

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**  
**Tuesday March 2, 2021 – 5:30 PM**

Members:      Rebecca Lim, Chairperson                      Sara Keehfuss, Treasurer  
                    Gwenn Snow, Vice-Chairperson                      Frank Wagener-Member  
                    Mallory Barber, Secretary/Clerk

**SPECIAL NOTE:** Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

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**ITEM#/SUBJECT**

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for February 2, 2021 - For Possible Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. INFORMATIONAL ITEMS
  - a.
7. DISTRICT MONTHLY REPORTS- For possible action
  - a. SVLD -
  - b. Children’s Wing report -
8. OLD BUSINESS - For Possible Action
  - a.
9. NEW BUSINESS – For Possible Action
  - a. Discussion and possible decision concerning adopting a the New Pay scale to be effective July 2021
10. CORRESPONDENCE – For possible Action
  - a. Letter from Department of Taxation – acceptance of audit report with no violations
11. FINANCE – For possible Action
  - a. Approve and sign expenditures for March 2, 2021.
  - b. Cash flow

12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
13. SET DATE AND TIME FOR NEXT MEETING
14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or [andream@svld.net](mailto:andream@svld.net)

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>  
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website [www.svld.net](http://www.svld.net)

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

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**MINUTES**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**  
**Tuesday February 2, 2021– 5:30 PM**

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson  
Sara Keehfuss, Treasurer  
Frank Wagener, Member

Members absent: Mallory Barber, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District  
Andrea Madziarek, Co-Director, Smoky Valley Library District  
Amy Madziarek, Children's Wing Dept. Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

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**ITEM#/SUBJECT**

1. This meeting was called to order at 5:35 pm by Becky Lim
2. General Public Comment: - Nothing at this time
3. Approval agenda – Gwen made a motion to accept agenda for February 2, 2021. Frank seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes. Gwenn made a motion to accept minutes for January 5, 2021. Sara seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
  - a. Nothing at this time.
6. OPEN DISCUSSION – Jeanne each board member their copy of the financial statement. Jeanne also shared with the board some pictures of the Manhattan Roof, they discussed the progression of how the old tin roof was laid.
7. DISTRICT REPORTS– For possible action –
  - a. SVLD District report –Board looked over report. Sara asked about the kids using the library when the school is closed. Jeanne explained that they can still come in and do homework, but if not doing homework they still can only be here for 15 minutes. Andrea asked Frank if he knew if the Daycare is closing due to the increased number of Covid cases in the valley. He said not at this time, that they are managing with the staff they have. Sara mentioned that they did close their preschool program when the school is closed so that there are more teachers to help students with homework and the increased number of children they get.
  - b. Children's Wing report – Amy reported that the children are still participating in the Master of Minutes reading program and that she had 18 participants this month with a total number of 3075 minutes read. She reported that she attended the SRP workshop "Tails and Tales" on January 13-14 via Zoom. She said that she got a lot of fun ideas and that she wants to partner with the Animal Shelter this year for part of the program. She also reported of our programs are still being done virtually and will continue this way until we feel it's safe for everyone.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
9. NEW BUSINESS– For possible action –
  - a. Emergency paid sick leave – Andrea reported to the board that as of December 31, 2020 that the mandate for employers to pay employees their regular pay for covid related problems has expired. Pool/Pact

advised us to inform our employees on this mandate and how it will affect them. Basically if we chose to we can continue to pay them regular pay during time off for Covid related issues or we can inform them that they will have to use their annual or sick leave during this time. The board discussed this. Sara made a motion that effective February 2, 2021, employees who are absent from work due to COVID-related reasons *will be* paid regular pay up to 80 hours or more at the desecration of the Library Director. Frank seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. N/A

11. FINANCE -

a. Finance – Frank made a motion to approve and sign vouchers dated February 2, 2021. Sara seconded. All voted in favor. Motion passed.

b. Cash flow – the board looked over the cash flow.

c. 2<sup>nd</sup> quarter report – Gwenn made a motion to accept the 2<sup>nd</sup> quarter report as presented. Frank seconded. All voted in favor. Motion passed.

12. General Public Comment – (second) – Andrea reported that our fundraising efforts are going really good and that the community has been very generous.

