

**AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

Round Mountain Public Library

Round Mountain, Nevada

Tuesday December 3, 2019 – 5:00 PM

Members:	Rebecca Lim, Chairperson	Sara Keehfuss, Treasurer
	Gwenn Snow, Vice-Chairperson	Frank Wagener-Member
	Mallory Barber, Secretary/Clerk	

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

ITEM#/SUBJECT

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for November 5, 2019 - For Possible Action
5. INFORMATIONAL ITEMS
 - a. State Libraries Monthly Newsletter – Council Communique 10/31/2019
 - b.
 - c.
6. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
7. LIBRARY REPORTS- For possible action
 - a. RMPL -
 - b. MPL –
 - c. Children’s Wing report -
8. OLD BUSINESS - For Possible Action
 - a. Discussion and possible decision concerning Board of Trustee training
9. NEW BUSINESS – For Possible Action
 - a. Policy Revision for Video Games
 - b. Minimum Library Standards
 - c. Interlibrary Loan Policy Agreement – State Library
 - d. Approval of the Nye County School Contract
10. CORRESPONDENCE – For possible Action
 - a. Letter to the Department of Taxation –Audit Extension

b. Letter from the Department of Taxation

11. FINANCE – For possible Action

a. Approve and sign expenditures for December 3, 2019

b. Cash Flow update

12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.

13. SET DATE AND TIME FOR NEXT MEETING

14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain Nevada
Tuesday November 5, 2019– 5:00 PM

Members present: Rebecca Lim, Chairperson
Gwenn Snow, Vice-Chairperson Mallory Barber, Secretary/Clerk
Frank Wagener, Member

Members absent: Sara Keehfuss, Treasurer

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Dept. Head - RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:01 pm by Becky Lim.
2. General Public Comment: - Becky commented that she loved the Harvest Festival.
3. Approval agenda –Mallory made a motion to accept agenda. Frank seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – Mallory made a motion to accept minutes with corrections, Members present, Sara Keehfus was absent at this meeting. Gwenn seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Medicare signups – Jeanne reported that there will be a representative in the library possibly once a year to help answer questions and help patrons sign up for the Medicare benefits. It is schedule for this time for November 6th from 3:30 PM to 5:00 PM.
 - b. Auditors – Jeanne reported that the auditors who visited said that the audit may not be ready on time this year. The auditors seemed happy with everything. Jeanne reported to the board what the auditors look for when they are here.
 - c. Census 2020 – Jeanne shared the information with the board on the Census. They are looking for people to help with the Census in April 2020.
6. OPEN DISCUSSION – Board was happy to see the Flyers on our Facebook page for the programs.
7. LIBRARY REPORTS– For possible action –
 - a. RMPL – Programs are going well. AR reports will start next month. We are working on a better way to quantify Wi-Fi usage. SVI donated a \$1000.00 for our Christmas Balloon game for prizes.
 - b. MPL – Report was submitted. Circulation is still rising.
 - c. Children's Wing report – Amy reported to the board her plans for the Christmas party and the New Year's Eve party at the library. She said that the Harvest Festival Programs were a success.
8. OLD BUSINESS– For Possible Action – Board of Trustee Training.
 - a. Trustee Training –The board discussed the next part of the training. Gwenn said that Jeanne has her Library Certification and does Andrea need to have hers also? Jeanne explained that historically they only need one person on staff to be certified to be in compliance. Jeanne explained that the board is responsible for doing the Library Directors reviews and that the Directors are responsible for the staff. Jeanne explained how we choose material and who catalogs. Also, she told them we are thinking about adding Game like Xbox, PS4 etc.
9. NEW BUSINESS– For possible action –

- a. Nothing at this time.
- 10. CORRESPONDENCE – E-Rate Letter - RMPL gets free internet from SVI. Jeanne explained to Frank what E-Rate is. Becky mentioned satellite internet for MPL.
- 11. FINANCE -
 - a. Finance – Gwenn made a motion to approve and sign vouchers dated November 5, 2019. Mallory seconded. All voted in favor. Motion passed.
 - b. Cash flow – Jeanne explained the cash flow chart to the board. Revenues haven't been added up for October. Jeanne explained to Frank how she does the cash flow and how it works.
- 12. General Public Comment – (second) – Jeanne told the board that we had an employee resign and that we are going to just work with the current staff we have. Truck will be picked up Friday. We had visitors from the State Library and they loved our Library and the Staff. Tony Court is going to come in and look at our security cameras this week. We will be installing a mechanical lock at our back door for staff use.
- 13. Set date and time of next meeting. The next meeting was set for Tuesday, December 3, 2019 @ 5:00 PM in Round Mountain Public Library Conference Room, Round Mountain Nevada.
- 14. ADJOURN – Gwenn made a motion to adjourn the meeting @ 6:40 PM

Date approved

Mallory Barber, Secretary/Clerk

Council Communique

Monthly newsletter for the State Council on Libraries & Literacy

Environmental Summit at the State Library - November 2, 2019, 1-5 pm

This environmental summit, convened by the Nevada State Library, will focus on impacts of extreme weather, community concerns, discovering solutions, convening respectful conversations, and promoting in-demand jobs in the 'green' and environmental sectors. The summit starts a conversation about Nevada's way of life and pinpoints preservation issues facing Nevadans in the 21st century. Preceding the summit, at 11 am, the Nevada Commission for Women will unveil the new *100th Anniversary of Women's Suffrage* specialty license plate.

