

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**FINAL BUDGET HEARING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**  
**Thursday May 19, 2022--12:00 PM**

Members:     Rebecca Lim, Chairperson     Sara Keefhus, Treasurer  
                  Gwenn Snow, Vice-Chairperson     Frank Wagener, Secretary/Clerk  
                  Sara Sweeney, Member

**SPECIAL NOTE:** Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

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**ITEM#/SUBJECT**

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of agenda – For possible action
4. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
5. NEW BUSINESS – For possible action
  - a. Discussion and possible decision concerning Memorandum of Understanding agreement between the Smoky Valley Library District and the Board of Regents of the Nevada System of higher Education
5. FINANCE – For possible Action
  - a. Discussion and possible decision concerning the adoption of the final budget for 2022-2023 for the Smoky Valley Library District
6. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
7. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from the SVLD website: [www.svld.net](http://www.svld.net) or contact Andrea Madziarek at the Round Mountain Public Library 775-377-2215.

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>  
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

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# MEMORANDUM OF UNDERSTANDING

Between

The Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno Extension

and

Round Mountain Public Library

## ARTICLE 1. THE PARTIES

The parties to this Memorandum of Understanding (hereinafter referred to as "MOU") are the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada Reno Extension (hereinafter referred to as "UNR"), and the Round Mountain Public Library (hereinafter referred to as "RMPL" and collectively as the "Parties").

## ARTICLE 2. PURPOSE & SCOPE

1. The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the 4-H Program Storage Shed. In particular, this MOU is intended to establish a partnership between the two organizations for the purpose of providing space for storage shed installation and volunteer/staff access.
2. The Round Mountain and Hadley area have an active 4-H program, run by UNR 4-H staff and volunteers. The UNR 4-H program has a strong relationship with the RMPL, where they provide meeting space to run the 4-H clubs, groups, events and programs. Both institutions have a strong commitment to community education and youth programming, actively promoting services and practices that provide meaningful impact to the community.
3. The Round Mountain and Hadley area are over 60 miles from the closest Extension office, creating a hardship for program leaders and staff to secure and access programming materials. A 4-H Program Storage Shed, close to where meetings and events are held, would allow program materials to be available and easily accessible for volunteers and staff.

## ARTICLE 3. TERMS AND CONDITIONS

The parties agree to the following roles and responsibilities under this MOU:

1. RMPL grants permission to UNR to place, install, and repair a prefabricated storage shed for the term of \_\_\_\_\_ through \_\_\_\_\_. The term may be extended by a separate written agreement, signed by the Parties.
2. UNR shall undertake the following activities that support the installation, maintenance and accessibility of the 4-H Program Storage Shed:
  - a. UNR will be responsible for the overall planning, ownership, installation and maintenance of the 4-H Program Storage Shed.
  - b. UNR will notify RMPL with written notice at least 24-hours in advance of scheduled work to be performed in the installation, maintenance and removal of the shed, to ensure that work will not interfere with business operations.
  - c. UNR is responsible for identifying approved staff and volunteers, to have access to the 4-H Program Storage Shed, and equipping them with keys.

- d. UNR staff and volunteers are responsible for keeping the storage shed locked and well maintained.
- 3. The RMPL shall undertake the following activities that support the installation, location and accessibility of the 4-H Program Storage Shed:
  - a. RMPL will provide space on its property, to UNR, for 4-H Program Storage Shed installation and use.
  - b. RMPL will notify UNR of the approved installation space, prior to shed delivery.
  - c. RMPL will provide the designated space, to UNR, without cost.
  - d. RMPL will allow the 4-H Program Storage Shed to be accessible during regular business hours.
- 4. At the end of the Term, or any extension thereof to which the Parties may agree, UNR will remove the shed and restore the site to its original condition, normal wear and tear accepted.
- 5. The Parties agree that this agreement shall be at no cost.

**ARTICLE 4. MODIFICATIONS**

This MOU may only be amended by mutual written agreement of the Parties.

**ARTICLE 5. TERMINATION**

This MOU may be terminated by either party, with or without cause, by giving a ninety (90) day written notice to the other party.

**ARTICLE 6. DISPUTES**

Any dispute regarding the interpretation and/or execution of this MOU shall be declared in writing. Both parties agree to negotiate in good faith to resolve such dispute. If resolution cannot be reached within ninety (90) days, this MOU can be terminated upon five (5) days written notice to the other party.

**ARTICLE 7. NOTICES**

Any notice required to be given by this MOU shall be provided to the parties at the following addresses and/or email addresses.

