employee, or if they suspect fraud, they can call the Regional Office for their state. (Phone numbers for the Regional Offices can be found on page 13.)

→ For more information, see: [Avoiding 2020 Census Fraud and Scams.⁴⁵](#)



Unfortunately, some scammers may attempt to exploit public trust by pretending to be the Census Bureau.

Provide information about participation in the 2020 Census—particularly among hard-to-count populations

Utilizing the library space for events, workshops, and after-school programming is a great way to increase awareness about the upcoming census. The more people know about the census, how the data are used, and how it impacts them and their communities, the more likely they are to participate.

- + School librarians are particularly well-placed to talk with parents about counting all of the children in their households and for collaborating with other educators to use the [Statistics in Schools⁴⁶](#) resources.
- + Academic librarians can raise awareness and encourage census response among students—particularly those living off-campus—who are considered particularly hard to count. The 2020 Census also is an employment opportunity for students.⁴⁷
- + Libraries of all types can host census staff, government officials, and local partners in community forums to answer questions and increase visibility for complete count activities.

ALA will continue to collect and develop resources to support libraries in these efforts at www.ala.org/census.

Frequently Asked Questions

When does the 2020 Census start?

The enumeration starts in remote Alaska on January 21, 2020, but most households will receive their census materials by U.S. mail or hand-delivery starting in mid-March. The online and telephone response options will be available starting on March 12, 2020.

How long does it take to fill out the form?

The Census Bureau estimates that it will take about 10 minutes to complete the census questionnaire, depending on the number of people in the household.

Do people have to respond online?

No, households have the option to respond to the census questionnaire in one of three ways: online, by telephone, or using a paper questionnaire.

In what languages will the online form be available?

The online form will be available in English and 12 non-English languages: Arabic, Chinese [Simplified], French, Haitian Creole, Japanese, Korean, Polish, Portuguese, Russian, Spanish, Tagalog, and Vietnamese.

In what languages will the paper form be available?

The paper form will be available in English and bilingual English-Spanish. Spanish-only forms will be available in Puerto Rico.

In what languages will telephone assistance be available?

Census Questionnaire Assistance will be available in English and the same 12 non-English languages referenced above, with Mandarin and Cantonese. People will also be able to use their Telecommunications Device for the Deaf (TDD) when calling.

What if I need some other language?

The Census Bureau will provide language guides in 59 non-English languages:

Albanian	Burmese	Gujurati	Indonesia	Navajo	Slovak	
American Sign Language	Chinese	Greek	Italian	Nepali	Somali	
Amharic	Creole	Haitian	Japanese	Polish	Spanish	
Arabic	Croatian	Hebrew	Khmer	Portuguese	Swahili	
Armenian	Czech	Hindi	Korean	Punjabi	Tagalog	
Bangali	Dutch	Hmong	Lao	Romanian	Tamil	
Bosnian	Farsi	Hungarian	Lithuanian	Russian	Telugu	
Bulgarian	French	Igbo	Malayalam	Serbian	Thai	
	German	Ilocano	Marathi	Sinhala	Tigrinya	
					Yoruba	

The language guides cannot be used to respond to the census, but can help respondents fill out the actual form in English.

In what ways will responding to the census be accessible?

Language guides will be available in American Sign Language, Braille, and large print. Census Questionnaire Assistance will also be available to callers using a Telecommunications Device for the Deaf (TDD).

Can people respond on a smartphone or tablet?

Yes, the online form will be optimized to allow people to respond on a smartphone or tablet.

Can people respond if they have misplaced or never received the unique ID mailed or hand-delivered to their address?

Yes, people can respond online or by telephone using an option called Non-ID Response, which allows them to complete their census forms without the unique ID, as long as they provide a valid home address.

Is the online system secure?

Yes, the Census Bureau has taken significant steps to protect online responses. All information entered online is encrypted as soon as the respondent hits "submit."

Will there be a problem if multiple people respond online from the same location or IP address?

The Census Bureau will only restrict IP addresses as a security precaution. For example, they may block an IP address if its activity appears to pose a security threat. They are anticipating and planning for multiple responses from computers in places like libraries, or generated through other outreach activities, such as block parties.

Can census responses be shared with law enforcement or other government agencies?

No, Title 13 of the U.S. Code protects the confidentiality of personally identifiable information provided in census responses, including citizenship status. Federal law prohibits the Census Bureau from sharing personally identifiable information with other government agencies. Census staff take a lifetime oath to protect census responses, with severe penalties for violations. The law prohibits personally identifiable information collected by the Census Bureau from being used against respondents by any government agency or court.



What should people do if they have a question or problem?

People can call Census Questionnaire Assistance toll-free for answers to questions or to provide their household responses by phone. The phone number will be available in early 2020.

What happens if a person misses a question?

The Census Bureau strongly encourages respondents to answer every question for every person in the household, but will allow submission of incomplete questionnaires. Bureau staff may follow up on incomplete submissions.

How do I identify an official census worker in person or over the phone?

Census workers must present an ID badge that includes their photo, the U.S. Department of Commerce watermark, and an expiration date. For more information, see these additional [tips from the Census Bureau for identifying census workers](#).⁴⁸ To verify, people can also contact Census Questionnaire Assistance, enter the name into the [Census Bureau Staff Search](#),⁴⁹ or contact the [Regional Office](#)⁵⁰ for their state.