Summit Schedule:

- **Opening Keynote (1 pm):** *At the heart of everything*, Nancy Cummings-Schmidt
- **Strand 1: Words matter: learning to listen for community values**, Lynda C. Olman
- **Strand 2: From the field: environmental listening sessions across northern Nevada**, Tammy Westergard, Mark Andersen, Inaki Arrieta Baro, Donna Cossette
- **Strand 3: Solutions to information needs: curating a STEM collection**, Kumad Acharya, Rina Schumer
- **Strand 4: Making the invisible visible: addressing environmental justice**, Jennifer Willett
- **Strand 5: The STEM economy and jobs related to environmental sustainability**, Karsten Heise
- **Closing Keynote: The Energy Within Us: an illuminating perspective from five women**, Rose McKinney-James

For more information, visit: <https://nsla.nv.gov/preserving-nevada/home>

1 PM to 5 PM November 2, 2019 Nevada State Library

www.nsla.nv.gov

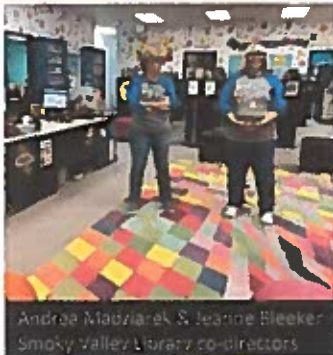
PRESERVING NEVADA

An environmental summit about preserving Nevada's way of life

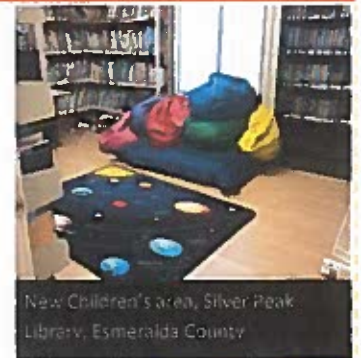
- Extreme weather
- Community concerns
- Job creation in 'green' industry
- Listening to citizens
- Finding solutions

Lifelias A DRU

On the Road



Great things are happening in the libraries of Hawthorne, Silver Peak, Tonopah, Manhattan, and Round Mountain! Library Planning & Development took a road trip to these rural libraries to check out their spaces, chat with staff, discuss LSTA projects, get a sense of the community, and ultimately, solidify our relationships... and we were impressed! Round Mountain library has a preschool, Silver Peak created a children's space out of a closet, Hawthorne has a professional level 3D printer, and Tonopah is planning a major expansion and remodel. They are all doing an amazing job being information hubs and welcoming community centers!



Home Means Nevada: Nevada State Archives and the Nevada State Song



In 1933, the Nevada State Legislature adopted *Home Means Nevada* by Bertha Rafetto as the State Song. Mrs. Rafetto, a resident of Reno, had written and performed the song at a Nevada Native Daughters' picnic held at Bower's Mansion the Saturday before Admission (Nevada) Day 1932. The song's popularity led to the official adoption of the song to represent Nevada. When Mrs. Rafetto passed away in 1952, the copyright passed to her daughter, Frances McDonald, who then transferred the rights to the song to the State of Nevada during the 125th Anniversary of Statehood in 1989. Governor Bob Miller provided permission for use of the song before the Nevada State Archives began tracking the song's use. *Home Means Nevada* has been performed by school choirs, recorded by Nevada natives "The Killers," and sung by cast of the television show *Reno 911* as a special DVD extra. Anyone who now records the state song is supposed to provide a copy to the Nevada State Archives to be preserved for future historians.



News you can trust

Nevada State Library



SPECIAL EDITION!

Nevada Library Association 2019

No. 73, Two Cent Edition

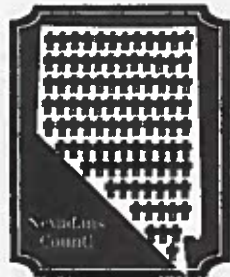
Reno, Nevada

November 3-4, 2019

Extra! Extra! CENSUS 2020

The Nevada Complete Count Committee Needs YOU!

As library professionals, we know that Census data informs everything from strategic planning to funding community services to determining federal LSTA awards. Thus, the Nevada State Library is here to help you ensure your communities have a complete and accurate 2020 Census count with our Public Library Census 2020 Toolbox. Helpful information will include Census training webinars, factsheets, and 2020 Census social media messaging.



Contact Betts Markle with your Census 2020 questions:
775-684-3303 or bmarkle@admin.nv.gov. Visit <https://nsla.nv.gov/state-data-center>



Summer Reading Workshop

March 2020 - Back by popular demand! The Nevada Summer Reading Program workshop returns possibly to Tonopah or Boulder City! In 2019, we hosted the NASA Starnet workshop in Reno. For 2020, we're keeping the excitement going with Imagine Your Story, bringing program ideas on Storytelling, Mythology, and Fantasy. Learn from an experienced storyteller and bring programming ideas to share! Travel support is available.

Transforming Teen Services

2020 & 2021 - Nevada will be participating in YALSA's nationwide teen services recharge initiative! Over the next two years, the State Library will host workshops throughout Nevada to provide public library workers with new takes on reaching teens and new tools to ramp up their computational thinking skills. Stay tuned for more info on this exciting new project!



Talking Books Services

National Library Service for the Blind affiliate



100% of the Nevada Talking Books collection is high quality digital audio. Their entire collection is available through the self serve BARD interface with books for every age and taste. The Nevada Collection, recorded in-house, has titles not available anywhere else. There are even titles in Braille!

