

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday June 6, 2023 – 5:00 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Jamie Grimes, Member
 Sara Sweeney, Secretary/Clerk

SPECIAL NOTE: Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

1. Call meeting to order –
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for May 2, 2023 and May 23, 2023 - For action
5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-
 SVLD Statistic's, RMPL Children's report, correspondence:
 - b. SVLD Board Reports – Comments
6. OLD BUSINESS - For action
7. NEW BUSINESS – For action
 - a. Discussion and possible decision concerning Library Closures for FY 2023-2024
8. FINANCE – For action
 - a. Approve and sign expenditures dated for June 6, 2023
 - b. Cash flow
9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**
10. SET DATE AND TIME FOR NEXT MEETING
11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday May 2, 2023– 5:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Sweeney – Secretary/Clerk Sara Keehfuss, Treasurer Jamie Grimes, Member

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Department Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:02 PM by Becky Lim
2. General Public Comment: Sara K. asked if she could bring give-away items for SVI to hand out at the front desk.
3. Approval agenda –Jamie made a motion to accept the agenda for May 2, 2023. Sara K. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for April 4, 2023, with corrections to item #4 Jamie 2nd should be Sara K. Jamie seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Jeanne reported to the board that Blackburn Pest Control is increasing their prices. We received a letter from the Department of Taxation accepting our Tentative Budget for 2023-2024.
 2. Children's Wing report –Amy reminded everyone about the Summer Reading Program June 13, 14, and 15 and 20, 21 and 22, 2023. Classes will be shopping next week for their AR Prizes.
 - b. SVLD Board Reports – Comments. Andrea asked the board their thoughts on how they are seeing the future of the library being run, after Jeanne retires. She said that she has been under the impression that they are not very hopeful that she can handle running the library. Becky said that there is a lot of other work, and that maybe you would need help. Andrea said that she feels with the help from Amy who is very capable and has been training for years and support from the board that she can handle it. She explained that the year will look totally different than years prior because of the budget situation, but she and Amy have been planning ways to keep patrons un-aware of the budget situation. Several board members spoke up and said that they have total confidence in me and that they are sorry that I had any thoughts that they would have anyone else run the library. Andrea thanked them for listening to her and for the opportunity to prove herself.
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
8. FINANCE – For action

a. Expenditures – Sara K. made a motion to accept expenditure dated 5-2-2023. Jamie seconded. All voted in favor. Motion passed.

b. Cash Flow – Board reviewed cash flow that Jeanne presented. They discussed next year’s budget and concerns.

9. General Public Comment – (second) Jamie wanted everyone to know that she did you the park passes that the library has for check out. They worked wonderfully and recommends everyone to use them.

10. Set date and time of next meeting – the next meeting was set for June 6, 2023, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM. The budget hearing was set for Tuesday May 23, 2023 @ 5:00 PM in the Round Mountain Public Library Conference Room.

11. ADJOURN - Jamie. made a motion to adjourn at 5:46 PM.

Date approved

Sara Sweeney - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
FINAL BUDGET HEARING
Round Mountain Public Library
Round Mountain Nevada
Tuesday May 23, 2023

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney, Secretary/Clerk
Jamie Grimes, Member

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Wing Dept Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Becky Lim.
2. General Public Comment: - Nothing at this time
3. Approval agenda –Jamie made a motion to accept agenda. Gwenn seconded. All voted in favor. Motion passed.
4. OPEN DISCUSSION – Nothing at this time.
5. NEW BUSINESS –
 - a.& b. RMGC Upgrading the RMPL Conference Room- Andrea and Amy told the board that after reaching out to local businesses for our silent auction at Harvest Festival, RMGC reached out and said they wanted to help the library. They presented an idea to us, and it involves updating the conference room and donating a dollar amount to allow them to use our room 2 to 4 times a week. This will help the library continue to have programs and to help supplement in any other area that we fill is necessary. Andrea said that the mine will be putting together an agenda and scope of work to be approved before the project starts.
5. FINANCE – For possible action
 - a. Adoption of the Final Budget for 2023-2024 – Sara K. made a motion to accept the Budget for 2023-2024 as the Final Budget Jamie seconded. All voted in favor. Motion passed.
6. GENERAL PUBLIC COMMENT – Nothing at this time.
7. ADJOURN – Gwenn made a motion to adjourn the meeting at 5:23 PM.