13. Set date and time of next meeting. The next meeting was set for Tuesday, March 2, 2021 @ 5:30 PM in Round Mountain Public Library in Round Mountain, Nevada.

14. ADJOURN – Gwenn made a motion to adjourn the meeting @ 6:35 PM.

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Date approved

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Mallory Barber, Secretary/Clerk

# Smoky Valley Library District

www.svld.net

Round Mountain Public Library  
 P.O. Box 1428  
 Round Mountain, Nevada, 89045  
 (775) 377-2215  
 Fax (775)-377-2699

Manhattan Public Library  
 P.O. Box 95  
 Manhattan, Nevada, 89022  
 (775) 487-2623  
 Fax (775) 487-2326

## SVLD MONTHLY REPORT FOR JANUARY 2021

### Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	94	29	123	12,499	312
Kids	120	3	123	4,586	740
Entertainment	115	32	147	18,962	1,149
eBooks	0	0	0	2,150	7
eAudio	977	0	977	39,936	101
Databases	1	0	1	56	1,111
Computer	0	0	0	15	61
<b>GRAND TOTAL</b>	<b>1307</b>	<b>64</b>	<b>1371</b>	<b>78,204</b>	<b>3481</b>

	RMPL	MPL	TOTAL
Visits	1,431	208	1,639
Wi-Fi	429	102	531
Meeting Room	9	0	9
Patron Cards	1	0	1

Website Visits	655
Volunteer Hours	10
Notaries	55
Tutoring	1
Proctoring	10
ILL	-
AR Testing	105
Reference ?	12
Material Requests	14

### Revenues:

Fax	\$	72.00
Fines	\$	72.91
Copies	\$	61.15
Donations	\$	14.20
Misc.	\$	192.20
<b>GRAND TOTAL:</b>	<b>\$</b>	<b>412.46</b>

### PROGRAMS:

Name	Offered	Attendance
Classes	3	49
3 Year Old Preschool	9	44
4 Year Old Preschool	9	80
<b>TOTALS:</b>	<b>21</b>	<b>173</b>

# Round Mountain Public Library

## Children's Wing Report

February 2021

Master of Minutes Reading Challenge:

- Ages 0-7: 7,095
- 18 Coins spent

We handed out 6 craft bags.

We had 140 AR tests offered 4 times.

Classes: 145

February views for Facebook:

- Spanish Class: 128
- Storytime: 78
- STEM: 189

February views for YouTube:

- Storytime: 0
- STEM: 1
- Spanish Class: 1

The school is now sending classes back to the library.

All our "in-house" programs are still cancelled at this time due to the virus. We continue to post all our programs on our Facebook page and YouTube channel.

Students continue to come in and use internet for homework.

We continue to have a time limit of 15 minutes for other library services.

We have discontinued the Teen Non-Fiction, moved books to Manhattan and/or to the adult section.

We combined adult graphic novels with the teen graphic novels.

**SMOKY VALLEY LIBRARY DISTRICT PAYSCALE**  
**\$9.50 Minimum Wage**

CLASSIFICATION	GRADE	STEP 1	STEP2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Page	1	\$9.50	\$9.98	\$10.47	\$11.00	\$11.55	\$12.12	\$12.73	\$13.37	\$14.04	\$14.74
Janitor	2	\$9.50	\$9.98	\$10.47	\$11.00	\$11.55	\$12.12	\$12.73	\$13.37	\$14.04	\$14.74
Maintenance	3	\$10.36	\$10.87	\$11.42	\$11.99	\$12.59	\$13.22	\$13.88	\$14.57	\$15.30	\$16.06
Library Assistant	4	\$13.77	\$14.46	\$15.18	\$15.94	\$16.74	\$17.58	\$18.46	\$19.38	\$20.35	\$21.37
Librarian/Dept Head	5	\$18.32	\$19.23	\$20.19	\$21.20	\$22.26	\$23.38	\$24.55	\$25.77	\$27.06	\$28.42
Assist. Director / ITT	6	\$21.98	\$23.08	\$24.23	\$25.45	\$26.72	\$28.05	\$29.46	\$30.93	\$32.47	\$34.10
Director/Co-Director	7	\$26.38	\$27.70	\$29.08	\$30.53	\$32.06	\$33.66	\$35.35	\$37.11	\$38.97	\$40.92