Contact Talking Books: 775-684-3354

State Archives



Your local collections are invaluable to historians, researchers, and genealogists - don't hide them away or let them decay! The Nevada State Archives can assess the state of your local, unique resources & advise on conservation needs and storage best practices.

Contact the Archives Research Room:
775-684-3310

State Records Center



Need advice on best practices for records management, records retention schedules, born digital records, or handling public records requests? The State Records Center can help you sort things through!

Contact Records Manager Sara Martel: smartel@admin.nv.gov

Imaging/Preservation

Imaging and Preservation Services (IPS) offers scanning and digitization services on the latest, high tech equipment. At COST! Large scale maps! Newspapers! Microfilm! IPS can take care of it all.



Contact IPS for a quote:
775-684-3414

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623
 Fax (775) 487-2326

MONTHLY REPORT FOR NOVEMBER 2018

December 3, 2018

Materials	Added	Total	Circulation	Last Year
Adult Books	32	8,615	254	241
Audio Books	0	1,296	32	41
Easy	61	5,571	511	804
Junior	20	5,110	339	438
Teen	30	2,880	181	243
Movies	68	12,434	1,401	1,499
Music	14	2,432	31	50
Computer	-	10	106	193
Wi-Fi Usage	-	-	343	396
Freegal Usage	-	-	447	269
Database Useage	-	-		
Digital Material	31	2,661	91	41
GRAND TOTAL	256	41,009	3,736	4,215

Patron Visits		2,423	3,804
New Patrons:	12		
Web Site Visits	1200		

Services:		Revenues:	
Notaries	37	Fax	\$ 119.00
Meeting room	22	Fines	\$ 47.09
Proctoring/Tutoring	8/34	Copies	\$ 218.70
Volunteer Hours	49	Donations	\$ -
ILL	0	Misc.	\$ 633.38
		GRAND TOTAL	\$ 1,018.17

Programs:	Attendance:	Programs:	Attendance:
Table Activities	103	Preschool Attendance	154
Storytime	53	Classes	349
		Grand Total:	659

SMOKY VALLEY LIBRARY DISTRICT

2.0 Policy on Circulation of Materials and Equipment

- 2.1 SVLD circulates materials which have been designated for lending to registered borrowers and by keeping records on all items currently out on loan. In the lending process, a transaction takes place between SVLD and the borrower, whereby the item leaves the custody of the library. The borrower presents a library card, library number or name to a library staff person who will record the information necessary to complete the transaction.**
- 2.2 The library reserves the right to limit the number of any one type or item to a borrower. The library reserves the right to limit the borrowing of certain types of formats to a predetermined age.**
- 2.3 Library materials are loaned for a variety of time periods, depending on the item; they may be returned either to RMPL or MPL.**
- 2.4 Materials may be renewed as needed by phone or by bringing the item to the library.**
- 2.5 Depending on availability, library equipment may be lent out to adult patrons in the community.**
- 2.6 Payment for damaged or lost items will be charged at the publisher's or producer's list price, or if not listed, at the default price for similar items. Fines are charged per item per day, with maximum per item fine. Fines are charged for all days overdue; excluding days the library is closed.**
- 2.7 Borrowing privileges will be suspended for the following reasons:
 - a. Adult patrons owe fines over \$20.00, Child patron owes fines over \$2.00.**
 - b. Outstanding bill for replacement****Borrowing privileges will be restored when the problem is resolved.****
- 2.8 Library materials that are not specifically designated for lending, such as reference materials, may be loaned under certain circumstances with permission of the library staff.**

- 2.9 Any claims of error can be handled by any staff member; any exceptions will be noted and corrections will be made as necessary.
- 2.10 In case of an unresolved disagreement, the patron may be asked to present the problem to the Smoky Valley Library District Board of Trustees for a decision.
- 2.11 The lending of library materials and equipment is further subject to such rules, regulations, and conditions as may be in effect from time to time. These rules include but are not limited to the applicable time periods for which library materials are loaned as are set forth in the following sections. The above policy and supplemental conditions referred to in this paragraph may be amended at any time with or without notice. The library reserves the right to alter the application of the above policy should extraordinary or emergency circumstances warrant. Changes that have been made will be posted.
- 2.12 Loan periods:
- | | |
|--|--|
| Blu Ray/DVD/VHS | 7 days |
| <i>Video Games</i> | <i>14 days</i> |
| Educational Blu Ray/DVD/VHS | 1 month |
| All other circulation materials | 21 days |
| Vacation loan | 1 month (Senior Citizen and Out of Area patrons) |
| Interlibrary loan | 1 month |
| Classroom collection (School staff only) 1 month, requests that will severely deplete the subject area, have to be approved by the Library Director. | |
- 2.13 Age limits:
- Blu Ray/DVD/VHS/CD's/*Video Games*: Ages 17 and above, unless a signed permission slip from the parents is on file.
- 2.14 Borrowing Limits:
- There is no limit on the number of books a patron age 12 and over may check out. Children up to 12 year of age may check out up to 10 *items*, unless limited by their patents. Probationary patron may check out a maximum 10 items until probationary status has been upgraded to regular patron status. *Video games has a borrowing limit of two (2) per patron.*

2.15 Overdue notices:

Adult patrons who have fines totaling more than \$20.00 will be advised of the situation the next time they visit the library. If materials are over 30 days overdue and patron has not been in the library they will be notified by email or phone. After 60 days the patron will be advised of the situation by mail.