Date approved

Sara Sweeney, Secretary/Clerk

Smoky Valley Library District

www.svid.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623

SVLD MONTHLY REPORT FOR APRIL 2023

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	10	2	12	12,638	146
Kids	49	0	49	14,633	1,323
Entertainment	23	3	26	19,126	712
eBooks	20	0	20	2,723	17
eAudio	40	0	40	2,378	94
Databases	0	0	70	70	1,038
Computer	0	0	15	15	84
GRAND TOTAL	142	5	232	51,583	3414

	RMPL	MPL	TOTAL
Visits	2,705	164	2,869
Wi-Fi	882	25	907
Meeting Room	27	-	27
Hours Open	200	100	300
Museum Visits	-	15	15
Patron Cards	16	-	16

Website Visits	612
Volunteer Hours	52
Notaries	48
Tutoring	16
Proctoring	-
ILL	-
AR Testing / STAR	249/0
Reference ?	30
Material Requests	3
Locker Usage	-

Revenues:

Fax	\$	46.00
Fines	\$	26.00
Copies	\$	279.05
Donations	\$	156.75
Misc.	\$	218.22
GRAND TOTAL:	\$	726.02

Round Mountain Public Library

Children's Wing Report

May 2023

Age Group: (0-5)	Offered:	Attendance:
Classes –	0	0
STEM –	2	9
Storytime –	2	14
Pre-K 3yr old	5	41
Pre-K 4yr old	5	21
Age Group: (6-11)	Offered:	Attendance:
Classes –	7	144
STEM –	4	28
Spanish –	2	0
Moving up Ceremony:	29	
Pre-K Graduation:	41	

AR tests: 161

Tutor: 22

Volunteers: 1 (2.5 hours)

Tabletop: 52

Prints – 64 Library: 48 Personal: 8 School: 3 RMGC: 5

All the classes shopped with their AR points.

We are prepped and ready for SRP.

We have been reading and facing shelves.

We will be going through all student patrons and updating for the new school year.

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

CLOSURES ROUND MOUNTAIN PUBLIC LIBRARY 2023-2024

INDEPENDENCE DAY	TUESDAY JULY 4 th
LABOR DAY	MONDAY SEPTEMBER 4 th
NEVADA DAY	FRIDAY OCTOBER 27 th
VETERAN'S DAY	FRIDAY NOVEMBER 10 TH
THANKSGIVING HOLIDAY	THURSDAY & FRIDAY NOVEMBER 23 TH , 24 TH
CHRISTMAS HOLIDAY	MONDAY & TUESDAY & WEDNESDAY DECEMBER 25 TH & 26 TH & 27 TH
NEW YEAR'S DAY	MONDAY, JANUARY 1 st
MARTIN LUTHER KING DAY	MONDAY JANUARY 15 TH
PRESIDENT'S DAY	MONDAY FEBRUARY 19 TH
MEMORIAL DAY	MONDAY MAY 27 TH
JUNETEENTH	WEDNESDAY JUNE 19 TH

