

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday July 7, 2020 – 5:45 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Frank Wagener-Member
 Mallory Barber, Secretary/Clerk

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

DUE TO THE CURRENT STATE OF EMERGENCY DECLARED BY THE GOVERNOR BECAUSE OF THE COVID-19 VIRUS, AND MORE SPECIFICALLY GOVERNOR'S DIRECTIVE 003, NO MORE THAN 10 PEOPLE MAY BE IN ATTENDANCE AT ANY GATHERING. THIS MEETING WILL BE HELD IN THE ROUND MOUNTAIN PUBLIC LIBRARY CONFERNECE ROOM WITH BOARD MEMBERS ONLY. PUBLIC COMMENT WILL BE TAKEN BUT WILL BE REQUIRED TO BE SUBMITTED IN WRITING VIA EMAIL TO THE LIBRARY DIRECTORS AND WILL BE READ AND PLACED ON THE RECORD DURING PUBLIC INPUT.

jeanneb@svld.net or andream@svld.net

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

ITEM#/SUBJECT

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for June 2, 2020 - For Possible Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. INFORMATIONAL ITEMS
 - a. Inventory report
7. DISTRICT MONTHLY REPORTS- For possible action
 - a. SVLD -
 - b. Children's Wing report -
8. OLD BUSINESS - For Possible Action
 - a.
9. NEW BUSINESS – For Possible Action
 - a. Discussion and possible decision concerning the election of new offices for fiscal year 2020-2021

- b. Discussion and possible decision concerning closures for the 2020-2021 fiscal year

10. CORRESPONDENCE – For possible Action

a.

11. FINANCE – For possible Action

- a. Approve and sign expenditures for July 7, 2020
- b. Cash Flow
- c. Discussion and possible decision concerning signatures on the “Authorization to Pay Bills Under Specific Circumstances” 2020-2021 letter for the county

12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.

13. SET DATE AND TIME FOR NEXT MEETING

14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain Nevada
Tuesday June 2, 2020– 5:45 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Mallory Barber, Secretary/Clerk
Members absent: Frank Wagener, Member Sara Keehfuss, Treasurer
Also present: Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Wing Dept. Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:50 pm by Becky Lim.
2. General Public Comment: - Nothing at this time.
3. Approval agenda – Mallory made a motion to accept agenda. Gwenn seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes –May 5, 2020 and May 19, 2020. Gwenn made a motion to accept minutes for May 5, and May 19, 2020. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Nothing at this time.
6. OPEN DISCUSSION – Nothing at this time.
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report – Board looked over report. No questions asked.
 - b. Children's Wing report – Amy reported on the SRP. She told the board it will be a read from home program, it will be from June 15 -26, 2020. We will make appointments after kids earn their reading coins so they can come shop in the Library store.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
9. NEW BUSINESS– For possible action –
 - a. Re-opening phase – Andrea presented the plan for re-opening the library. The board looked over the plan. Gwenn made suggestions that Phase 2 needs to say that "Phase 1 will be included in all aspects of Phase 2". Mallory made a motion to accept the Phases for opening the library with corrections. Gwenn seconded. All voted in favor.
 - b. Automating library facility – Andrea told the board that with the Covid cleaning that we thought it would be safer for staff and patrons if the library had as many non-touch surface as possible. This would include: sinks, toilets, paper towel dispensers, soap dispensers, and doors. Jeanne would like to use capital funds to make these things happen. She printed out suggestions for these things. The board discussed ideas for doors and the other automatic services. Gwenn made a motion to accept the suggestions made to automate the library to as many touchless surfaces as possible and to use capital funds. Mallory seconded. All voted in favor. Motion passed.

c. Drinking fountain for outside – The board looked at the print out for the drinking fountain in the library park. They like the bottle fill feature and that is has a pet station. Mallory made a motion that we purchase the outside drinking fountain with the pet feature for the library park. Gwenn seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

A. Acceptance letter from the Department of Taxation for Budget 2020-2021.

11. FINANCE -

a. Finance – Gwenn made a motion to approve and sign vouchers dated June 2, 2020. Mallory seconded. All voted in favor. Motion passed.