2.16 Fines and Fees:

Blu Ray, VHS, DVD and *Video Games* fines are \$1.00 per day, up to a maximum charge of the replacement cost of the item. All other library material fines are 10 cents per day, per item, up to maximum, per item fine. There is a one day grace period. Damage charges, if not repairable are charged at the replacement cost. SVLD will charge \$30.00 for checks returned due to insufficient funds.

Video Game Permission Form

The Library has added video games to our collection, with a variety of ratings. E for everyone, T for teen, and M for mature. The staff does not monitor the choices that a child makes. Any patron under the age of 17 will NOT be allowed to check out video games with the rating "M". In order for your child to check out video games rated "E" and "T", please fill out this form. Be aware that the fine is \$1.00 a day per game, and games may be borrowed for 14 days with no renewals and a limit of 2 per patron.

I am the parent/legal guardian of _____ (Minor) who is under the age of 17 years of age. I hereby consent to his/her that the child named above has permission to check out "E" and "T" rated video games. I am giving permission for my child to check out video games on my library account when I am not with him/her. I understand that the library collection has E-M rated games. This permission will be in effect until I call and revoke the privilege. I understand that if the games are not returned on time, I am responsible for all the fines.

Parent/Guardian: _____

Parent/Guardian library #: _____

Child's name: _____

Child's Library #: _____

Check	MINIMUM PUBLIC LIBRARY STANDARDS FOR NEVADA
✓	1. The library must be legally established and operated in compliance with NRS 379 , NAC 379 , NRS 380.153 and NAC 380.010 including having written by-laws and policies for the management of the library board of trustees and the library.
✓	2. The library board of trustees shall have a written master plan designed to extend five years into the future and which must be made current at least every two years. The plan and its updates are filed with the Nevada State Library, Archives & Public Records by January 31 of the year following their adoption by the library board (NRS 379.003).
✓	3. The library collects, provides, and coordinates access to library materials that are organized according to a nationally accepted classification system; the library ensures access to legal materials (NRS 380.153, NAC 380.010) through collections, online resources, or collaborative agreements with other agencies.
✓	4. The library must have a completed annual statistical report for the preceding fiscal year accepted by, and on file with, the Nevada State Library, Archives & Public Records by December 31 to be made available in a timely manner for national reporting.
✓	5. The library has regular and published hours of operation with a "system" wide average of twenty hours per identified branch/outlet per week including some night and/or weekend hours.
✓	6. The library consists of a specific space designated for providing library services with the facilities, equipment, and staff necessary to enable public access to information.
✓c	7. The Library Board of Trustees shall select from one of three listed options as a means by which to validate and document the library's efforts to maintain a collection appropriate to community needs. The option selected by a jurisdiction may be revised each year. a. Option I: Meet or exceed at 90% - The five-year average of amounts spent on collections. b. Option II: Meet or exceed at 30% - Amount spent on collections divided by Total Services and Supplies budget. c. Option III: Meet or exceed at 10% - Adjusted total operating budget divided by collection budget. Exclude from TOB rent for facility(s), motor pool/vehicle charges, technology = Adjusted TOB
✓	8. Librarian certification for staff: a. <i>Population (legal service area) of 1,000 – 14,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010). b. <i>Population (legal service area) of 15,000 – 49,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010). Any additional staff holding a full-time library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010). c. <i>Population (legal service area) of 50,000 or more.</i> Public library jurisdictions shall have a library director who holds a master's degree in library or information science from a college or university accredited by the American Library Association. Any additional staff in the position of librarian or other full-time professional library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010). d. Any public Library Board of Trustees that has declined to adopt NAC 379.010, Section 1 and whose librarians are not exempted under NAC 379.010, Section 2 may bring their library into compliance with this standard by adopting a good faith effort to meet the standards for public library employees delineated in NAC 379.020.
✓	9. Public libraries shall agree to lend circulating materials in accordance with the state-wide interlibrary loan program Information Nevada. Postage charges for interlibrary loans are assumed by the library, not the user.
✓	10. Public libraries shall extend to Nevada library card holders the same lending privileges received by their card holders. Nevada card holders will not be charged a non-resident fee when borrowing from any Nevada public library.
	11. Public libraries not meeting one or more of the above standards shall submit a "Request for Waiver of Minimum Standards" form to NSLAPR which includes the reason for the waiver, the action taken to comply with the standard, and the projected date for compliance with the standard.

(Amended 11/03/2017)

Certification: I certify to the best of my knowledge and belief that the information above is correct.

 Signature of Authorized Official

 Date Submitted



Nevada State Library, Archives & Public Records
Information Nevada



Interlibrary Loan Policy Agreement

Information Nevada is a statewide agreement among Nevada libraries and related institutions to provide access to their resources for all Nevadans. Nevada residents request such access to meet their informational needs through their local public libraries.

By signing this agreement the named institution agrees:

1. To answer all formal interlibrary loan requests and/or requests sent via an automated library network.
2. To loan basic materials such as books, and to provide photocopies of articles free or at cost. To loan other materials and/or provide information requested that does not conflict with the institutions own stated policies.
3. To loan materials purchased through LSTA funding.

This policy agreement may be reviewed at any time by the named institution. A copy of the agreement will be filed with the Office of the State Librarian, Nevada State Library, Archives & Public Records.