SMOKY VALLEY LIBRARY DISTRICT PAYSCALE  
 \$9.50 Minimum Wage

CLASSIFICATION	GRADE	STEP 1	STEP2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Page	1	\$10.00	\$10.50	\$11.03	\$11.58	\$12.16	\$12.76	\$13.40	\$14.07	\$14.77	\$15.51
Janitor	2	\$10.00	\$10.50	\$11.03	\$11.58	\$12.16	\$12.76	\$13.40	\$14.07	\$14.77	\$15.51
Maintenance	3	\$10.90	\$11.45	\$12.02	\$12.62	\$13.25	\$13.91	\$14.61	\$15.34	\$16.10	\$16.91
Library Assistant	4	\$14.50	\$15.22	\$15.98	\$16.78	\$17.62	\$18.50	\$19.43	\$20.40	\$21.42	\$22.49
Librarian/Dept Head	5	\$19.28	\$20.25	\$21.26	\$22.32	\$23.44	\$24.61	\$25.84	\$27.13	\$28.49	\$29.91
Assist. Director / ITT	6	\$23.14	\$24.29	\$25.51	\$26.78	\$28.12	\$29.53	\$31.01	\$32.56	\$34.18	\$35.89
Director/Co-Director	7	\$27.76	\$29.15	\$30.61	\$32.14	\$33.75	\$35.44	\$37.21	\$39.07	\$41.02	\$43.07





**STATE OF NEVADA  
DEPARTMENT OF TAXATION**

**Web Site: <http://tax.nv.gov>**

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 688-1295  
Fax: (775) 688-1303

STEVE SISOLAK  
Governor  
JAMES DEVOLLD  
Chair, Nevada Tax Commission  
MELANIE YOUNG  
Executive Director

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE  
2550 Paseo Verde Parkway, Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

February 12, 2021

Jeanne Bleeker, Co-Director, SVLD  
Smokey Valley Library District  
PO Box 1428  
Round Mountain NV 890485

Re: Annual Audit Report – Fiscal Year 2020

Dear Ms. Bleeker:

Pursuant to NRS 354.6245, the Department of Taxation is charged with the review of all annual audits to determine their compliance with statutes and/or regulations. The Department must also identify all violations of statute and/or regulations reported therein.

The Department has completed its review of your audit report and NO violations of statute and/or regulations were noted. The auditor met the statutory provisions required by NRS 354.624 and NRS 354.6241.

If you should have any questions, please do not hesitate to contact me at 775-684-2027, or e-mail address is [barragan@tax.state.nv.us](mailto:barragan@tax.state.nv.us).

Sincerely,

A handwritten signature in blue ink, appearing to read "Evelyn P. Barragan", with a long horizontal flourish extending to the right.

Evelyn P. Barragan  
Budget Analyst  
Local Government Finance

SMOKY VALLEY LIBRARY DISTRICT  
PO BOX 1428  
ROUND MOUNTAIN, NV 89045  
EXPENDITURE LISTING

**APPROVED USING PRE-APPROVAL LETTER:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	1/28/2021	AT&T Feb 2021	\$56.94	Phone, Fax, RMPL
CHASE	1/28/2021	Chase January 2021	\$1,569.65	Credit Card
FRONTIER	2/1/2021	Frontier February 2021	\$257.84	Phone, Fax, Internet MPL
NV ENERGY	2/3/2021	379561 January 2021	\$374.01	Power MPL
NV ENERGY	2/12/2021	378178 January 2021	\$339.82	Power RMPL