How can my library get 2020 Census materials (e.g. posters, pens, bookmarks)?

Census Bureau Partnership Specialists can provide 2020 Census materials. Staff can be reached at census.partners@census.gov. The Bureau also offers downloadable materials at www.census.gov/partners/2020-materials.html.

How can I invite the Census Bureau to give a presentation at my library?

Contact your Census Bureau Regional Office (see next page).



Census Bureau Regional Offices

Atlanta Regional Office

Serving Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, and South Carolina

(404) 730-3832 or 1-800-424-6974

TDD: (404) 730-3963

E-mail: Atlanta.Regional.Office@census.gov

Chicago Regional Office

Serving Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, and Wisconsin

(630) 288-9200 or 1-800-865-6384

TDD: (708) 562-1791

E-mail: Chicago.Regional.Office@census.gov

Denver Regional Office

Serving Arizona, Colorado, Kansas, Montana, Nebraska, New Mexico, North Dakota, Oklahoma, South Dakota, Texas, Utah, Wyoming

(720) 962-3700 or 1-800-852-6159

TDD: (303) 969-6767

E-mail: Denver.Regional.Office@census.gov

Los Angeles Regional Office

Serving Alaska, California, Hawaii, Idaho, Nevada, Oregon, and Washington

(818) 267-1700 or 1-800-992-3530

TDD: (818) 904-6249

E-mail: Los.Angeles.Regional.Office@census.gov

New York Regional Office

Serving Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Puerto Rico, Rhode Island, and Vermont

(212) 584-3400 or 1-800-991-2520

TDD: (212) 478-4793

E-mail: New.York.Regional.Office@census.gov

Philadelphia Regional Office

Serving Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Tennessee, Virginia, and West Virginia

(215) 717-1800 or 1-800-262-4236

TDD: (215) 717-0894

E-mail: Philadelphia.Regional.Office@census.gov

Online Resources

Census Bureau

- + [2020 Census page](#)⁵¹

American Library Association

- + [ALA 2020 census page](#)⁵²
- + [Libraries and the 2020 Census: Vital Partners for a Complete Count](#)⁵³

Georgetown Center on Poverty and Inequality (GCPI)

- + [GCPI census page](#)⁵⁴
- + Other relevant publications
 - + [Why a Fair and Accurate Census Matters to Thriving Private and Public Sectors](#)⁵⁵
 - + [Why the Census Matters for Rural America: Defining, Understanding, and Investing in Rural Communities](#)⁵⁶
 - + [Counting Everyone in the Digital Age: The Implications of Technology Use in the 2020 Decennial Census for the Count of Disadvantaged Groups](#)⁵⁷



Other Resources

- + [CensusCounts.org](#)⁵⁸
- + [Map of Closest Library in Hard to Count \(HTC\) Communities](#)⁵⁹ (click on map overlays)



FROM LEFT: ALA President Loida Garcia-Febo; Chickasaw Nation Governor Bill Anoatubby; and Annie E. Casey Foundation President and CEO Lisa Hamilton at the 2019 Census Day press conference at the National Press Club in Washington, D.C.

Endnotes

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Acknowledgments

Many individuals worked to draft, review, edit and design to make this document possible.

We are grateful for their many contributions, including:

- + Christopher Brown, Initiative Coordinator, GCPI
- + Cara Brumfield, Senior Policy Analyst, GCPI
- + Isabella Camacho-Craft, Communications and Policy Associate, GCPI
- + Indivar Dutta-Gupta, Co-Executive Director, GCPI
- + Gavin Baker, Assistant Director of Government Relations, ALA Public Policy & Advocacy Office
- + Larra Clark, Deputy Director of the Public Library Association and the ALA Public Policy & Advocacy Office
- + Sara Kamal, Policy Associate, ALA Public Policy & Advocacy Office
- + Catherine Hartz, National Partnerships, U.S. Census Bureau
- + Terri Ann Lowenthal, Consultant on 2020 Census
- + Karen Sheets de Gracla, Graphic Designer

ALA 2020 Census Library Outreach and Education Task Force members

- + Erin Ackerman, R. Barbara Gitenstein Library, The College of New Jersey
- + Tom Adamich, Visiting Librarian Service
- + Patricia Ball, Cobb County (GA) Public Library System
- + Susan Hildreth, Aspen Institute Fellow
- + Nate Hill, Metropolitan New York Library Council
- + Martha Hutzler, Central Rappahannock (VA) Regional Library
- + Jeremy Johannesen, New York Library Association
- + Sarah Kostelecky, College of University Libraries & Learning Sciences, University of New Mexico
- + Karen Mellor, Rhode Island Office of Library & Information Services
- + Janet O'Keefe, Flint (MI) Public Library
- + Ramiro Salazar, San Antonio (TX) Public Library
- + Jennie Stapp, Montana State Library
- + Tracy Strobel, Cuyahoga County (OH) Public Library, Task Force Chair
- + Cecilia Tovar, Santa Monica (CA) Public Library
- + Kelvin Watson, Broward County (FL) Libraries Division





PUBLISHED MAY 2019.