Library/Institution: _____

Date Approved: _____

Approved By: _____

Authorized Signature: _____

Send completed forms electronically, in PDF format, to:

Norma Fowler at nfowler@admin.nv.gov

Nye County School District

Dale A. Norton
Superintendent

Evangelyn Visser
Associate Superintendent

Kyle Lindberg
Associate Superintendent

Southern Administration Office
484 S. West Street
Pahrump, Nevada 89048
Phone 775-727-7743
Fax 775-727-7768



Every Student A Success

BOARD OF TRUSTEES
Larry Small, President
Teresa Stoddard, Vice-President
Mark Hansen, Clerk
Sean Hastings
Roger Morones
Mark Owens
Tim Sutton

Northern Administration Office
P.O. Box 113
Tonopah, Nevada 89049
Phone 775-482-6258
Fax 775-482-8573

November 7, 2019

Smoky Valley Library District
73 Hadley Circle
Round Mountain, NV 89045

RE: Smoky Valley Library Services Contract 2019-2020

Dear Board:

I am enclosing the Services Contract between you and Nye County School District. The contract was approved and signed by our Board President on November 6, 2019. Once your Trustees have approved and signed, please return to me so that NCSD may remit payment. Please feel free to contact me with any questions or concerns. Thank you.

Respectfully,

Kelly Wood
Executive Secretary to the
BOT, Superintendent and
Assoc. Superintendent

KW/kw
Enclosure

**SMOKY VALLEY LIBRARY SERVICES CONTRACT
2019-2020**

This agreement is made and entered into effective this 6th day of November, 2019, by and between the Nye County School District and the Smoky Valley Library District.

WHEREAS, the parties to this contract have determined that public library service is in the public interest and have found that this service can be provided most economically and effectively through contract with an established library facility, and by cooperative action under the contract by local educational and governmental entities,

WHEREAS, the Smoky Valley Library District recognizes that a public library can under contract provide library services to the schools, to the extent of the contract, to meet the curricular objectives of the school board,

NOW, THEREFORE, it is mutually agreed as follows:

1. This contract shall commence on July 1, 2019, and shall terminate on June 30, 2020. This contract may be amended at any time by written consent of the parties.
2. It is agreed that the Nye County School District may recommend the appointment of one person to the library board.
3. The Smoky Valley Library District agrees to assume the costs and responsibility for all insurance on the Round Mountain facility and its contents and further shall maintain in force personal liability insurance for the library facility.
4. It is expressly agreed by the parties of this contract that under the principles of equal access, all library patrons shall have equal access to the materials housed in the Round Mountain Library, regardless of the source of the funds used to purchase such materials.
5. The Smoky Valley Library District agrees that any portion of funds used solely for the purchase of curriculum support materials or any curriculum materials supplied directly by the School District shall become, remain, and be marked "Property of Nye County School District". Upon termination of this agreement, this property shall be allocated to the parties in proportion to their expenditures, which result in the acquisition of such property.
6. The Nye County School District herewith agrees to pay the Smoky Valley Library District a mutually agreed sum of \$67 per student based on the Average Daily Enrollment (ADE) on October 1st of each school year, to be used by the Round Mountain Community Library in defraying the costs of materials, personnel, and services hereinafter described to be rendered to the students of the Round Mountain schools.

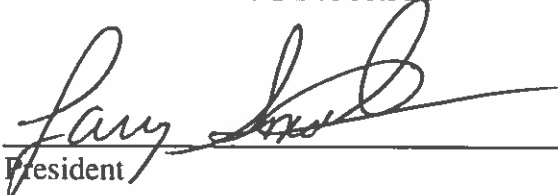
Should any party hereto breach the terms of the agreement, the exclusive right of the other party shall be the right of cancellation of this contract, effective six months after written notice to the other party, with payment of funds to be made prorata to termination date.

IN WITNESS THEREOF, the parties hereto have hereunto set their hands and seals the day and year first written above.

SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES

BOARD OF TRUSTEES
NYE COUNTY SCHOOL DISTRICT

By: _____
Trustee

By: 
President

Date: _____

Date: November 6, 2019

As of October 1, 2019 Enrollment: $271 \times \$67 = \$18,157.00$

Evelyn Barragan
Local Government Division
Department of Taxation
Capitol Complex
Carson City, NV 89713

Re: Audit of Smoky Valley Library District

Dear Ms. Barragan:

Pursuant to NRS 354.624(1), The Smoky Valley Library District requests an extension for the timely filing of the annual financial audit for the year ended June 30, 2019. The following information is provided as required by Nevada Administrative Code 354.735.

Name of Government:	Smoky Valley Library District
Name of Audit Firm:	DANIEL C. McARTHUR, LTD. Certified Public Accountant
Date report will be filed with the governing body:	December 31, 2019
Date report will be filed with Department of Taxation:	January 31, 2019

Reason application is being made for extension:

Smoky Valley Library District's general ledgers and cash accounts are under the control of Nye County Nevada. Reconciliation of the bank and investment accounts of the District's funds to the general ledgers has not been completed. The District has no control over the cash and investment accounts and must rely on the County Treasurer to complete the required reconciliations. In order to complete an accurate financial statement, the District must have a reconciliation of cash and investments to the general ledger of each fund of the District. Until bank and investment reconciliations are finished and the information is provided to the District, a correct financial statement cannot be prepared.