**AMOUNT**                      **\$2,598.26**

**NEW INVOICES:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
ADVANTAGE ARCHIVES	1/31/2021	32557	\$1,564.10	Database
AMAZON	2/10/2021	Amazon March 2021	\$9,809.53	Various
BAKER & TAYLOR INC	1/26/2021	2035745832	\$32.85	Adult Books
BAKER & TAYLOR INC	2/1/2021	2035756266	\$32.28	Adult Books
CENTER POINT	2/1/2021	1824663	\$420.66	Adult Books
CRIMSON MULTIMEDIA	2/1/2021	4946	\$1,969.03	Video Games
DESERT GREEN DISPOSAL	3/1/2021	2349	\$135.00	Trash Disposal
LUMOS AND ASSOCIATES INC	2/12/2021	107538	\$2,536.50	Capital Outlay
MICROMARKETING LLC	2/2/2021	838602	\$27.98	Kids Books
MICROMARKETING LLC	2/2/2021	838678	\$22.39	Adult Books
MICROMARKETING LLC	2/4/2021	838721	\$23.96	Adult Books
MICROMARKETING LLC	2/4/2021	838749	\$21.59	Adult Books
MICROMARKETING LLC	2/4/2021	838798	\$85.08	Adult Books
MICROMARKETING LLC	2/4/2021	838889	\$167.76	Adult Audios
MICROMARKETING LLC	2/9/2021	839205	\$53.60	Adult Books
MICROMARKETING LLC	2/9/2021	839206	\$40.77	Kids Books
MICROMARKETING LLC	2/11/2021	839439	\$26.38	Kids Books
MICROMARKETING LLC	2/16/2021	839633	\$36.39	Adult Audios
MICROMARKETING LLC	2/16/2021	840008	\$79.13	Adult Books
MICROMARKETING LLC	2/16/2021	840010	\$18.39	Kids Books
MICROMARKETING LLC	2/18/2021	840290	\$31.40	Adult Books
PENWORTHY COMPANY	1/25/2021	0568938-IN	\$2,956.59	Kids Books
PENWORTHY COMPANY	2/5/2021	0569274-IN	\$466.95	Kids Books
QUILL	1/26/2021	14138685	\$37.18	Office Janitorial
QUILL	2/2/2021	14323952	\$67.96	Office Janitorial
SMART APPLE MEDIA	2/16/2021	ARU0316012	\$607.48	Kids Books

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
SMOKY VALLEY HARDWARE	1/26/2021	2101-134992	\$51.30	Building Maint
SMOKY VALLEY HARDWARE	2/5/2021	2102-135319	\$95.56	Building Maint
SMOKY VALLEY HARDWARE	2/24/2021	2102-135967	\$61.94	Building Maint
RECORDED BOOKS	2/18/2021	76719730	\$2.99	eVideo

**NEW INVOICE TOTAL: \$21,482.72**  
**PRE-APPROVED TOTAL: \$2,598.26**  
**GRAND TOTAL: \$24,080.98**

\_\_\_\_\_  
 Rebecca Lim, Chairperson

\_\_\_\_\_  
 Gwenn Snow, Vice-Chairperson

\_\_\_\_\_  
 Mallory Barber, Secretary/Clerk

\_\_\_\_\_  
 Sara Keehfuss, Treasurer

\_\_\_\_\_  
 Frank Wagener, Member

**PROJECTED Cash Flow 2020-2021 (BUDGETED AMOUNTS)**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 646,495	\$ 515,746	\$ 583,950	\$ 453,201	\$ 521,397	\$ 408,648	\$ 283,899	\$ 352,095	\$ 221,346	\$ 289,542	\$ 158,793	\$ 538,969	\$ 1,375,740
Revenues	\$ 3,753	\$ 202,698	\$ 3,753	\$ 202,698	\$ 21,753	\$ 9,753	\$ 202,698	\$ 3,753	\$ 202,698	\$ 3,753	\$ 202,698	\$ 3,752	\$ 710,000
Wages	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 710,000
Benefits	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 350,000
Operating	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 20,250	\$ 243,000
Office	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000
Fuel	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 2,000
Ads	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 19	\$ 250
Postage	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500
Leases	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000
Travel	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 87	\$ 1,000
Training	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 2,000
Communications	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 413	\$ 5,000
Utilities	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,479	\$ 1,481	\$ 17,750
Building Maint.	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,583	\$ 4,587	\$ 55,000
Vehicle Maint.	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 2,000
Equipment Maint.	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000
Professional Services	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 587	\$ 7,000
Dues	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 38	\$ 500
Property Insurance	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,167	\$ 1,163	\$ 14,000
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 413	\$ 5,000
Grant	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000
Capital Outlay	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 150,000
MONTHLY EXPENDITURE	\$ 134,669	\$ 134,661	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,669	\$ 134,649	\$ 1,616,000
	\$ 515,746	\$ 583,950	\$ 453,201	\$ 521,397	\$ 408,648	\$ 283,899	\$ 352,095	\$ 221,346	\$ 289,542	\$ 158,793	\$ 538,969	\$ 408,235	\$ 1,616,000