12. General Public Comment – (second) Nothing at this time.

13. Set date and time of next meeting. The next meeting was set for Tuesday, July 7, 2020 @ 5:45 PM in Round Mountain Public Library Conference Room, Round Mountain Nevada.

14. ADJOURN – Mallory made a motion to adjourn the meeting @ 7:00 PM

Date approved

Mallory Barber, Secretary/Clerk

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623
 Fax (775) 487-2326

SVLD MONTHLY REPORT FOR MAY 2020

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	54	26	80	12,446	187
Kids	349	100	449	14,390	395
Entertainment	100	0	100	17,880	695
eBooks	0	0	0	2,117	18
eAudio	907	0	907	11,382	95
Databases	0	0	0	54	1,768
Computer	0	0	0	15	30
GRAND TOTAL	1410	126	1536	58,284	3188

	RMPL	MPL	TOTAL
Visits	343	5	348
Wi-Fi	328	49	377
Meeting Room	8	0	8
Patron Cards	1,769	55	1,824

Website Visits	2600	Revenues:	
Volunteer Hours	7.5	Fax	\$ 14.00
Notaries	49	Fines	\$ -
Tutoring	4	Copies	\$ 12.30
Proctoring	0	Donations	\$ 27.55
ILL	0	Misc.	\$ 78.45
AR Testing	0	GRAND TOTAL:	\$ 132.30
Reference ?	0		

PROGRAMS:

Name	# Offered	Attendance
TOTALS:	0	0

**CLOSURES
ROUND MOUNTAIN PUBLIC LIBRARY 2020-2021**

INDEPENDENCE DAY	FRIDAY JULY 3rd
LABOR DAY	MONDAY SEPTEMBER 7th
NEVADA DAY	FRIDAY OCTOBER 30th
VETERAN'S DAY	WEDNESDAY NOVEMBER 11TH
THANKSGIVING HOLIDAY	THURSDAY & FRIDAY NOVEMBER 26TH, 27TH
CHRISTMAS HOLIDAY	THURSDAY & FRIDAY DECEMBER 24TH & 25TH
NEW YEAR'S DAY	FRIDAY, JANUARY 1ST
MARTIN LUTHER KING DAY	MONDAY JANUARY 18TH
PRESIDENT'S DAY	MONDAY FEBRUARY 15TH
MEMORIAL DAY	MONDAY MAY 31ST