For UNR:

Name: UNR Real Estate Dept  
Address: 1664 N. Virginia St. MS0239  
Reno, NV 89557-0174  
Telephone: 775-784-4180  
Email: [cshiver@unr.edu](mailto:cshiver@unr.edu)

For RMPL:

Name: Title:  
Address:  
Telephone:  
Email:

Name: Mary Dugan  
Title: General Counsel  
Address: 1664 N. Virginia St MS 0440  
Reno, NV 89557-0550  
Telephone: 775-784-3491  
Email: mdugan@unr.edu

#### ARTICLE 8. ASSIGNMENT

This MOU may not be assigned or otherwise transferred by either party to a third party, in whole or in part, without the print written approval of the other party.

#### ARTICLE 9. CIVIL RIGHTS COMPLIANCE

In order for the University of Nevada Reno Extension to meet Federal Civil Rights compliance requirements, organizations and groups with whom we partner and collaborate must also be in compliance with federal laws.

**Our Affirmative Action Statement follows:**

*The University of Nevada, Reno is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its students and employees and does not discriminate on the basis of race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, sexual orientation, genetic information, gender identity, or gender expression. The University of Nevada employs only United States citizens and aliens lawfully authorized to work in the United States. Women, under-represented groups, individuals with disabilities, and veterans are encouraged to apply.*

Pursuant to University and federal policies, we are required to have a signed statement that your organization is in compliance with the policy as set forth above. By signing this document, you affirm that you are in compliance.

#### ARTICLE 10. ENTIRETY

This MOU constitutes the full and final understanding between the parties and supersedes any and all previous understandings, commitment, and agreements, oral or written.

**SIGNATURE PAGE TO FOLLOW**

IN WITNESS THEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year last specified below.

UNIVERSITY OF NEVADA, RENO

Recommended By:

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Name, Date  
University of Nevada, Reno Extension

Approved By:

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Sheri Mendez, Date  
UNR Associate Vice President for Finance

ROUND MOUNTAIN PUBLIC LIBRARY

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Name, Date  
Title

DRAFT

# Smoky Valley Library District

www.svld.net

**Round Mountain Public Library**  
P.O. Box 1428  
Round Mountain, Nevada, 89045  
(775) 377-2215  
Fax (775)-377-2699

**Manhattan Public Library**  
P.O. Box 95  
Manhattan, Nevada, 89022  
(775) 487-2623  
Fax (775) 487-2326

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7937

SMOKY VALLEY LIBRARY DISTRICT herewith submits the TENTATIVE -- budget for the  
fiscal year ending June 30, 2023

This budget contains 2 funds, including Debt Service, requiring property tax revenues totaling \$ 945,307

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed \_\_\_\_\_ If the final computation requires, the tax rate will be lowered.

This budget contains 2 governmental fund types with estimated expenditures of \$ 1,254,000 and  
0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

## CERTIFICATION

I Jeanne Bleecker  
(Print Name)  
Co-Director SVLD  
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed:



Dated:

4/12/2022

Phone:

775-377-2215

## APPROVED BY THE GOVERNING BOARD

Only necessary for FINAL Budget  
(Signature by DocuSign is acceptable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SCHEDULED PUBLIC HEARING:

(Must be held from May 16, 2022 to May 31, 2022 this year)

Date and Time: May 19, 2022 NOON

Publication Date: 5/12/2022

Place: Round Mountain Public Library, 73 Hadley Circle, Round Mountain, NV Meeting Room

**FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION**

	ACTUAL PRIOR YEAR YEAR 06/30/21	ESTIMATED CURRENT YEAR YEAR 06/30/22	BUDGET YEAR YEAR 06/30/23
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation	14.5	14.5	13.5
Community Support			
<b>TOTAL GENERAL GOVERNMENT</b>			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
<b>TOTAL</b>			

POPULATION (AS OF JULY 1)	1733	1709	1775
SOURCE OF POPULATION ESTIMATE*	Estimated using State numbers	Estimated using State numbers	Estimated using State numbers
Assessed Valuation (Secured and Unsecured Only)	279,305,011	305,717,777	308,945,894
Net Proceeds of Mines	175,094,299	214,876,277	24,029,994
<b>TOTAL ASSESSED VALUE</b>	<b>454,399,310</b>	<b>520,594,055</b>	<b>332,975,888</b>
<b>TAX RATE</b>			
General Fund	0.2918	0.2918	0.2918
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
<b>TOTAL TAX RATE</b>	<b>0.2918</b>	<b>0.2918</b>	<b>0.2918</b>

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

SMOKY VALLEY LIBRARY DISTRICT  
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA



