

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday March 1, 2022 – 5:00 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Frank Wagener-Secretary/Clerk
 Sara Sweeney, Member

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

ITEM#/SUBJECT

1. Call meeting to order – For Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for February 1, 2022 - For Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. INFORMATIONAL ITEMS
 - a. Nevada Department of Taxation – Annual Audit report in compliance
7. DISTRICT MONTHLY REPORTS- For action
 - a. SVLD -
 - b. Children’s Wing report -
8. OLD BUSINESS - For action
 - a. Discussion and possible decision concerning update on the Manhattan Roof Project
 - b. Manhattan Project roof bids – postponed
9. NEW BUSINESS – For action
10. CORRESPONDENCE – For action
 - a.
11. FINANCE – For action
 - a. Approve and sign expenditures for March 1, 2022.
 - b. Cash flow

12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.

13. SET DATE AND TIME FOR NEXT MEETING

14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada

Tuesday February 1, 2022– 5:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent: Frank Wagener, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by the Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Becky Lim.
2. General Public Comment - Nothing at this time.
3. Approval agenda – Sara K. made a motion to accept the agenda. Sara S. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for January 4, 2022, as written. Sara K. Seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. SVLD Tax rate – Jeanne let the board know that we are staying with our current tax rate for the following fiscal year.
6. OPEN DISCUSSION – Jeanne reported to the board that she is cancelling the Frontier service in Manhattan, and we are going to use HughesNet for internet and phone service. She said that the only thing they will not be able to do there is fax. They can scan and email documents to RMPL and we can fax them from here. It is a work around but with Frontier they have not been able to fax or call any ways, so we feel this will still be an improvement to our service.
7. DISTRICT REPORTS– For action
 - a. SVLD District report – Jeanne presented the report to the board. No changes and everything is looking good.
 - b. Children's Wing report – Amy reported the numbers for the reading programs. She said that the tutoring is going up. She reported to the board that the Summer Reading Program this is year is, Oceans of possibilities. She had been getting ready for this and that she is making changes to how she runs the program this year as far as earning points go.
8. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne reported that if there are any revisions to the bid package or any other work that Terrance from Lumas must do he will bill us. We are still scheduled for the mandatory walk-through meeting in Manhattan on February 10th at 11:30 AM. Jeanne said she will email board members after that meeting to let them know if anyone comes.

9. NEW BUSINESS– For action

a. Audit report – Dan McArthur was not able to attend. Jeanne handed out the audit reports and the board looked over them.

b. Authorization letter to prepay bills under specific circumstances – Sara k made a motion to approve the authorization letter to prepay bills under specific circumstances. Sara S. seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE – For action

a. Expenditures – Gwenn made a motion to accept expenditures dated 2-1-2022. Sara K. seconded. All voted in favor. Motion passed.

b. Cash flow –Board looked over the cash flow report.

c. 2nd Quarter report – Jeanne and the board discussed the 2nd quarter report.

12. General Public Comment – (second) – Nothing at this time.

13. Set date and time of next meeting – the next meeting was set for March 1, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM

14. ADJOURN – Sara K made a motion to adjourn at 5:37 PM.

Date approved

Frank Wagener - Secretary/Clerk



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937

Phone: (775) 684-2000 Fax: (775) 684-2020

Call Center: (866) 962-3707

STEVE SISOLAK

Governor

JAMES DEVOLLD

Chair, Nevada Tax Commission

SHELLIE HUGHES

Executive Director

LAS VEGAS OFFICE

700 E. Warm Springs Rd, Ste., 200

Las Vegas, Nevada 89119

Phone (702) 486-2300 Fax (702) 486-2373

RENO OFFICE

4600 Kietzke Lane

Building L, Suite 235

Reno, NV 89502

Phone: (775) 687-9999

Fax: (775) 688-1303

February 10, 2022

Jeanne Bleeker, Co-Director, SVLD
Smokey Valley Library District
PO Box 1428
Round Mountain NV 890485

Re: Annual Audit Report – Fiscal Year 2021

Dear Ms. Bleeker:

Pursuant to NRS 354.6245, the Department of Taxation is charged with the review of all annual audits to determine their compliance with statutes and/or regulations. The Department must also identify all violations of statute and/or regulations reported therein.