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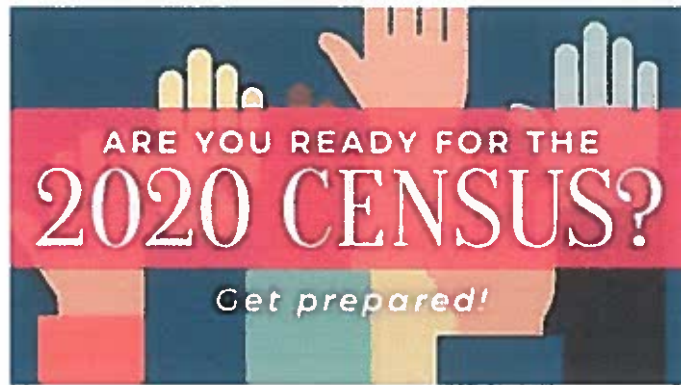
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OPPORTUNITY INITIATIVE**

ALA American
Library
Association

AMERICAN LIBRARY ASSOCIATION

50 E. Huron St., Chicago, IL 60611

www.ala.org/census



Census 101: What You Need to Know

Everyone counts.

Every person living in the U.S. once, only once, and in the right place.

It's about fair representation

Every 10 years the results of the census are used to reapportion the U.S. House of Representatives determining how many congressional seats each state gets.

It's in the constitution

The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

It's about \$675 billion

Federal funds are distributed in grants to support states, counties, and communities based on census data. That money is spent on schools, hospitals, roads, public works, libraries and other vital programs – LSTA funding comes from this. Nevada gets \$2,063 for each person counted.

It's about redistricting

Congressional and state legislative district boundaries are redrawn to account for population shifts.

Taking part is your civic duty

Completing the census is mandatory; it's a way to participate in our democracy.

Census data are being used all around you

Residents use the census to support community initiatives. Business use census data to decide where to build factories, offices and stores, which create jobs. Local governments use the information for public safety and emergency preparedness. Real estate developers decide where to build new homes and revitalize old neighborhoods.

Your privacy is protected

It's against the law for the Census Bureau to publicly release your individual responses. By law, your responses cannot be used against you and can only be used to produce statistics.

2020 will be easier than ever

In 2020, you will be able to respond to the census online.

For More Information

United States Census Bureau - <https://census.gov/>

Nevada State Data Center - <https://nsla.nv.gov/state-data-center>

Libraries Guide to the 2020 Census - ala.org/census

The Census Project - <https://thecensusproject.org/>

Betts Markle – Nevada State Data Center bmarkle@admin.nv.gov

Joy Holt – Nevada State Data Center jholt@admin.nv.gov

NEVADA PUBLIC LIBRARIES FY 2020 STATE COLLECTION DEVELOPMENT APPLICATION

Library Smoky Valley Library District

Date Oct 29, 2019

Address PO Box 1428, Round Mountain, NV 89045

Telephone 775-377-2215

E-mail jeanneb@svld.net

Application is due: Friday, November 1, 2019

For Admin Use Only

Eligible: _____ No decrease _____

Amt Granted _____

Project ID _____

FY2020: TITLE: Manhattan Public Library Book Update Continued

Brief Description of Project (Use additional sheets if necessary to fully describe project):

Update the nonfiction and fiction books at the Manhattan Public Library at all levels

Need for Project: We began updating the Manhattan Public Library collection with our collection development funds last year. We would like to continue the project this year as it was well received by the patrons in Manhattan.

How the Need was determined: Our initial inventory showed the average publication date of Manhattan's materials was 1999, the new material we added brought the average age to 2004. We would like to continue to improve the collection.

Types of Materials to be purchased: Physical books across all genres and age levels.

If additional space is needed, please complete on a separate sheet.

Termination for Non-Appropriation. The continuation of this grant is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. Reservation of funds based upon budget reductions is included herein. The granting authority may reduce or terminate this grant, and the grantee waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

Please complete and sign the application; scan and return this copy to Norma Fowler at nfowler@admin.nv.gov as a PDF once it is signed.

CERTIFICATION

In accepting these funds for collection development, the undersigned agrees and certifies that: 1) they have not supplanted or caused to be reduced any other sources of funding for the public library and 2) narrative reports on the project's progress will be submitted when requested by the State Library.

R Lim 10/29/19
President, Board of Trustees Date

Jeanne Becker 10/29/19
Library Director Date

Project Director (if applicable) Date

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623
 Fax (775) 487-2326

MONTHLY REPORT FOR SEPTEMBER 2019

October 1, 2019

Materials	Added	Total	Circulation	Last Year
Adult Books	22	8,245	263	274
Audio Books	15	1,177	36	16
Easy	25	5,664	971	996
Junior	59	4,868	335	379
Teen	8	2,641	218	186
Movies	91	13,086	1,308	1,204
Music	0	2,144	28	29
Computer	-	10	168	192
Wi-Fi Usage	-	-	403	457
Freegal Usage	-	-	544	286
Database Usage	-	-	731	929
Digital Material	288	7,281	290	56
GRAND TOTAL	508	45,116	5,295	5,004