**SMOKY VALLEY LIBRARY DISTRICT
PO BOX 1428
ROUND MOUNTAIN, NV 89045
EXPENDITURE LISTING**

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	5/28/2020	AT&T June 2020	\$56.13	Phone & Fax RMPL
CHASE	5/28/2020	Chase May 2020	\$1,544.56	Credit Card
DESERT GREEN DISPOSAL	6/1/2020	1190	\$135.00	Trash Disposal
FRONTIER	6/1/2020	Frontier June 2020	\$193.84	Phone, Fax, Int. MPL
JW WELDING	5/31/2020	D89067	\$41.70	Helium
NYE COUNTY PUBLIC WORKS	6/1/2020	27-0008151	\$55.00	Water MPL
NV ENERGY	6/4/2020	379561 May 2020	\$160.52	Power MPL
NV ENERGY	6/16/2020	378178	\$230.77	Power RMPL
RND MTN PUBLIC UTILITIES	6/2/2020	403 May 2020	\$171.50	Water RMPL
XEROX	6/1/2020	10477288	\$432.07	Xerox Lease
XEROX	6/1/2020	10477289	\$452.93	Xerox Lease
AMOUNT			\$3,474.02	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	6/15/2020	Amazon July 2020	\$6,106.13	Various
BAKER & TAYLOR INC	5/26/2020	2035257174	\$64.02	Adult Books
BAKER & TAYLOR INC	6/1/2020	2035268086	\$48.72	Adult Books
BAKER & TAYLOR INC	6/22/2020	2035316582	\$47.55	Adult Books
CRIMSON MULTIMEDIA	6/19/2020	003498	\$1,419.02	Video Games
GENERAL STORE	10/30/2019	01-1157935	\$26.68	Programs - Preschool
GENERAL STORE	12/4/2019	01-1178850	\$122.54	Programs - Christmas
GENERAL STORE	5/28/2020	01-1282983	\$17.35	Programs - Preschool
GENERAL STORE	6/16/2020	03-666430	\$39.51	Programs - SRP
GENERAL STORE	6/24/2020	01-1298329	\$7.38	Office - Janitorial
JUNIOR LIBRARY GUILD	6/23/2020	513738	\$75.00	Kids Books
JUNIOR LIBRARY GUILD	6/30/2020	513739	\$45.00	Kids Books
MICROMARKETING LLC	5/29/2020	811734	\$11.99	Kids Books
MICROMARKETING LLC	5/29/2020	811763	\$17.59	Adult Books
MICROMARKETING LLC	5/29/2020	811764	\$14.39	Kids Books
MICROMARKETING LLC	5/29/2020	811818	\$46.38	Kids Books
MICROMARKETING LLC	5/29/2020	811877	\$37.58	Kids Books
MICROMARKETING LLC	6/5/2020	812504	\$24.80	Adult Audio
MICROMARKETING LLC	6/11/2020	812824	\$15.19	Kids Books
MICROMARKETING LLC	6/11/2020	814429	\$83.49	Adult Books
MICROMARKETING LLC	6/15/2020	813145	\$35.19	Adult Books
MICROMARKETING LLC	6/15/2020	813146	\$14.39	Kids Books
MICROMARKETING LLC	6/15/2020	813147	\$335.85	Kids Books
MICROMARKETING LLC	6/17/2020	813297	\$23.16	Adult Books
MICROMARKETING LLC	6/17/2020	813298	\$11.99	Kids Books
MICROMARKETING LLC	6/19/2020	813597	\$49.60	Adult Books
MICROMARKETING LLC	6/23/2020	813979	\$47.92	Adult Books
MICROMARKETING LLC	6/23/2020	813980	\$46.40	Adult Books
PARACLETE PRESS INC	6/26/2020	710037	\$12.59	Adult Books
PARACLETE PRESS INC	6/26/2020	710038	\$13.99	Adult Books

SVLD 7/7/2020
FY 2019-2020

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
QUILL	9/6/2018	328043	(\$105.34)	Credit Office Janitorial
QUILL	10/9/2018	362079	(\$78.56)	Credit Office Janitorial
QUILL	12/10/2019	790225	(\$37.35)	Credit Office Janitorial
QUILL	5/21/2020	7142008	\$308.43	Office - Janitorial
QUILL	6/12/2020	7744417	\$23.90	Office Supplies
QUILL	6/16/2020	7826952	\$58.52	Office - Janitorial
QUILL	6/23/2020	8023151	\$33.28	Office Supplies
QUILL	6/24/2020	8062260	\$21.99	Office Supplies
RECORDED BOOKS LLC	5/28/2020	76650790	\$224.20	eAudio
RECORDED BOOKS LLC	6/2/2020	76654372	\$153.60	eAudio
RECORDED BOOKS LLC	6/15/2020	76660976	\$189.99	eAudio
RECORDED BOOKS LLC	6/16/2020	76662670	\$73.60	eAudio
SMOKY VALLEY HARDWARE	6/23/2020	2006-126398	\$46.01	Building Maint
SMOKY VALLEY HARDWARE	6/30/2020	2006-126750	\$70.98	Building Maint
SMOKY VALLEY LIBRARY-	6/30/2020	SVLD PC 6-30-20	\$156.20	Petty Cash

NEW INVOICE TOTAL: \$10,000.84
PRE-APPROVED TOTAL: \$3,474.02
GRAND TOTAL: \$13,474.86

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Mallory Barber, Secretary/Clerk

Sara Keehfuss, Treasurer

Frank Wagener, Member

**SMOKY VALLEY LIBRARY DISTRICT
PO BOX 1428
ROUND MOUNTAIN, NV 89045
EXPENDITURE LISTING**

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
A AND H INSURANCE	5/20/2020	9802	\$13,893.08	Property Insurance
CENGAGE LEARNING	6/22/2020	70760887	\$736.35	Database
DESERT GREEN DISPOSAL	7/1/2020	1445	\$135.00	Trash Disposal
EBSCO	6/1/2020	1000127248-1	\$4,573.00	Databases
JUNIOR LIBRARY GUILD	7/1/2020	513342	\$1,329.00	Kids Books
MANGO LANGUAGES	6/17/2020	INV006984	\$1,408.05	Databases