The Department has completed its review of your audit report and NO violations of statute and/or regulations were noted. The auditor met the statutory provisions required by NRS 354.624 and NRS 354.6241.

If you should have any questions, please do not hesitate to contact me at 775-684-2027, or e-mail address is barragan@tax.state.nv.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Evelyn P. Barragan for".

Evelyn P. Barragan
Budget Analyst
Local Government Finance

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623
 Fax (775) 487-2326

SVLD MONTHLY REPORT FOR JANUARY 2022

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	46	22	68	12,262	205
Kids	114	2	116	14,844	1,433
Entertainment	91	23	114	20,599	704
eBooks	9	0	9	2,813	13
eAudio	24	0	24	2,838	66
eMagazines	0	0	0	3,941	5
Databases	0	0	56	56	721
Computer	0	0	15	15	84
GRAND TOTAL	284	47	402	57,368	3231

	RMPL	MPL	TOTAL
Visits	2,008	248	2,256
Wi-Fi	571	92	663
Meeting Room	11	0	11
Museum Visits	-	2	2
Patron Cards	13	0	13

Website Visits	444
Volunteer Hours	3
Notaries	38
Tutoring	23
Proctoring	1
ILL	-
AR Testing	132
Reference ?	74
Material Requests	21

Revenues:	
Fax	\$ 24.00
Fines	\$ -
Copies	\$ 64.55
Donations	\$ 52.50
Misc.	\$ 76.40
GRAND TOTAL:	\$ 217.45

PROGRAMS:

Name	Offered	Attendance
Preschool 3-Year Old	9	33
Preschool 4-Year Old	9	70
TOTAL:	18	103

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Subject: RE: Manhattan Library
From: jeanneb@svld.net
Date: Wed, Feb 23, 2022 9:24 am
To: "Terrence Tobey, P.E., S.E." <ttobey@LumosInc.com>
Attach: image001.jpg

Terrence,

I just saw the reply from Fine Metal Roof Tech, I'm glad they think they can recreate the original panels. I agree we should notify the bidders and postpone the bid until we get this problem decided.

I know you need some measurements for them to do an estimate.

If you tell me exactly what measurements you need, I can go get them with Mitch and get them back to you.

We will still have to get input from SHPO. But at least we may have options for them to consider.

Jeanne Bleecker
Co-Director
Smoky Valley Library District
775-377-2215
jeanneb@svld.net

----- Original Message -----

Subject: Manhattan Library
From: "Terrence Tobey, P.E., S.E." <ttobey@LumosInc.com>
Date: Tue, February 22, 2022 3:29 pm
To: "jeanneb@svld.net" <jeanneb@svld.net>

I copied you with an email to a roofing company in Utah that indicates they might be able to replicate the existing roofing. I think we should notify the bidders that we are postponing the bids until we get this sorted out. What do you think?

Thanks,



Terrence Tobey, P.E., S.E.
Senior Structural Engineer – Special Projects
Structural Engineering Division
9222 Prototype Drive
Reno, NV 89521
775.827.6111
ttobey@LumosInc.com

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NEVADA
**STATE HISTORIC
PRESERVATION OFFICE**

STATE OF NEVADA
Department of Conservation and Natural Resources

Steve Sisolak, Governor
Bradley Crowell, Director
Rebecca L. Palmer, Administrator, SHPO

February 10, 2022

Terrence Tobey, S.E.
Senior Structural Engineer, Special Projects
Smoky Valley Library District
9222 Prototype Drive
Reno, NV 89521

RE: Nevada Revised Statute 383.121 consultation with the Smoky Valley Library District for
Manhattan Schoolhouse roofing project, Manhattan, Nye County, Nevada
(UT 2022-7053, #28995)

Dear Mr. Tobey:

The Nevada State Historic Preservation Office (SHPO) has reviewed the subject documents received January 14, 2022 in accordance with Nevada Revised Statutes 383.121.