Patron Visits **3,479** **5,353**

New Patrons: 1

Web Site Visits 726

Services:

Notaries 51

Meeting room 23

Proctoring/Tutoring 2/39

Volunteer Hours 6

ILL 0

Revenues:

Fax \$ 106.00

Fines \$ 41.84

Copies \$ 101.85

Donations \$ 145.70

Misc. \$ 80.25

GRAND TOTAL \$ 475.64

Programs:

Table Activities Attendance: 75

Classes 473

STEM 86

Friday Frenzy 39

Friday Movie 10

Programs:

Preschool Attendance Attendance: 193

Storytime 43

After Hour Kid Power 139

Teen Night 5

Grand Total: 1063

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

Manhattan Library Report for September, 2019

	2019	2018
Patron Visits	89	75
Check Outs	101	96
Computer Usage	17	21
Community Center	16	0
Museum Visitors	0	0
WIFI Hot Spot	28	1
Collection count to date:	6,034	7,351
Materials added:		
Equipment	0	0
Audios	0	0
Books	43	8
Movies	<u>24</u>	<u>23</u>
TOTAL	67	31

[Print](#) | [Close Window](#)

Subject: Re: Smoky Valley: E-rate Filing FY2020
From: Melinda Van Patten <mvanpatten@e-ratecentral.com>
Date: Fri, Oct 18, 2019 12:44 pm
To: "jeanneb@svld.net" <jeanneb@svld.net>
Attach: image001.png
image002.png
image003.png
image004.png

Hi Jeanne,

There is another provider, CommNet, that may be interested in bidding on service for the Manhattan branch. Our team will draft an RFP for this site and I'll reach out next week to start the process.
Have a super weekend,
Mel

Get [Outlook for iOS](#)

From: jeanneb@svld.net <jeanneb@svld.net>
Sent: Friday, October 18, 2019 12:47 PM
To: Melinda Van Patten
Subject: RE: Smoky Valley: E-rate Filing FY2020

Melinda,

We still receive our internet connection free of charge in Round Mountain. The only way we would be interested is if it could benefit our library in Manhattan. Right now we get our internet in Manhattan through Frontier our phone provider.

Jeanne Bleecker
Co-Director
Smoky Valley Library District
775-377-2215
jeanneb@svld.net

----- Original Message -----

Subject: RE: Smoky Valley: E-rate Filing FY2020
From: Melinda Van Patten <mvanpatten@e-ratecentral.com>
Date: Tue, October 15, 2019 10:09 am
To: "jeanneb@svld.net" <jeanneb@svld.net>
Cc: Jojo Myers <jmyers@gov.nv.gov>, Norma Fowler <nfowler@admin.nv.gov>, Nevada Group <nevada@e-ratecentral.com>, "andream@svld.net" <andream@svld.net>

Do you have any time to discuss the E-rate for the library this year? We understand there is an Internet provider who is laying fiber very near the library. Between E-rate funding and the State Matching Fund, you could get the library on a fiber connection for very little output.

I can give you a call at your convenience if you let me know what day/time is best for you.

Let me know,

Mel

Mel Van Patten, CEMP

E-Rate Central

516-801-7828 (phone)

516-801-7838 (fax)

Certified E-Rate Management Professional

<http://www.e-ratecentral.com>



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From: Melinda Van Patten

Sent: Tuesday, September 24, 2019 6:57 PM

To: jeanneb@svld.net

Cc: Jojo Myers <jmyers@gov.nv.gov>; Norma Fowler <nfowler@admin.nv.gov>; Nevada Group <nevada@e-ratecentral.com>; andream@svld.net

Subject: Smoky Valley: E-rate Filing FY2020

Hi Jeanne,

I hope you are doing well. When we spoke last year, the current Board was concerned with the minimal CIPA filtering requirement in order to participate in the E-rate program. You mentioned the library may be interested in filing for E-rate funding in the future, however.

In case the Board is now open to the minimal filtering required to be compliant, we are available to provide free consulting and form filing assistance for your library.

If the library wants to file for E-rate this year and you would like our assistance, let me know. We can set up a call to discuss your needs and even assist with filing the necessary forms.

Have a great afternoon,

Mel

Mel Van Patten, CEMP

E-Rate Central

516-801-7828 (phone)

516-801-7838 (fax)