NEW INVOICE TOTAL: \$22,074.48

Rebecca Lim, Chairperson

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Sara Keehfuss, Treasurer

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CENGAGE LEARNING	6/22/2020	70760887	\$736.35	Database
DESERT GREEN DISPOSAL	7/1/2020	1445	\$135.00	Trash Disposal
EBSCO	6/1/2020	1000127248-1	\$4,573.00	Databases
EBSCO	6/1/2020	1000127737-1	\$4,725.00	Databases
JUNIOR LIBRARY GUILD	7/1/2020	513342	\$1,329.00	Kids Books
MANGO LANGUAGES	6/17/2020	INV006984	\$1,408.05	Databases

NEW INVOICE TOTAL: \$26,799.48

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Mallory Barber, Secretary/Clerk

Sara Keehfuss, Treasurer

Frank Wagener, Member

PROJECTED Cash Flow 2019-2020 (BUDGETED AMOUNTS)

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remaining
Beginning Balance	\$ 654,465	\$ 518,997	\$ 588,838	\$ 445,860	\$ 495,044	\$ 395,400	\$ 271,756	\$ 320,940	\$ 197,295	\$ 246,479	\$ 122,835	\$ 423,667	\$ 1,182,890		
Revenues	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 27,592	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 690,000		
Wages	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 690,000		
Benefits	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 300,000		
Operating Office	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 232,000		
Ads	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000		
Postage	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 750		
Leases	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 16,000		
Travel	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 500		
Training	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 2,500		
Communications	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500		
Utilities	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 23,000		
Building Maint.	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 75,000		
Vehicle Maint.	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 2,500		
Equipment Maint.	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000		
Professional Services	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 8,000		
Dues	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 605		
Property Insurance	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500		
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 5,000		
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133,000		
	\$ 518,987	\$ 568,838	\$ 445,860	\$ 495,044	\$ 395,400	\$ 271,756	\$ 320,940	\$ 197,295	\$ 246,479	\$ 122,835	\$ 423,667	\$ 300,001	\$ 1,182,890		