Name of person making application:	Jeanne Bleecker
Date of Application:	November 15, 2019

Sincerely,

Jeanne Bleecker
Library Co-Director



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

STEVE SISOLAK
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
MELANIE YOUNG
Executive Director

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

November 21, 2019

Smoky Valley Library
Jeanne Bleeker, Library Co-Director
PO BOX 1428
Round Mountain, NV 89045

Re: Request for Extension on Annual Audit Report

Dear Ms. Bleeker,

The Department of Taxation is in receipt of your request for an extension of the filing requirements for the annual audit report. It is the Department's policy to grant extensions only where unforeseen and uncontrollable conditions exist, and where due care and adequate planning by both the entity and the auditor make the four-month statutory audit preparation period insufficient.

Pursuant to your letter dated November 15, 2019 and the Department's policy on granting extensions, the Smoky Valley Library is hereby granted an extension until December 31, 2019 for the submission to its governing body the audit report for the fiscal year ending June 30, 2019.

The extension is contingent on the submission of two copies of the audit report to the Department of Taxation no later than January 31, 2020.

If you should have any questions, do not hesitate to call me at (775) 684-2027 or e-mail address at barragan@tax.state.nv.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Evelyn P. Barragan".

Evelyn P. Barragan, Budget Analyst
Local Government Finance

Cc: Daniel C. McArthur

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
FRONTIER	11/1/2019	Frontier Nov 2019	\$193.25	Phone, Fax , Int. MPL
Galli's Locks	11/15/2019	111519	\$615.00	Building Maint
NV ENERGY	11/6/2019	379561 Oct 2019	\$340.90	Power MPL
NV ENERGY	11/12/2019	378178 Oct 2019	\$411.39	Power RMPL
NYE COUNTY PUB WORKS	11/4/2019	27-0007061	\$55.00	Water MPL
XEROX CORP	11/1/2019	98573500	\$432.07	Xerox Lease
XEROX CORP	11/1/2019	98573501	\$738.77	Xerox Lease
AMOUNT			\$2,786.38	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	10/9/2019	483656534499	\$10.42	Music RMPL
AMAZON	10/9/2019	667885487976	\$9.99	MPL Movies
AMAZON	10/9/2019	788436853947	\$36.55	Music RMPL
AMAZON	10/9/2019	875485395776	\$9.99	RMPL Movies
AMAZON	10/9/2019	878644695444	\$102.88	Music RMPL
AMAZON	10/9/2019	956343788989	\$36.56	Music RMPL
AMAZON	10/10/2019	669565766444	\$199.71	Music RMPL
AMAZON	10/10/2019	897749355965	\$77.46	Operating Supplies
AMAZON	10/10/2019	978598995577	\$22.92	Office
AMAZON	10/11/2019	437475679549	\$12.90	Office
AMAZON	10/11/2019	453853675669	\$16.01	Office
AMAZON	10/11/2019	454957387864	\$55.92	Office
AMAZON	10/11/2019	463646987653	\$10.71	Office
AMAZON	10/11/2019	565633954849	\$27.96	Office
AMAZON	10/11/2019	585375867555	\$13.98	Office
AMAZON	10/11/2019	646435596473	\$87.68	Office
AMAZON	10/11/2019	653996754996	\$8.24	Office
AMAZON	10/11/2019	696355897356	\$41.96	Office
AMAZON	10/11/2019	879637639676	\$9.12	Office
AMAZON	10/11/2019	943385655944	\$23.93	Office
AMAZON	10/11/2019	996756935679	\$9.86	Office
AMAZON	10/12/2019	464586749457	\$12.90	Office
AMAZON	10/13/2019	458465975756	\$239.56	Office
AMAZON	10/13/2019	469388497637	\$57.99	Adult Books RMPL
AMAZON	10/13/2019	675695433447	\$74.61	Office
AMAZON	10/14/2019	435679899959	\$26.73	Building Maint
AMAZON	10/14/2019	669539886778	\$94.69	Building Maint
AMAZON	10/15/2019	464556836439	\$6.77	Building Maint
AMAZON	10/15/2019	689594483475	\$10.39	Music RMPL
AMAZON	10/15/2019	854373643334	\$89.06	Building Maint
AMAZON	10/16/2019	434338896364	\$10.39	Music RMPL