Certified E-Rate Management Professional

<http://www.e-ratecentral.com>

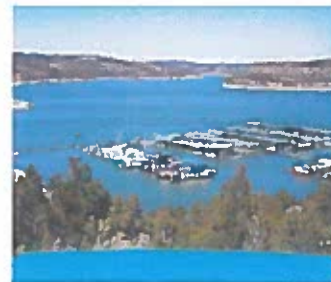


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Wireless Wholesale

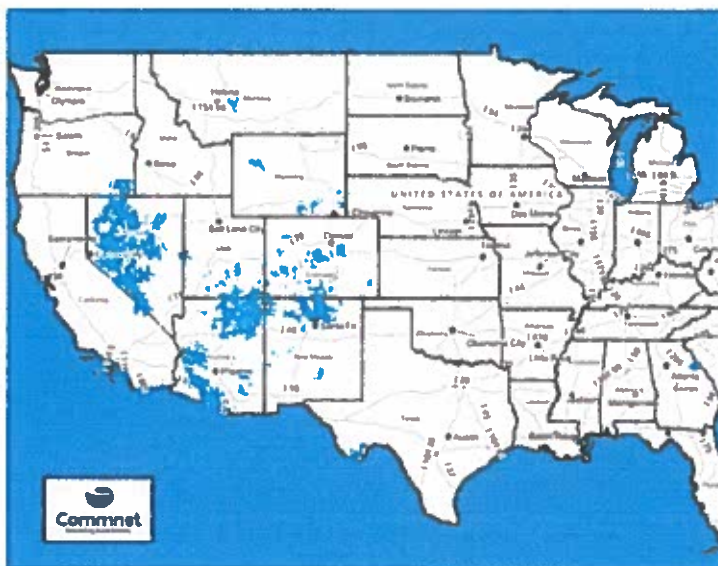
Commnet is the nation's leading provider of wholesale voice and data services to the wireless telecommunications industry. Commnet works in partnership with national and regional wireless operators to offer highly-reliable, feature-rich coverage to underserved markets in North America in a variety of technical environments including CDMA 1x/EVDO-A, GSM GPRS/EDGE, and UMTS.



- ABOUT
- SERVICES
- MEDIA
- CAREERS
- CONTACT US

Commnet provides telecommunication solutions and services across the United States.

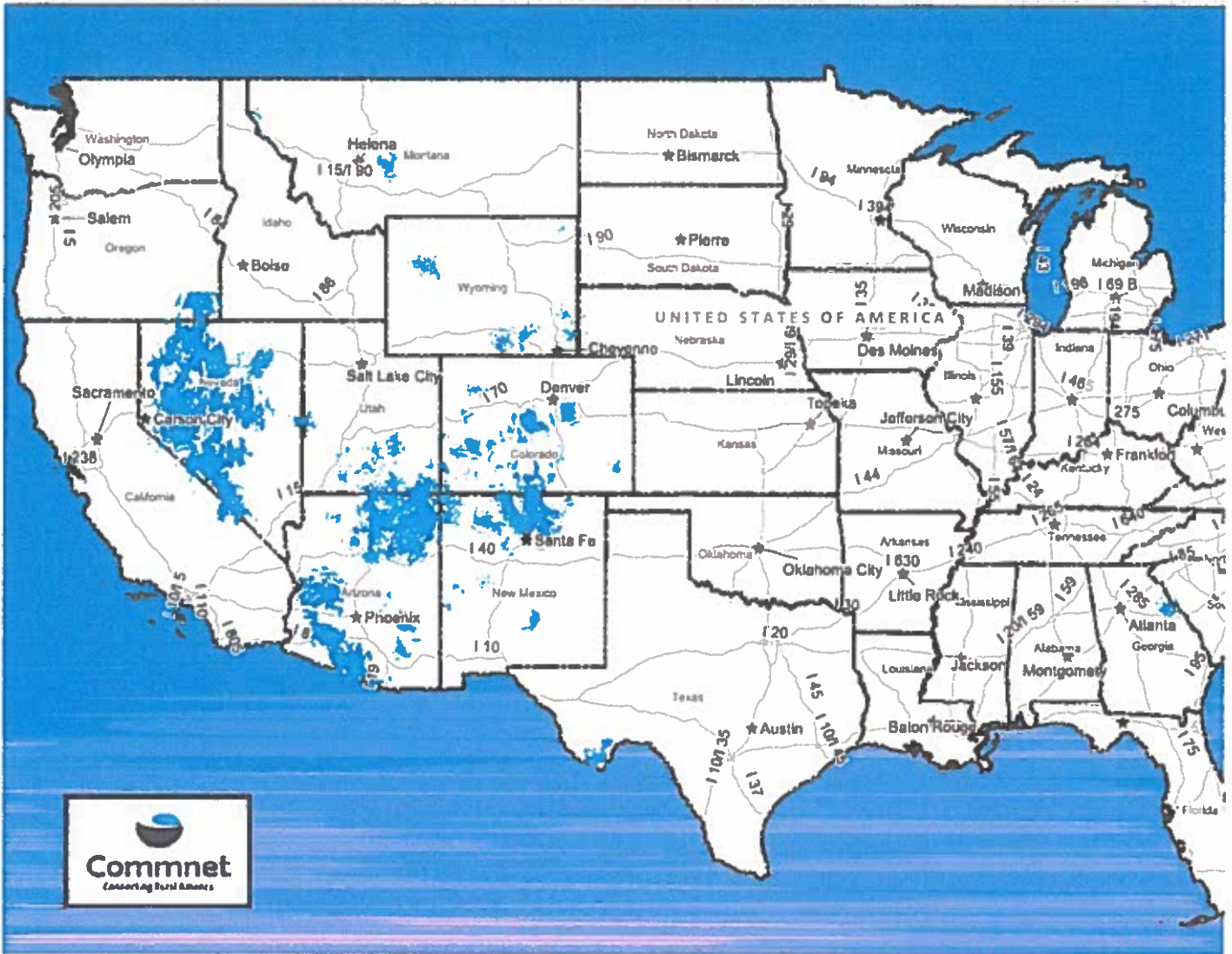
CDMA COVERAGE



Click on map to enlarge

GSM COVERAGE

Our expertise is operating in underserved or niche markets where we can provide an attractive alternative to larger carriers. Commnet has made significant, ongoing investments in network quality and capability to provide even more options for rural customers.