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remaining
Beginning Balance	\$ 730,479	\$ 637,866	\$ 622,141	\$ 507,258	\$ 413,461	\$ 300,701	\$ 197,938	\$ 513,347	\$ 637,748	\$ 574,435	\$ 469,581	\$ 778,722	\$ 1,259,646	\$ 1,182,890	\$ (76,756)
Revenues	\$ 2,691	\$ 115,211	\$ 8,055	\$ 9,296	\$ 17,563	\$ 204,903	\$ 405,530	\$ 204,903	\$ 36,052	\$ 399	\$ 431,973	\$ 132	\$ 570,307	\$ 690,000	\$ (119,693)
Wages	\$ 43,577	\$ 45,425	\$ 47,244	\$ 48,976	\$ 46,221	\$ 67,306	\$ 45,636	\$ 45,905	\$ 46,923	\$ 43,808	\$ 66,548	\$ 22,738	\$ 266,808	\$ 300,000	\$ (33,192)
Benefits	\$ 21,232	\$ 20,850	\$ 22,105	\$ 22,219	\$ 22,552	\$ 27,972	\$ 21,612	\$ 21,901	\$ 22,015	\$ 21,333	\$ 28,126	\$ 14,892	\$ 211,399	\$ 232,000	\$ (20,601)
Operating Office	\$ 17,066	\$ 39,984	\$ 31,039	\$ 21,365	\$ 10,863	\$ 19,653	\$ 9,750	\$ 9,900	\$ 9,681	\$ 21,303	\$ 14,536	\$ 6,260	\$ 12,458	\$ 15,000	\$ (2,542)
Ads	\$ -	\$ 550	\$ 621	\$ 1,239	\$ 996	\$ 1,571	\$ 636	\$ 938	\$ 2,519	\$ 905	\$ 1,228	\$ 1,256	\$ 25	\$ 15,000	\$ (12,745)
Postage	\$ -	\$ 118	\$ 98	\$ 18	\$ 18	\$ 116	\$ -	\$ -	\$ 28	\$ -	\$ -	\$ 25	\$ 457	\$ 750	\$ (293)
Leases	\$ 885	\$ 1,067	\$ 1,368	\$ 1,303	\$ 1,171	\$ 1,312	\$ 1,200	\$ 1,042	\$ 1,156	\$ 1,109	\$ 1,109	\$ 885	\$ 13,283	\$ 16,000	\$ (2,717)
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435	\$ 500	\$ (65)
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9	\$ -	\$ -	\$ -	\$ 9	\$ 2,500	\$ (2,491)
Communications	\$ 240	\$ 245	\$ 246	\$ 247	\$ 253	\$ 250	\$ 248	\$ 200	\$ 300	\$ 296	\$ 357	\$ 356	\$ 3,239	\$ 4,500	\$ (1,261)
Utilities	\$ 55	\$ 859	\$ 762	\$ 276	\$ 1,133	\$ 736	\$ 4,313	\$ 443	\$ 1,453	\$ 2,825	\$ 396	\$ 618	\$ 13,870	\$ 23,000	\$ (9,130)
Building Maint.	\$ 70	\$ 6,356	\$ 6,699	\$ 6,301	\$ 7,096	\$ 7,557	\$ 4,014	\$ 4,005	\$ 7,677	\$ 4,141	\$ 7,743	\$ 1,898	\$ 63,559	\$ 75,000	\$ (11,441)
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155	\$ 169	\$ -	\$ 200	\$ 75	\$ 153	\$ 97	\$ 849	\$ 10,000	\$ (9,151)
Equipment Maint.	\$ -	\$ 2,666	\$ 1,576	\$ 531	\$ 282	\$ 2,788	\$ 364	\$ 30	\$ 249	\$ 165	\$ 42	\$ 198	\$ 8,888	\$ 8,000	\$ (888)
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,989	\$ -	\$ -	\$ 6,989	\$ 8,000	\$ (1,011)
Dues	\$ -	\$ -	\$ 11	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38	\$ 54	\$ 605	\$ (551)
Property Insurance	\$ 12,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,180	\$ 12,500	\$ (320)
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ (5,000)
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ (6,000)
Capital Outlay	\$ 95,304	\$ 130,936	\$ 11,169	\$ 103,093	\$ 39,733	\$ 129,604	\$ 2,445	\$ 85,501	\$ 1,788	\$ 1,505	\$ 2,600	\$ 1,375	\$ 74,052	\$ 133,000	\$ (58,948)
MONTHLY EXPENDITURE	\$ 637,866	\$ 622,141	\$ 507,258	\$ 413,461	\$ 300,701	\$ 197,938	\$ 513,347	\$ 637,748	\$ 574,435	\$ 469,581	\$ 778,722	\$ 726,589	\$ 2,263,536	\$ 1,404,355	\$ (859,181)

Smoky Valley Library District

www.svid.net

Round Mountain Public Library
P.O. Box 1428
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Fax (775)-377-2699

Manhattan Public Library
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Fax (775) 487-2326

Nye County Finance
PO Box 3999
Tonopah, NV 89049-3999

July 7, 2020

Re: Authorization to Pre-Pay SVLD District Bills under Specific Circumstances

To Whom It May Concern:

The Smoky Valley Library District Board of Trustees authorizes Nye County Finance to pay the Smoky Valley Library Districts bills under the following circumstances. These bills will then be formally approved during the next scheduled meeting of the Library Board.

- a. All utility bills, ongoing contracts, and bills that would incur a late fee if not paid before the next scheduled board meeting.
- b. All bills in the event that the Library Board is unable to conduct regular business due to a lack of quorum or other circumstances. A notice, explaining why there was no meeting, will be included with the bills for payment.

Respectfully,

Chairperson

Vice-Chairperson

Treasurer

Secretary/Clerk

Member