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	10/16/2019	453654639798	\$99.89	STEM Program
AMAZON	10/16/2019	468679663353	\$72.87	RMPL Movies
AMAZON	10/16/2019	749748439336	\$29.95	RMPL Movies
AMAZON	10/16/2019	975568697938	\$11.84	STEM Program
AMAZON	10/16/2019	996567934989	\$16.52	STEM Program
AMAZON	10/16/2019	998493396864	\$24.72	STEM Program
AMAZON	10/17/2019	594774679474	\$17.99	RMPL Movies
AMAZON	10/17/2019	839495664557	\$322.54	Building Maint
AMAZON	10/17/2019	976354638955	\$94.37	STEM Program
AMAZON	10/18/2019	457754696735	\$43.03	Building Maint
AMAZON	10/18/2019	459467995486	\$99.00	Equipment Maint
AMAZON	10/20/2019	433568395984	\$19.96	RMPL Movies
AMAZON	10/21/2019	438345798636	\$99.68	RMPL Movies
AMAZON	10/21/2019	446544478654	\$9.00	Kids Books RMPL
AMAZON	10/21/2019	458747835758	\$8.50	RMPL Movies
AMAZON	10/21/2019	467696343858	\$7.51	RMPL Movies
AMAZON	10/21/2019	739644659544	\$20.43	STEM Program
AMAZON	10/21/2019	757777578874	\$7.51	RMPL Movies
AMAZON	10/22/2019	435939884864	\$19.99	RMPL Movies
AMAZON	10/22/2019	459446778743	\$68.41	MPL Movies
AMAZON	10/22/2019	464939637447	\$59.82	RMPL Movies
AMAZON	10/22/2019	494388576595	\$67.38	Operating Supplies
AMAZON	10/22/2019	586363583395	\$67.76	Preschool Program
AMAZON	10/22/2019	754694388383	\$25.00	Afterschool Program
AMAZON	10/22/2019	797478596394	\$43.51	MPL Movies
AMAZON	10/22/2019	865575933784	\$63.68	Afterschool Program
AMAZON	10/22/2019	937983487554	\$35.12	RMPL Movies
AMAZON	10/23/2019	434937447635	\$15.87	Kids Books RMPL
AMAZON	10/23/2019	438974899648	\$4.83	Kids Books RMPL
AMAZON	10/23/2019	449444849568	\$39.84	Adult Books RMPL
AMAZON	10/23/2019	455776985878	\$33.89	Adult Books RMPL
AMAZON	10/23/2019	484958965368	\$60.45	Kids Books RMPL
AMAZON	10/23/2019	556895937838	\$85.83	Adult Books RMPL
AMAZON	10/23/2019	585756833336	\$58.04	Adult Books RMPL
AMAZON	10/23/2019	754399459466	\$35.64	Adult Books RMPL
AMAZON	10/23/2019	863489848858	\$151.30	Kids Books RMPL
AMAZON	10/23/2019	988667697644	\$104.58	Books MPL
AMAZON	10/24/2019	436756497945	\$239.94	STEM Program
AMAZON	10/24/2019	535564447458	\$94.79	Adult Books RMPL
AMAZON	10/24/2019	546583399397	\$9.99	Music RMPL
AMAZON	10/24/2019	668345944348	\$75.36	Kids Books RMPL
AMAZON	10/24/2019	773785669393	\$14.75	Kids Books RMPL
AMAZON	10/25/2019	577953957383	\$27.92	Equipment Maint
AMAZON	10/26/2019	848939658759	(\$0.02)	Credit
AMAZON	10/28/2019	445567759683	\$16.71	Kids Books RMPL
AMAZON	10/28/2019	456999399746	\$13.93	Kids Books RMPL
AMAZON	10/28/2019	458784776838	\$145.18	Kids Books RMPL
AMAZON	10/28/2019	473948346958	\$26.53	Kids Books RMPL
AMAZON	10/28/2019	578764747597	\$8.85	Kids Books RMPL
AMAZON	10/28/2019	664484955844	\$22.21	Kids Books RMPL

SVLD 11/5/2019
FY 2019-2020

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	10/28/2019	784554464445	\$413.14	Office
AMAZON	10/29/2019	455356947986	\$42.88	MPL Movies
AMAZON	10/29/2019	489777555339	\$139.26	RMPL Movies
AMAZON	10/29/2019	593967466858	\$19.42	Music RMPL
AMAZON	10/29/2019	748753838673	\$21.26	Kids Books RMPL
AMAZON	10/29/2019	753785486687	\$37.12	Adult Books RMPL
AMAZON	10/29/2019	784778494876	\$43.89	Equipment Maint
AMAZON	10/30/2019	453365468698	\$52.31	Kids Books RMPL
AMAZON	10/30/2019	539939335565	\$15.01	Adult Books RMPL
AMAZON	10/30/2019	596955893674	\$76.42	Adult Books RMPL
AMAZON	10/30/2019	658853985538	\$30.53	Afterschool Program
AMAZON	10/30/2019	983778883963	\$52.47	Office
AMAZON	10/31/2019	475874889948	\$33.29	Operating Supplies
AMAZON	10/31/2019	556683985434	\$26.65	Operating Supplies
AMAZON	10/31/2019	745933437598	\$16.00	Kids Books RMPL
AMAZON	11/2/2019	678694374845	\$53.03	Operating Supplies
AMAZON	11/4/2019	436397367973	\$46.08	Christmas Program
AMAZON	11/4/2019	693697558684	\$431.58	Equipment Maint
AMAZON	11/4/2019	754339949576	\$23.53	Kids Books RMPL
AMAZON	11/4/2019	996586696347	\$52.50	Kids Books RMPL
AMAZON	11/5/2019	439343933944	\$37.91	MPL Movies
AMAZON	11/5/2019	443658696396	\$17.99	Kids Books RMPL
AMAZON	11/5/2019	444439347446	\$15.07	Kids Books RMPL
AMAZON	11/5/2019	454499593548	\$36.92	Kids Books RMPL
AMAZON	11/5/2019	459343596677	\$16.34	Kids Books RMPL
AMAZON	11/5/2019	459796784734	\$37.98	RMPL Movies
AMAZON	11/5/2019	463446397437	\$19.60	Operating Supplies
AMAZON	11/5/2019	464558736978	\$26.83	Kids Books RMPL
AMAZON	11/5/2019	465789757577	\$49.14	Kids Books RMPL
AMAZON	11/5/2019	486368449884	\$140.82	Kids Books RMPL
AMAZON	11/5/2019	555484543735	\$284.04	Kids Books RMPL
AMAZON	11/5/2019	559497338667	\$37.98	MPL Movies
AMAZON	11/5/2019	579947678666	\$490.00	RMPL Movies
AMAZON	11/5/2019	593855359538	\$18.55	Kids Books RMPL
AMAZON	11/5/2019	656959477485	\$11.88	Music RMPL
AMAZON	11/5/2019	658667675854	\$37.37	Kids Books RMPL
AMAZON	11/5/2019	739733943658	\$241.31	Christmas Program
AMAZON	11/5/2019	755936436576	\$24.27	MPL Movies
AMAZON	11/5/2019	764873984993	\$125.32	Music RMPL
AMAZON	11/5/2019	865799374969	\$15.77	Kids Books RMPL
AMAZON	11/5/2019	973867858944	\$19.35	Kids Books RMPL
AMAZON	11/6/2019	576479966987	\$22.95	Adult Books RMPL
AMAZON	11/7/2019	435637373565	\$719.04	Christmas Program
AMAZON	11/7/2019	448476696578	\$11.29	Operating Supplies
AMAZON	11/7/2019	456597986577	\$16.99	Kids Books RMPL
AMAZON	11/7/2019	458879953594	\$604.38	Christmas Program
AMAZON	11/7/2019	468464354985	\$6.99	Kids Books RMPL
AMAZON	11/7/2019	497777684479	\$40.60	Kids Books RMPL
AMAZON	11/7/2019	539994569339	\$29.00	Christmas Program
AMAZON	11/7/2019	663959476795	\$374.95	Christmas Program