Wireless Retail

Choice Wireless® is our retail product in the United States. Choice Wireless offers top quality cell phone services to consumers in rural America providing affordable, low cost alternatives. Choice Wireless also offers affordable, dependable, high-speed Internet service to residents within our footprint in New Mexico.



ABOUT
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CHOICE WIRELESS

Monthly and Pay As You Go cell phone plans are simple and straightforward. All monthly plans offer unlimited local minutes and allow you to upgrade to unlimited long distance, unlimited MMS, unlimited WAP and give our customers the ability to use their phones across the US. Choice Wireless does not require credit checks or contracts, and there are no surprises on monthly bills. Choice Wireless provides a high level of service and is dedicated to creating a positive consumer experience.

Choice Lifeline and Tribal Lifeline

Through Lifeline and Tribal Lifeline, a Federal Government program, Choice Wireless helps low-income consumers establish and maintain phone service by lowering the cost of basic, monthly local service. Choice Wireless is an approved ETC provider offering free handsets and a minimum of 100 minutes a month to qualified Lifeline candidates (eligibility criteria varies by state, see website for details).

Choice Wireless® is our retail product in the United States. Choice Wireless offers top quality cell phone services to consumers in rural America providing affordable, low cost alternatives. Choice Wireless also offers affordable, dependable, high-speed Internet service to residents within our footprint in New Mexico and Nevada.

US: 719-626-0000
NTUAW: 928-730-CARE (2273)
www.choice-wireless.com

choice
WIRELESS



Commnet provides telecommunication solutions and services across the United States.

as temporary services tailored to the specific duration of events on the desert. Burners on the Playa traveling from other countries as well as domestic customers with a high demand for data during their stay at BRC are the primary focus of this service.



www.burningfi.com

COMMNET

400 Northridge Rd, Suite 1100
Atlanta, GA 30350
Office: (678) 338-5960
Fax: (678) 338-5961
Law Enforcement Emergencies: 877-510-4357 Opt 1

ABOUT

Overview
Leadership Team
Community Support
Media

SERVICES

Wireless Wholesale
Wireless Retail
Enterprise

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Enterprise

Traditionally, transport access in rural areas is controlled by an incumbent carrier and is not competitively priced. Commnet has extensive experience in these very rural areas and has built infrastructure and support operations that can be leveraged by a host of vertical applications.



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ENTERPRISE

Overview

- Rural Healthcare
- Schools and Libraries
- Rural Cable Systems Operators (MSOs)
- Government & Business Wide Area Networks
- Tribal Healthcare

OVERVIEW

Bridging the Gap:

Our Enterprise solutions are able to help bridge the gap by blending high speed Ethernet backhaul solutions, application clients, project management, and working through funding sources such as USF and state or tribal initiatives.

Commnet also has strategic egress points for large national companies allowing connectivity from these rural areas back to large markets via the relationships we have with nationwide carriers.

Providing Carrier Grade Products and Services:

All the products and services provided in our Enterprise sector are carrier grade. Commnet has dedicated resources that include a 24 Hour By 7 day Network Operations Center (NOC) for outage reporting and trouble ticketing, field technicians that carry spares/test equipment, contracts with all the premier equipment manufacturers, licensed spectrum for wireless applications, professional engineering and project management staff, SOXS compliant accounting systems, and all the other behind-the-scenes components to provide a very reliable and high quality experience for our customers.

Commnet provides telecommunication solutions and services across the United States.

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Enterprise

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SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	9/28/2019	AT&T Oct 2019	\$44.22	Phone, Fax RMPL
BOB BARBER	9/30/2019	J9-19	\$2,900.00	Janitorial Sept
CHASE	9/29/2019	Chase Sept 2019	\$7,940.71	Credit Card
EBSCO	9/30/2019	990000054664	\$77.31	Databases
FRONTIER	10/1/2019	Frontier Oct 2019	\$196.19	Phone, Fax , Int. MPL
JW WELDING	9/30/2019	D85706	\$27.93	Equipment Maint
NV ENERGY	10/3/2019	379561 Sept 2019	\$55.02	Power MPL
NYE COUNTY PUB WORKS	10/1/2019	27-0006876	\$55.00	Water MPL
ROUND MTN PUBLIC UTIL	10/2/2019	403 Sept 2019	\$165.50	Water RMPL
VALLEY DISPOSAL	10/1/2019	11459	\$70.00	Trash RMPL
XEROX CORP	10/2/2019	98328768	\$451.72	Xerox Lease
XEROX CORP	10/2/2019	98328769	\$851.49	Xerox Lease