The Smoky Valley Library District proposes to install a new roofing system on the National Register listed Manhattan Schoolhouse. The work will include replacement of some structural boards and limited strengthening of the roof system. The SHPO acknowledges that the original historic scalloped metal roofing panels, gutters, and ornamental roof projection will be removed before work begins and reinstalled (using fasteners that match the existing ones) once the new roofing system is in place.

Our office notes that the proposed work is in conformance with *The Secretary of the Interior's Standards for the Treatment of Historic Properties* (Standards) and meets the intent of NRS 383.121.

For future work on this building, the SHPO notes that the Standards recommend where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and, where possible, materials.

Thank you for your commitment to this architectural resource.

Should you have questions concerning this correspondence, please contact me at rreed@shpo.nv.gov or 775-684-3437.

Sincerely,

Robin K. Reed
Deputy State Historic Preservation Officer

W.F. Norman Corporation



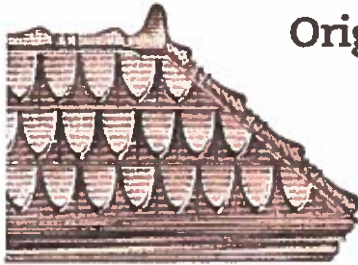
214 North Cedar • P.O. Box 323 • Nevada, MO 64772

Toll Free: 800-641-4038

Phone: 417-667-5552

Fax: 417-667-2708

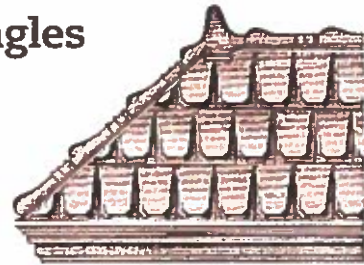
Email: info@wfnorman.com



Original Victorian Metal Shingles

F.O.B. Nevada, MO

Style A and C Shingles



Shingle Size: 8¹/₄" x 12"
145 Shingles per Square

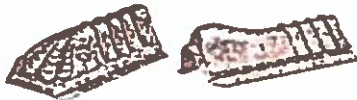


Style A



Style C

28 ga. Galv. \$4.95 each
16 oz. Copper \$14.85 each



No. 25 No. 26 No. 27



Finial No. 1

Style A



	Galv.	Copper
Ornamental Ridge Tile - 12"	\$5.95	\$17.85
Ornamental Ridge Starter	5.95	17.85
Finial No. 25 for Hip	79.50	159.00
Finial No. 25B for Gable	79.50	159.00
Finial No. 26 for Gable	77.50	155.00
Finial No. 27 for Hip	77.50	155.00
Cont. Ornamental Ridge - 5'	29.50	88.50
Cont. Hip Finish - 5'	28.50	85.50
Cont. Hip Starter	5.95	17.50
Hip Shingle	5.95	17.50
Style A Cresting - 6'	59.50	178.50
Style A Cresting - 8'	79.50	238.50
Finial No. 1	95.00	190.00
Folded Valley - 14" x 10'	95.00	190.00

PLEASE NOTE: Galvanized steel from the factory can vary in color and shine from one piece to another. If left unpainted they may discolor unevenly after installation. If color variation is not acceptable, we recommend the galvanized be painted.