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON CAPITAL SERVICES, INC.	4/26/2023	1VNI-CTRM-1TQR	(\$14.99)	Credit Kids Books
AMAZON CAPITAL SERVICES, INC.	5/4/2023	1MV3-DLKL-9CRR	\$66.17	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/5/2023	1FG3-LC7C-HLNC	\$108.62	Movies
AMAZON CAPITAL SERVICES, INC.	5/5/2023	1GPR-QJGJ-HJ6V	\$22.99	Movies
AMAZON CAPITAL SERVICES, INC.	5/8/2023	1RT1-7DTW-34CV	\$33.96	Movies
AMAZON CAPITAL SERVICES, INC.	5/9/2023	1NQX-QM3G-C9D9	\$45.23	Kids Books
AMAZON CAPITAL SERVICES, INC.	5/9/2023	1R4Q-FK13-D4C1	\$30.09	Office Supplies
AMAZON CAPITAL SERVICES, INC.	5/10/2023	1DYY-YFP9-3NDN	\$51.43	Movies
AMAZON CAPITAL SERVICES, INC.	5/10/2023	1L7V-CFJK-3VL1	\$147.00	Office - Printing
AMAZON CAPITAL SERVICES, INC.	5/11/2023	1LDK-4KR9-36YT	\$559.84	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/15/2023	1L1H-4T1F-194G	\$238.30	Office - Janitorial
AMAZON CAPITAL SERVICES, INC.	5/16/2023	1CXP-X7JX-3P1M	\$103.34	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/17/2023	1DJC-D3W3-C7HM	\$78.46	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/17/2023	1TTQ-D3PR-4VVH	\$122.97	Movies
AMAZON CAPITAL SERVICES, INC.	5/18/2023	11PW-NRHQ-GF7R	\$218.25	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/18/2023	16MD-FR7M-K7MN	\$139.96	Building Maint
AMAZON CAPITAL SERVICES, INC.	5/18/2023	1GH7-L7DX-JX7P	\$14.99	Movies
AMAZON CAPITAL SERVICES, INC.	5/18/2023	1XVH-Q31K-JHGW	\$79.82	Office Supplies
AMAZON CAPITAL SERVICES, INC.	5/22/2023	1NRQ-NKH9-39DH	\$67.99	Programs SRP
AMAZON CAPITAL SERVICES, INC.	5/11/2023	1HJC-GHTD-G966	(\$69.98)	Credit Building Maint
AMAZON CAPITAL SERVICES, INC.	5/18/2023	14CF-MT4F-1GM1	(\$139.96)	Credit Building Maint
AMAZON CAPITAL SERVICES, INC.	5/24/2023	19T6-VTLV-1D9W	\$170.83	Movies
AMAZON CAPITAL SERVICES, INC.	5/24/2023	1VYX-9CY9-1L3V	\$83.29	Adult Books
AMAZON CAPITAL SERVICES, INC.	5/25/2023	1FWT-H4K3-7VNN	\$41.42	Kids Books
AMAZON CAPITAL SERVICES, INC.	5/25/2023	1VDT-G9KD-6W73	\$279.92	Building Maint
AT&T	4/28/2023	AT&T May 2023	\$56.16	Phone, Fax RMPL
CHASE CARD SERVICES	4/29/2023	Chase April 2023	\$829.91	Credit Card
NV ENERGY	5/3/2023	379561 April 2023	\$620.72	Power MPL
NV ENERGY	5/13/2023	378178	\$318.63	Power RMPL
ROUND MOUNTAIN PUBLIC UTL	5/2/2023	403 April 2023	\$90.50	Water RMPL
SUBURBAN PROPANE	5/14/2023	144831	\$1,982.76	Propane
XEROX CORPORATION	5/2/2023	018807955	(\$181.95)	Credit Office - Printing
XEROX CORPORATION	5/2/2023	018807956	\$70.77	Office - Printing
XEROX CORPORATION	5/2/2023	018807957	\$61.28	Office - Printing
XEROX CORPORATION	5/2/2023	018807958	\$61.53	Office - Printing

AMOUNT \$6,390.25

SVLD 6/6/2023
 FY 2022-2023

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
A AND H INSURANCE	5/19/2023	18980	\$18,740.17	Property Insurance
BAKER & TAYLOR INC	5/8/2023	2037518682	\$35.75	Adult Books
BAKER & TAYLOR INC	5/15/2023	2037532476	\$17.27	Adult Books
BAKER & TAYLOR INC	5/15/2023	2037532477	\$17.25	Adult Books
DEMCO INC	5/9/2023	7306775	\$70.20	Adult Books
GENERAL STORE	5/11/2023	01-1861804	\$11.98	Programs preschool
LAS VEGAS REVIEW JOURNAL	5/11/2023	0001232238	\$23.78	Budget Hearing Ad
MIDAMERICA BOOKS	4/17/2023	568099	\$54.85	Kids Books
OVER DRIVE INC	5/19/2023	07818CO23161818	\$564.51	NV Grant
QTRAK	5/12/2023	22244824	\$2,495.00	Operating
QUILL LLC	5/12/2023	32482195	\$79.98	Office - Janitorial

NEW INVOICE TOTAL: \$22,110.74
PRE-APPROVED TOTAL: \$6,390.25
GRAND TOTAL: \$28,500.99

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney, Secretary/Clerk

Sara Keehfuss, Treasurer

Jamie Grimes, Member

PROJECTED Cash Flow 2022-2023 (BUDGETED AMOUNTS)

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 425,000	\$ 327,559	\$ 448,915	\$ 351,474	\$ 472,830	\$ 391,889	\$ 299,448	\$ 419,804	\$ 221,213	\$ 441,569	\$ 343,128	\$ 307,807	\$ 1,021,412
Revenues	\$ 4,384	\$ 223,181	\$ 4,384	\$ 223,181	\$ 21,084	\$ 103,884	\$ 56,260	\$ 56,260	\$ 56,260	\$ 4,384	\$ 74,504	\$ 4,380	\$ 675,000
Wages	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 56,260	\$ 562,600
Benefits	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 275,000
Operating	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 105,000
Office	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 17,500
Fuel	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 1,663
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 413
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 413
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,167
Utilities	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 16,663
Building Maint.	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 16,663
Vehicle Maint.	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 813
Equipment Maint.	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 1,021	\$ 10,210
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 413
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,167
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,167
MONTHLY EXPENDITURE	\$ 101,992	\$ 101,992	\$ 101,992	\$ 101,992	\$ 102,992	\$ 102,992	\$ 102,992	\$ 103,142	\$ 102,992	\$ 102,992	\$ 102,992	\$ 102,992	\$ 1,179,938
	\$ 327,559	\$ 448,915	\$ 351,474	\$ 472,830	\$ 391,889	\$ 299,448	\$ 419,804	\$ 321,213	\$ 441,569	\$ 343,128	\$ 307,807	\$ 194,412	\$ 1,254,000