AMOUNT \$12,835.09

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	9/13/2019	446984857593	\$53.97	RMPL Movies
AMAZON	9/13/2019	839744387678	\$19.96	RMPL Movies
AMAZON	9/17/2019	773473498898	\$224.25	Building Maint
AMAZON	9/18/2019	435448638486	\$86.95	Programs - HF
AMAZON	9/18/2019	435988954647	\$51.85	RMPL Movies
AMAZON	9/18/2019	436695759847	\$27.96	MPL Movies
AMAZON	9/18/2019	455854865768	\$22.96	RMPL Movies
AMAZON	9/18/2019	533743896788	\$146.95	MPL Movies
AMAZON	9/18/2019	744473567457	\$201.63	Programs - HF
AMAZON	9/18/2019	868689976457	\$27.96	Programs - HF
AMAZON	9/18/2019	983889946395	\$76.93	RMPL Movies
AMAZON	9/19/2019	794953568498	\$19.99	MPL Movies
AMAZON	9/19/2019	899389974669	\$17.99	Programs - HF
AMAZON	9/20/2019	784866578773	\$16.59	Office
AMAZON	9/20/2019	869554864684	\$79.03	Programs - HF
AMAZON	9/23/2019	894783735348	\$37.99	RMPL Movies
AMAZON	9/24/2019	449996554365	\$30.84	Building Maint
AMAZON	9/24/2019	455957547467	\$14.96	RMPL Movies
AMAZON	9/25/2019	466599439886	\$94.28	MPL Movies
AMAZON	9/25/2019	468936634955	\$18.77	Programs - HF
AMAZON	9/25/2019	487553733886	\$211.77	RMPL Movies
AMAZON	9/26/2019	495848985369	\$28.58	Building Maint
AMAZON	9/27/2019	744565637478	\$13.99	MPL Movies
AMAZON	9/27/2019	868856464548	\$108.78	Office
AMAZON	9/28/2019	437687475868	\$221.17	Equipment Maint

SVLD 11/5/2019
 FY 2019-2020

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	9/28/2019	469998467635	\$28.79	RMPL Movies
AMAZON	9/29/2019	448337963958	\$17.99	Kids Books RMPL
AMAZON	9/29/2019	693487947396	\$44.67	Office
AMAZON	9/29/2019	859765393497	\$29.53	Adult Books RMPL
AMAZON	9/30/2019	437689469645	\$37.60	Kids Books RMPL
AMAZON	10/1/2019	556934439799	\$136.97	RMPL Movies
AMAZON	10/1/2019	635369556344	\$67.44	RMPL Movies
AMAZON	10/1/2019	756395935999	\$59.85	RMPL Movies
AMAZON	10/2/2019	439363549736	\$18.59	RMPL Movies
AMAZON	10/2/2019	539468739893	\$13.30	Programs - Kids
AMAZON	10/2/2019	879655867859	\$14.99	RMPL Movies
AMAZON	10/3/2019	435468393787	\$158.00	Programs - Kids
AMAZON	10/3/2019	643876755895	\$154.71	Operating Sup - Movies
AMAZON	10/3/2019	755865485843	\$204.17	Office
AMAZON	10/3/2019	898656965734	\$155.64	Building Maint
AMAZON	10/4/2019	448686383399	\$287.60	Operating Sup
AMAZON	10/4/2019	999839384675	\$135.52	Office
AMAZON	10/5/2019	693563966868	\$25.89	RMPL Movies
AMAZON	10/8/2019	458589879789	\$15.99	MPL Movies
AMAZON	10/8/2019	459384543793	\$26.11	RMPL Movies
AMAZON	10/8/2019	467493348458	\$42.95	RMPL Movies
AMAZON	10/8/2019	535936443369	\$34.18	RMPL Movies
AMAZON	10/8/2019	583873788773	\$25.34	MPL Movies
AMAZON	10/8/2019	798938638366	\$10.53	MPL Movies
AMAZON	10/9/2019	637375645875	\$17.99	RMPL Movies
AMERICAN LIBRARY	10/24/2019	1316879	\$485.70	Kids Books RMPL
BAKER & TAYLOR INC	9/26/2019	4012604637	\$42.41	Adult Books RMPL
BAKER & TAYLOR INC	9/30/2019	2034837558	\$32.86	Adult Books RMPL
BAKER & TAYLOR INC	10/11/2019	2034865624	\$64.57	Adult Books RMPL
BAKER & TAYLOR INC	10/21/2019	2034888829	\$44.18	Adult Books RMPL
DEMCO INC	10/11/2019	6701747	\$324.87	Operating Sup - Books
DEMCO INC	10/17/2019	6705637	\$283.89	Operating Sup - Books
GENERAL STORE	10/1/2019	2-733542	\$13.85	Programs - Kids
GENERAL STORE	10/3/2019	1-1140538	\$13.16	Programs - Kids
GENERAL STORE	10/10/2019	1-1144917	\$6.59	Programs - Kids
GENERAL STORE	10/15/2019	2-739696	\$7.48	Programs - Kids
GENERAL STORE	10/16/2019	1-1148646	\$65.05	Programs - HF
GENERAL STORE	10/18/2019	1-1149841	\$14.94	Programs - Kids
GENERAL STORE	10/19/2019	1-1150461	\$13.95	Programs - Kids
GENERAL STORE	10/21/2019	2-742151	\$13.54	Programs - Kids
GENERAL STORE	10/29/2019	1-1156896	\$44.90	Building Maint
GENERAL STORE	10/29/2019	1-1157036	\$37.80	Programs - Kids
J W WELDING SUPPLY	10/15/2019	238001	\$25.00	Equipment Maint
LIBRARIANS CHOICE	10/24/2019	1316888	\$193.32	Kids Books RMPL
MICROMARKETING LLC	10/1/2019	788205	\$54.60	Audio Books
MICROMARKETING LLC	10/3/2019	788468	\$27.30	Audio Books
MICROMARKETING LLC	10/3/2019	788471	\$40.95	Audio Books
MICROMARKETING LLC	10/10/2019	78940	\$31.85	Audio Books
MICROMARKETING LLC	10/10/2019	789406	\$77.34	Audio Books
MICROMARKETING LLC	10/15/2019	789855	\$20.00	Audio Books