SVLD 11/5/2019
FY 2019-2020

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	11/7/2019	667753354336	\$26.89	Christmas Program
AMAZON	11/7/2019	798594857998	\$54.84	Christmas Program
AMAZON	11/7/2019	844335787833	\$5.48	Operating Supplies
AMAZON	11/7/2019	849649948698	\$22.58	Christmas Program
AMAZON	11/7/2019	854839964769	\$10.17	Kids Books RMPL
AMAZON	11/7/2019	854869975496	\$24.74	Adult Books RMPL
AMAZON	11/8/2019	444754855765	\$29.24	Christmas Program
AMAZON	11/8/2019	489556564734	\$13.55	Kids Books RMPL
AMAZON	11/8/2019	843334838653	\$154.28	Christmas Program
AMAZON	11/8/2019	944964443467	\$9.94	RMPL Movies
AMAZON	11/9/2019	444766783996	\$19.99	RMPL Movies
BAKER & TAYLOR INC	11/1/2019	2034914863	\$29.46	Adult Books RMPL
BAKER & TAYLOR INC	11/12/2019	2034937737	\$65.99	Adult Books RMPL
BROAD REACH	11/22/2019	ARU0296033	\$361.89	Kids Books RMPL
CARSON DODGE	11/7/2019	24267A	\$33,411.25	Capital Outlay
DEMCO INC	11/13/2019	6722398	\$41.40	Operating Supplies
GENERAL STORE	11/7/2019	1-1162641	\$4.69	Storytime Program
GENERAL STORE	11/13/2019	1-1166543	\$1.39	Operating Supplies
GENERAL STORE	11/19/2019	1-1169955	\$6.36	Office
GENERAL STORE	11/20/2019	1-1170700	\$18.14	Preschool Program
GENERAL STORE	11/21/2019	1-1171464	\$24.12	Preschool Program
GREY HOUSE PUBLISHING	11/5/2019	958123	\$148.50	Adult Books RMPL
LOOKOUT BOOKS	11/12/2019	ARU0295023	\$309.11	Kids Books RMPL
MICROMARKETING LLC	11/5/2019	792566	\$59.13	Audio Books
MICROMARKETING LLC	11/7/2019	793089	\$29.12	Audio Books
MICROMARKETING LLC	11/12/2019	793404	\$19.99	Audio Books
MOMETRIX MEDIA LLC	11/15/2019	23116	\$1,299.00	Database
NORTHERN NEVADA PEST	10/17/2019	88767	\$23.00	Building Maint
NORTHERN NEVADA PEST	11/11/2019	MPL 111119	\$23.00	Building Maint
OVER DRIVE INC	10/28/2019	7818CO19206229	\$4,014.89	eAudio
OVER DRIVE INC	11/7/2019	7818CO19216382	\$55.00	eBook
QUILL	9/6/2018	328043	(\$105.34)	Credit
QUILL	10/9/2018	362079	(\$78.56)	Credit
QUILL	11/4/2019	2405469	\$32.37	Afterschool Program
QUILL	11/19/2019	2790194	\$159.92	Office

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
RECORDED BOOKS LLC	10/30/2019	76565342	\$61.75	eAudio
RECORDED BOOKS LLC	11/4/2019	76567929	\$55.00	eAudio
RECORDED BOOKS LLC	11/6/2019	76568669	\$370.50	eAudio
RECORDED BOOKS LLC	11/13/2019	76571938	\$64.11	eAudio
RECORDED BOOKS LLC	11/15/2019	76574109	\$2.99	eVideo
RECORDED BOOKS LLC	11/18/2019	76574656	\$54.15	eAudio
SMOKY VALLEY	11/19/2019	1911-118721	\$60.55	Building Maint
SMOKY VALLEY	11/20/2019	1911-118734	\$48.85	Building Maint

NEW INVOICE TOTAL: \$50,390.65
PRE-APPROVED TOTAL: \$2,786.38
GRAND TOTAL: \$53,177.03

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Mallory Barber, Secretary/Clerk

Sara Keehfuss, Treasurer

Frank Wagener, Member