ACTUAL CASH FLOW

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remaining
Beginning Balance	\$ 479,960	\$ 413,705	\$ 497,808	\$ 409,401	\$ 489,789	\$ 413,786	\$ 480,016	\$ 502,309	\$ 439,606	\$ 508,090	\$ 416,692	\$ 416,692	\$ 754,303	\$ 1,020,412	\$ 266,109
Revenues	\$ 1,320	\$ 166,481	\$ 5,502	\$ 137,003	\$ 1,051	\$ 143,988	\$ 100,511	\$ 16,940	\$ 145,511	\$ 13,995	\$ -	\$ -	\$ 481,152	\$ 675,000	\$ 193,848
Wages	\$ 41,161	\$ 48,003	\$ 47,420	\$ 48,429	\$ 45,841	\$ 44,966	\$ 46,059	\$ 45,436	\$ 45,622	\$ 68,215	\$ -	\$ -	\$ 245,231	\$ 330,000	\$ 84,779
Benefits	\$ 22,422	\$ 24,482	\$ 28,236	\$ 23,178	\$ 23,108	\$ 22,970	\$ 23,053	\$ 25,000	\$ 23,289	\$ 29,485	\$ -	\$ -	\$ 40,507	\$ 136,000	\$ 85,493
Operating	\$ 2,468	\$ 7,355	\$ 15,373	\$ 2,443	\$ 2,970	\$ 1,504	\$ 1,549	\$ 3,368	\$ 2,376	\$ 762	\$ -	\$ -	\$ 11,837	\$ 21,000	\$ 9,163
Office	\$ 1,331	\$ 1,423	\$ 708	\$ 771	\$ 2,529	\$ 1,477	\$ 366	\$ 817	\$ 1,818	\$ 597	\$ -	\$ -	\$ 406	\$ 2,000	\$ 1,594
Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ -	\$ 68	\$ 18	\$ 18	\$ 18	\$ 18	\$ 21	\$ -	\$ 18	\$ 18	\$ -	\$ -	\$ 215	\$ 500	\$ 285
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 58	\$ 322	\$ 398	\$ 474	\$ 319	\$ 264	\$ 320	\$ 322	\$ 393	\$ 320	\$ -	\$ -	\$ 3,190	\$ 5,000	\$ 1,810
Utilities	\$ -	\$ 370	\$ 816	\$ 883	\$ 463	\$ 6,801	\$ 2,679	\$ 3,825	\$ 1,701	\$ 1,692	\$ -	\$ -	\$ 19,232	\$ 20,000	\$ 768
Building Maint.	\$ 135	\$ 135	\$ 224	\$ 202	\$ 1,244	\$ 1,111	\$ 3,007	\$ 784	\$ 376	\$ 529	\$ -	\$ -	\$ 7,747	\$ 20,000	\$ 12,253
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190	\$ 1,000	\$ 810
Equipment Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,389	\$ 12,250	\$ 9,861
Professional Services	\$ -	\$ -	\$ 20	\$ 59	\$ 531	\$ 579	\$ 20	\$ 39	\$ 20	\$ 605	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ 500	\$ 458
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ 31	\$ -	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 944	\$ -	\$ -	\$ 3,086	\$ -	\$ -	\$ 5,444	\$ 6,000	\$ 556
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
MONTHLY EXPENDITURE	\$ 67,575	\$ 82,378	\$ 93,909	\$ 76,607	\$ 77,054	\$ 79,768	\$ 78,218	\$ 79,643	\$ 77,027	\$ 105,393	\$ -	\$ -	\$ 817,571	\$ 1,254,000	\$ 436,429
	\$ 413,705	\$ 487,808	\$ 409,401	\$ 489,789	\$ 413,786	\$ 480,016	\$ 502,309	\$ 439,606	\$ 508,090	\$ 416,692	\$ 416,692	\$ 416,692	\$ -	\$ -	\$ -