W.F. Norman Corporation

214 North Cedar • P.O. Box 323 • Nevada, MO 64772



Toll Free: 800-641-4038

Phone: 417-667-5552

Fax: 417-667-2708

Email: info@wfnorman.com

EXTERIOR SIDING

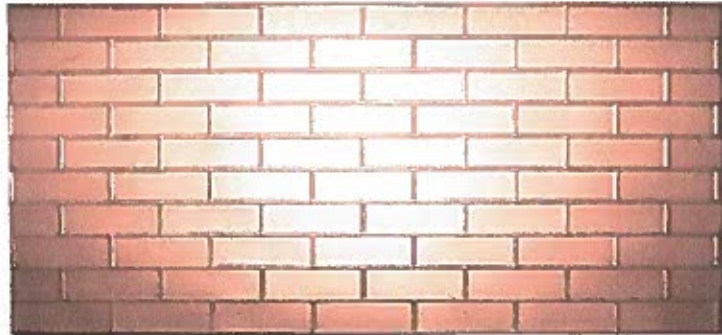
Pressed Brick

Sheet Size 28" x 60"

Brick Size 2 3/4" x 8 1/2"

Galv. \$49.50

Copper \$148.50



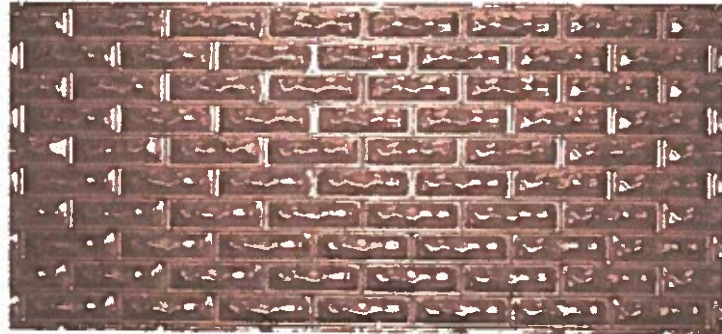
Rock-Faced Brick

Sheet Size 28" x 60"

Brick Size 2 3/4" x 8 1/2"

Galv. \$49.50

Copper \$148.50



Pitch-Faced Stone

Sheet Size 28" x 60"

Stone Size 7" x 12"

Galv. \$49.50

Copper \$148.50



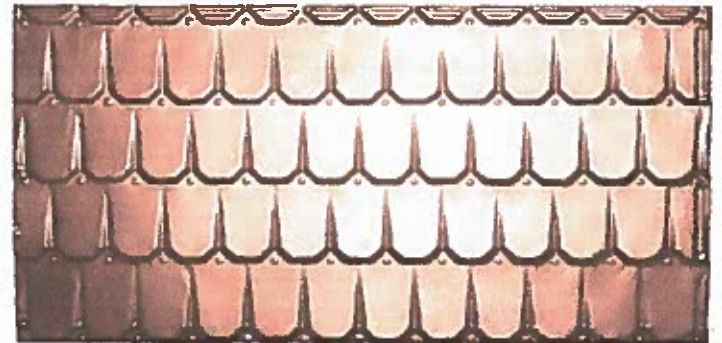
No. 3 Cluster Shingle

Sheet Size 24" x 48"

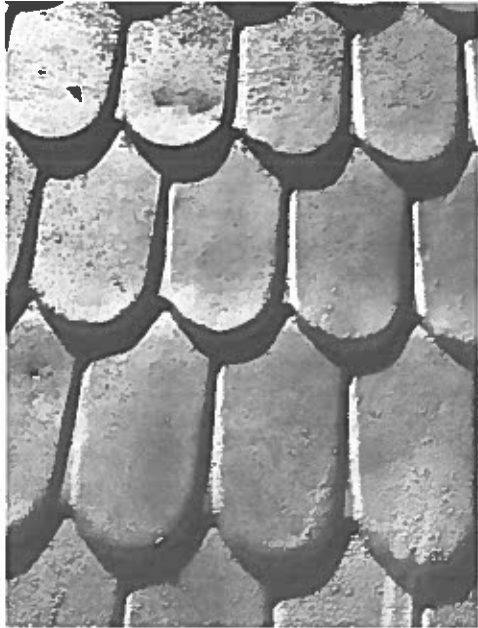
Shingle Size 4" x 5 1/2"