PROPERTY TAX RATE AND REVENUE RECONCILIATION

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	AD VALOREM TAX ABATEMENT [(5) - (7)]	AD VALOREM REVENUE WITH CAP	NET PROCEEDS OF MINERAL REVENUE [(2, line B) X (4)/100]	BUDGETED AD VALOREM REVENUE WITH CAP PLUS REVENUE FROM NPM [(7) + (8)]
OPERATING RATE:									
A. PROPERTY TAX Subject to Revenue Limitations	2.8039	308,945,894	8,682,534	0.2918	901,504	25,623	875,187	XXXXXXXXXXXXXXXXXXXX	875,187
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines	2.8039	24,029,984	673,777	0.2918	XXXXXXXXXXXXXXXXXXXX			70,120	
VOTER APPROVED:									
C. Voter Approved Overrides									
LEGISLATIVE OVERRIDES									
D. Accident Indigent (NRS 428.185)									
E. Indigent (NRS 428.285)									
F. Capital Acquisition (NRS 354.59815)									
G. Youth Services Levy (NRS 82B.150, 82B.160)									
H. Legislative Overrides									
I. SCRT Loss (NRS 354.59813)	0.0048	332,975,888	15,961						
J. Other:									
K. Other:									
L. SUBTOTAL LEGISLATIVE OVERRIDES	0.0048	332,975,888	15,961						
M. SUBTOTAL A, C, L	2.8087	332,975,888	8,678,495						
N. Debt									
O. TOTAL M AND N	2.8087	332,975,888	8,678,495	0.2918	901,504	25,623	875,187	70,120	875,187

SMOKY VALLEY LIBRARY DISTRICT

SCHEDULE S-3 - PROPERTY TAX RATE AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.





REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/23	
	ACTUAL PRIOR YEAR ENDING 6/30/2021	ESTIMATED CURRENT YEAR ENDING 6/30/2022	TENTATIVE APPROVED	FINAL APPROVED
<b>TAXES:</b>				
Property Tax	861,769	743,778	875,187	
Property Tax - Net Proceeds of Minerals	558,990	125,000	70,120	
Subtotal:	1,420,759	868,778	945,307	
<b>Intergovernmental:</b>				
NV Collection Development Grant	5,796	7,414	6,000	
Nye County School District Contract	17,487	17,821	17,500	
Consolidated Taxes	41,808	42,490	49,605	
Subtotal:	65,091	67,525	73,105	
<b>Charges for Services:</b>				
Copies	632	731	500	
Fax	879	444	500	
Subtotal:	1,511	1,175	1,000	
<b>Fines and Forfeitures:</b>				
Material Fines	562	300	500	
<b>Miscellaneous:</b>				
Investment Income (Loss)	(1,883)	(5,000)	0	
Donations	1,947	1,000	1,000	
Other	1,795	1,500	500	
Subtotal:	1,879	(2,500)	1,500	
<b>SUBTOTAL REVENUE ALL SOURCES</b>				
<b>OTHER FINANCING SOURCES</b>				
Transfers In (Schedule 1)				
Proceeds of Long-term Debt				
Other				
<b>SUBTOTAL OTHER FINANCING SOURCES</b>	1,489,802	935,278	1,021,412	
<b>BEGINNING FUND BALANCE</b>	689,498	831,010	425,000	
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL BEGINNING FUND BALANCE</b>	689,498	831,010	425,000	
<b>TOTAL AVAILABLE RESOURCES</b>	2,179,300	1,766,288	1,446,412	

SMOKY VALLEY LIBRARY DISTRICT  
(Local Government)  
SCHEDULE B - GENERAL FUND



	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/23	
	ACTUAL PRIOR YEAR ENDING 6/30/2021	ESTIMATED CURRENT YEAR ENDING 6/30/2022	TENTATIVE APPROVED	FINAL APPROVED
<b>REVENUES</b>				
Miscellaneous				
Investment Income (loss)	(6)	(10)	0	
Subtotal	(6)	(10)	0	
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
<b>BEGINNING FUND BALANCE</b>	3,721	3,715	3,705	
Prior Period Adjustment(s)				
Residual Equity Transfers				
<b>TOTAL BEGINNING FUND BALANCE</b>				
<b>TOTAL RESOURCES</b>	3,715	3,705	3,705	
<b>EXPENDITURES</b>				
Subtotal	-	-	-	
<b>OTHER USES</b>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
<b>ENDING FUND BALANCE</b>	3,715	3,705	3,705	
<b>TOTAL COMMITMENTS &amp; FUND BALANCE</b>	3,715	3,705	3,705	

**SMOKY VALLEY LIBRARY DISTRICT**  
(Local Government)

FUND \_\_\_\_\_ Capital Projects Fund

**SCHEDULE OF EXISTING CONTRACTS**  
**Budget Year 2022-2023**  
**SMOKY VALLEY LIBRARY DISTRICT**

**Local Government:** SMOKY VALLEY LIBRARY DISTRICT  
**Contact:** Jeanne Bleecker  
**E-mail Address:** jeanneb@svld.net  
**Daytime Telephone:** 775-377-2215

**Total Number of Existing Contracts:** 0

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure F23 2023-23	Proposed Expenditure 2023-2024	Reason or need for contract:
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	<b>Total Proposed Expenditures</b>					

Additional Explanations (Reference Line Number and Vendor):