SULD 11/5/2019
FY 2019-2020

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
MICROMARKETING LLC	10/15/2019	789864	\$27.29	Audio Books
MICROMARKETING LLC	10/22/2019	790785	\$31.84	Audio Books
MICROMARKETING LLC	10/24/2019	791287	\$40.95	Audio Books
NORTHERN NEVADA PEST	10/17/2019	68407	\$23.00	Building Maint
NORTHERN NEVADA PEST	10/23/2019	68344	\$35.00	Building Maint
PENWORTHY COMPANY	12/23/2019	555980-IN	\$1,691.24	Kids Books RMPL
QUILL	9/27/2019	1536555	\$89.97	Office
QUILL	10/3/2019	1677645	\$52.74	Office
QUILL	10/10/2019	1848801	\$111.52	Office
QUILL	10/22/2019	2107592	\$80.97	Office - Janitorial
RECORDED BOOKS LLC	10/8/2019	76527972	\$61.75	eAudio
RECORDED BOOKS LLC	10/16/2019	76541264	\$90.25	eAudio
RECORDED BOOKS LLC	10/17/2019	76542334	\$90.25	eAudio
SMOKY VALLEY	10/11/2019	1910-117513	\$25.46	Building Maint
SMOKY VALLEY LIBRARY-	10/23/2019	SVLD PC 10-23-19	\$1,420.61	Petty Cash

NEW INVOICE TOTAL: \$9,473.38
PRE-APPROVED TOTAL: \$12,835.09
GRAND TOTAL: \$22,308.47

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Mallory Barber, Secretary/Clerk

Sara Keehfuss, Treasurer

Frank Wagener, Member

	BUDGET	Remaining
	\$ 1,182,890	\$ 1,056,933
	\$ 690,000	\$ 503,578
	\$ 300,000	\$ 213,594
	\$ 232,000	\$ 122,547
	\$ 15,000	\$ 12,590
	\$ 500	\$ 500
	\$ 750	\$ 516
	\$ 16,000	\$ 11,377
	\$ 500	\$ 500
	\$ 2,500	\$ 2,500
	\$ 4,500	\$ 3,529
	\$ 23,000	\$ 21,049
	\$ 75,000	\$ 55,574
	\$ 2,500	\$ 2,500
	\$ 10,000	\$ 5,228
	\$ 8,000	\$ 8,000
	\$ 605	\$ 594
	\$ 12,500	\$ 320
	\$ 5,000	\$ 5,000
	\$ 6,000	\$ 6,000
	\$ 133,000	\$ 108,394
	\$ 1,404,355	\$ 950,890

QUESTIONS REGARDING ECONOMIC CONDITIONS

- | Yes | No | Since the last filing: |
|-----------------------------|-------------------------------------|---|
| 1. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2. |
| 3. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity positively? If yes, please provide details on page 2. |
| 4. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2. |
| 5. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2. |

QUESTIONS REGARDING OPERATIONS

- | | | |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2. |
| 7. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2. |
| 8. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2. |
| 9. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity made an interfund loan(s) to pay for current operations? If yes, please provide details on page 2. |
| 10. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to pay timely any contributions to governmental agencies for the benefits of its employees, (for example, PERS, Workmen's Comp or Federal taxes)? If yes, please provide details on page 2. |
| 11. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to make timely payments for debt service, to vendors or others? If yes, please provide details on page 2. |
| 12. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2. |

13. Cash and cash equivalents (unaudited) as of quarter ending 9/30/2019
(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 9/30/2019

<u>Prior Year</u>	<u>Current Year</u>
<u>491,383</u>	<u>499,705</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 9/30/2019
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
-------------------	---------------------

491,383

499,705

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. _____

7.	Date	Type	Amount
	_____	_____	_____
	_____	_____	_____

8.	Date	Lender	Amount
	_____	_____	_____
	_____	_____	_____

9.	Date	From Fund	To Fund	Amount
	_____	_____	_____	_____
	_____	_____	_____	_____

10-11. _____

12.	Date	Fund	Amount
	_____	_____	_____
	_____	_____	_____

13-15. _____

PREPARED BY: Jeanne Bleecker / Co-Director SVLD
Name/Title

Signature

PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.

REVIEWED BY: Becky Lim / Chairperson SVLD Board of Trustees
Name/Title

Signature