Galv. \$48.00

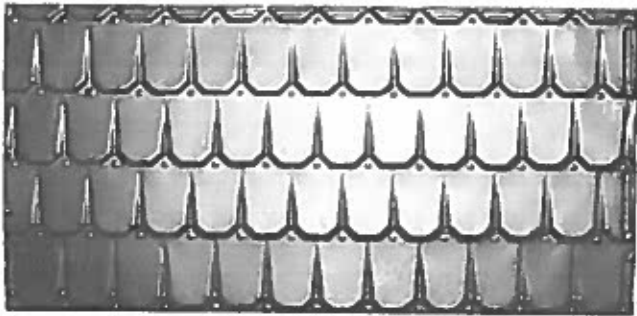
Copper \$144.00



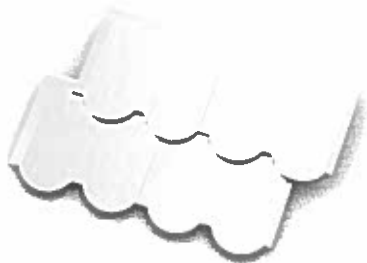
PLEASE NOTE: Galvanized steel from the factory can vary in color and shine from one piece to another. If left unpainted they may discolor unevenly after installation. If color variation is not acceptable, we recommend the galvanized be painted.



**CURRENT ROOFING
ON
MANHATTAN SCHOOLHOUSE**



WF NORMAN - CLUSTER SIDING
Available in 1912
AVAILABLE for \$48 PER PANEL
24"x 48"



BERRIDGE FISH SCALE SHINGLE
Modern
24 ga \$?

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Subject: Re[2]: Historic library In Nevada
From: Fine Metal Roof Tech <Sales@finemetalrooftech.com>
Date: Wed, Feb 23, 2022 8:41 am
To: "Terrence Tobey, P.E., S.E." <ttobey@lumosinc.com>
Cc: "Jeanneb@svld.net" <jeanneb@svld.net>
Attach: image001.jpg

Terrence,

Thank you for sending over those pictures. We would definitely be able to recreate these panels for your project. My companies president said that we would not want to change the appearance at all seeing as it is a historical building, but we would need to possibly change the way that it is fastened to the roof. We would need to make sure that it is wind and water tight with more modern fasteners and engineering.

Please send over the drawings with measurements when you get them and we can then move forward with the process of getting you an estimate.

We look forward to hearing from you and working with you on this project.

Alex

Alexia Muñoz

Fine Metal Roof Tech
Phone: 801-462-5264
www.FineMetalRoofTech.com
sales@finemetalrooftech.com

5066 West Amelia Earhart Drive
Salt Lake City, UT 84116
USA

----- Original Message -----

From: "Terrence Tobey, P.E., S.E." <ttobey@lumosinc.com>
To: "Fine Metal Roof Tech" <Sales@finemetalrooftech.com>
Cc: "jeanneb@svld.net" <jeanneb@svld.net>
Sent: 2/22/2022 3:28:15 PM
Subject: RE: Historic library in Nevada

Hi Alex:

Thank you for the response. I have attached a few photos of the existing roofing. I don't have measurements but I can get some. I was told that the original roofing was tin but I have not verified that. Please let me know if this is something you can help with. I have more photos that I can send you. The address is 555 West Mineral Street in Manhattan, Nevada.