**ACTUAL CASH FLOW**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 689,498	\$ 597,437	\$ 665,482	\$ 581,529	\$ 644,733	\$ 525,696	\$ 613,736	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 750,741
Revenues	\$ 2,960	\$ 172,018	\$ 47,513	\$ 48,017	\$ 75,337	\$ 47,764	\$ 48,318	\$ 48,318	\$ 47,764	\$ 48,318	\$ 47,764	\$ 48,318	\$ 361,268
Wages	\$ 45,486	\$ 48,833	\$ 23,324	\$ 23,315	\$ 23,006	\$ 23,339	\$ 23,420	\$ 23,420	\$ 23,339	\$ 23,420	\$ 23,339	\$ 23,420	\$ 169,891
Benefits	\$ 20,930	\$ 23,557	\$ 11,555	\$ 11,417	\$ 16,380	\$ 15,417	\$ 8,445	\$ 8,445	\$ 15,417	\$ 15,417	\$ 15,417	\$ 15,417	\$ 112,494
Operating	\$ 13,320	\$ 27,389	\$ 314	\$ 314	\$ 1,153	\$ 1,797	\$ 914	\$ 914	\$ 1,797	\$ 1,797	\$ 1,797	\$ 1,797	\$ 5,654
Office	\$ -	\$ 68	\$ 63	\$ 57	\$ 152	\$ 43	\$ 34	\$ 34	\$ 43	\$ 43	\$ 43	\$ 417	\$ 417
Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ -	\$ 85	\$ 18	\$ 18	\$ 33	\$ 21	\$ 18	\$ 18	\$ 21	\$ 21	\$ 21	\$ 18	\$ 193
Leases	\$ 953	\$ 953	\$ 1,323	\$ 1,269	\$ 1,034	\$ 1,056	\$ 953	\$ 953	\$ 1,056	\$ 1,056	\$ 1,056	\$ 1,056	\$ 7,540
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ 992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,342
Communications	\$ 250	\$ 384	\$ 350	\$ 375	\$ 379	\$ 373	\$ 375	\$ 375	\$ 373	\$ 375	\$ 373	\$ 375	\$ 2,513
Utilities	\$ 55	\$ 727	\$ 654	\$ 458	\$ 490	\$ 936	\$ 4,717	\$ 4,717	\$ 936	\$ 936	\$ 936	\$ 936	\$ 8,038
Building Maint.	\$ 135	\$ 1,182	\$ 3,151	\$ 1,763	\$ 1,170	\$ 741	\$ 3,471	\$ 3,471	\$ 741	\$ 741	\$ 741	\$ 741	\$ 11,613
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Maint.	\$ -	\$ 308	\$ 1,788	\$ 1,397	\$ 1,228	\$ 1,332	\$ 160	\$ 160	\$ 1,332	\$ 1,332	\$ 1,332	\$ 1,332	\$ 6,212
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	\$ 87	\$ 138	\$ 46	\$ 46	\$ 138	\$ 138	\$ 138	\$ 138	\$ 270
Property Insurance	\$ 13,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,893
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 908	\$ 908	\$ -	\$ -	\$ -	\$ -	\$ 908
Capital Outlay	\$ 95,022	\$ 103,972	\$ 101,784	\$ 89,391	\$ 3,614	\$ 2,094	\$ 54,120	\$ 54,120	\$ 2,094	\$ 2,094	\$ 2,094	\$ 2,094	\$ 61,933
MONTHLY EXPENDITURE	\$ 597,437	\$ 665,482	\$ 581,529	\$ 644,733	\$ 525,696	\$ 613,736	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 764,178
	\$ 689,498	\$ 597,437	\$ 665,482	\$ 581,529	\$ 644,733	\$ 525,696	\$ 613,736	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 676,060	\$ 750,741
	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740	\$ 1,375,740
	\$ 624,999	\$ 348,732	\$ 180,109	\$ 130,506	\$ 9,346	\$ 1,583	\$ 250	\$ 307	\$ 7,460	\$ 1,000	\$ 658	\$ 2,487	\$ 851,822