Terrence Tobey, P.E., S.E.
Senior Structural Engineer – Special Projects
Structural Engineering Division
9222 Prototype Drive
Reno, NV 89521
775.827.6111
ttobey@LumosInc.com

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From: Fine Metal Roof Tech <Sales@finemetalrooftech.com>
Sent: Tuesday, February 22, 2022 3:14 PM
To: Terrence Tobey, P.E., S.E. <ttobey@LumosInc.com>
Cc: Fine Metal Roof Tech <Sales@finemetalrooftech.com>
Subject: Historic library in Nevada

Terrence,

Thank you for reaching out and your interest in our products! We definitely help with your upcoming project and would love to hear more about your pressed shingles and see what they look like. Please send us a few angels of it. Could you also give us the measurements of each tile? Do you happen to know what material was originally used? For a full written quote we would need drawings and measurements, but could we start with the address of the library first to see what we would be working with?

We look forward to hearing from you!

Have a wonderful evening.

Alex

Alexia Muñoz

Fine Metal Roof Tech
Phone: 801-462-5264
www.FineMetalRoofTech.com
sales@finemetalrooftech.com

5066 West Amelia Earhart Drive
Salt Lake City, UT 84116

USA

Name

Terrence Tobey

Email

ttobey@lumosinc.com

Phone

(775)827-6111

Tell us more about your project!

I am working on a historic library in central Nevada. The existing roofing is metal roof with a scalloped pattern. If I send you photos, can you tell me if it can be replicated?

Thank you.

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	1/28/2022	AT&T Feb 2022	54.33	Phone, Fax RMPL
CHASE	1/29/2022	Chase Jan 2022	\$4,859.89	Credit Card
FRONTIER	2/1/2022	Frontier Feb 2022	\$280.43	Phone, Fax, Int, MPL
NV ENERGY	2/3/2022	379561 Jan 2022	\$771.87	Power MPL
NV ENERGY	2/12/2022	378178 Jan 2022	\$478.88	Power RMPL
NYE COUNTY PUBLIC WORKS	2/1/2022	27-0011675	\$55.00	Water MPL
ROUND MTN PUBLIC UTILITIES	2/3/2022	403 Jan 2022	\$51.50	Water RMPL
SUMMIT FIRE & SECURITY	1/24/2022	571042285	\$200.00	Sprinkler Inspection
AMOUNT			\$6,751.90	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	2/10/2022	Amazon March 2022	\$8,604.69	Various
BAKER & TAYLOR INC	1/4/2022	2036445686	\$94.63	Adult Books
BAKER & TAYLOR INC	1/12/2022	2036463887	\$16.42	Adult Books
BAKER & TAYLOR INC	2/1/2022	2036499412	\$66.29	Adult Books
BRAINSTORM BOOKS, INC	2/10/2022	105401	\$223.92	Kids Books
CENGAGE LEARNING	1/24/2022	76850096	\$21.74	Adult Books
CENTER POINT	2/1/2022	1911713	\$575.28	Adult Books
CRIMSON MULTIMEDIA	2/4/2022	007243	\$928.61	Video Games
LUMOS AND ASSOCIATES INC	2/11/2022	111800	\$2,262.50	Manhattan Roof Project
MICROMARKETING LLC	2/8/2022	877646	\$29.59	Adult Books
MICROMARKETING LLC	2/8/2022	877652	\$18.39	Adult Books
MICROMARKETING LLC	2/10/2022	877767	\$84.18	Adult Audios
MICROMARKETING LLC	2/15/2022	878052	\$44.58	Adult Audios
MICROMARKETING LLC	2/15/2022	878255	\$35.19	Adult Books

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
MIDAMERICA BOOKS	1/25/2022	546832	\$247.40	Kids Books
OVER DRIVE INC	2/17/2022	07818CO22058183	\$2,652.61	NV GRANT
QUILL	2/14/2022	23079458	\$63.96	Office
QUILL	2/17/2022	23182231	\$28.58	Office
SMOKY VALLEY HARDWARE	2/22/2022	2202-148595	\$91.96	Building Maint

NEW INVOICE TOTAL: \$16,090.52

PRE-APPROVED TOTAL: \$6,751.90

GRAND TOTAL: \$22,842.42

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney, Member

Sara Keehfuss, Treasurer

Frank Wagener, Secretary/Clerk

