

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday August 4, 2020 – 5:45 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Frank Wagener-Member
 Mallory Barber, Secretary/Clerk

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

DUE TO THE CURRENT STATE OF EMERGENCY DECLARED BY THE GOVERNOR BECAUSE OF THE COVID-19 VIRUS, AND MORE SPECIFICALLY GOVERNOR'S DIRECTIVE 003, NO MORE THAN 10 PEOPLE MAY BE IN ATTENDANCE AT ANY GATHERING. THIS MEETING WILL BE HELD IN THE ROUND MOUNTAIN PUBLIC LIBRARY CONFERNECE ROOM WITH BOARD MEMBERS ONLY. PUBLIC COMMENT WILL BE TAKEN BUT WILL BE REQUIRED TO BE SUBMITTED IN WRITING VIA EMAIL TO THE LIBRARY DIRECTORS AND WILL BE READ AND PLACED ON THE RECORD DURING PUBLIC INPUT.

jeanneb@svld.net or andream@svld.net

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

ITEM#/SUBJECT

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for June 2, 2020 - For Possible Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. INFORMATIONAL ITEMS
 - A Indebtedness form
 - b. Capital improvement
 - c. Chief financial office
 - e. Insurance agent: Notified pool/pact of earthquake damage
 - f. Northern Nye County School opening procedures
7. DISTRICT MONTHLY REPORTS- For possible action
 - a. SVLD -
 - b. Children's Wing report -
8. OLD BUSINESS - For Possible Action

- a.
- 9. NEW BUSINESS – For Possible Action
- a.
- 10. CORRESPONDENCE – For possible Action
- a.
- 11. FINANCE – For possible Action
 - a. Approve and sign expenditures for August 4, 2020. Expenditures ending 2019-2020 and for 2020-2021.
 - b. Cash Flow
 - c. Fourth Quarter Report for 2019-2020 Fiscal Year
- 12. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
- 13. SET DATE AND TIME FOR NEXT MEETING
- 14. ADJOURN – For Possible Action

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.



MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain Nevada
Tuesday July 7, 2020– 5:45 PM

Members present: Rebecca Lim, Chairperson Mallory Barber, Secretary/Clerk
Mallory Barber, Secretary/Clerk Frank Wagener, Member
Sara Keehfuss, Treasurer

Members absent: Gwenn Snow, Vice-Chairperson

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Wing Dept. Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:48 pm by Becky Lim.
2. General Public Comment: - Nothing at this time.
3. Approval agenda – Sara made a motion to accept agenda. Mallory seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes –June 2, 2020. Sara made a motion to accept minutes for June 2, 2020 as written. Frank seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Inventory report – Jeanne presented the inventory report for the Round Mountain Public Library.
6. OPEN DISCUSSION – Jeanne reported to the board that she we have seen a few things that have be damaged because of the earthquakes, the tile coming up in bathrooms, floor cracks and a slight shift in floor in the children's wing. She said that she had Ben Dobson come an look at things, he feels our building is structurally safe. He said we need to just keep an eye on the floor in children's wing. It was suggested to contact the insurance company and find out deducible just in case we need to file a claim. Jeanne will contact them and ask questions on claims and find out deductibles. Frank reported that the mine has not experienced any problems caused by the earthquakes.
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report – Board looked over report. No questions asked.
 - b. Children's Wing report – Amy reported on the SRP. She reported on the winners for the reading program. Jeanne told the board about how the kids had to log their minutes read on our beanstacks sight so their minutes could be counted every day. Amy discussed with the board the ideas she came up with for virtual story times, Virtual stem projects and the possibility of doing a virtual Preschool program this year.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
9. NEW BUSINESS– For possible action –
 - a. Election of officers – Sara made a motion that Becky continue as the Chairperson. Mallory seconded. All voted in favor. Motion passed. Mallory made a motion that Gwenn Snow continue as the Vice-Chairperson. Frank seconded. All voted in favor. Motion passed. Sara made a motion for Mallory to continue as the Secretary/Clerk. Frank seconded. All voted in favor. Motion passed. Mallory made a motion that Sara continue as the Treasurer. Frank seconded. All voted in favor. Motion passed.

b. Closures 2020 -2021 – Jeanne presented the closures for the fiscal year 2020-2021. Frank made a motion to accept the closure for the fiscal year 2020-2021 as presented. Mallory seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

A. Acceptance letter from the Department of Taxation for Budget 2020-2021.

11. FINANCE -

a. Finance – Sara made a motion to approve and sign vouchers dated July 7, 2020 for ending year 2019-2020 and New Year 2020-2021. Frank seconded. All voted in favor. Motion passed.

b. Cash flow – Jeanne and the board looked over the cash flow that was presented.

c. Authorization to pay bill's under specific circumstances – Mallory made a motion to sign the Authorization to Pay Bill's under Specific Circumstances letter that was presented. Sara seconded. All voted in favor. Motion passed.

12. General Public Comment – (second) Nothing at this time.

13. Set date and time of next meeting. The next meeting was set for Tuesday, July 7, 2020 @ 5:45 PM in Round Mountain Public Library Conference Room, Round Mountain Nevada.

14. ADJOURN – Mallory made a motion to adjourn the meeting @ 6:55 PM

Date approved

Mallory Barber, Secretary/Clerk



Entity: SMOKY VALLEY LIBRARY DISTRICT

Date: July 20, 2020

DEBT MANAGEMENT COMMISSION ACT (NRS 350.013)

1. Has your local government issued any new General Obligation Bond issues since July 1, 2019? Yes No

If so, amount: _____ Date: _____

2. Has your local government approved any new Medium-Term Obligation issues since July 1, 2019? Yes No

If so, amount: _____ Date: _____

3. Has your local government updated its debt management policy? (Per NRS 350.013) If Yes, submit updated policy with Indebtedness Report or prepare a statement discussing the following areas: Yes No

- A. Discuss the ability of your entity to afford existing and future general obligation debt.
- B. Discuss your entity's capacity to incur future general obligation debt without exceeding the applicable debt limit.
- C. Discuss the general obligation debt per capita of your entity as compared with the average for such debt of local governments in Nevada.
- D. Discuss general obligation debt of your entity as a percentage of assessed valuation of all taxable property within the boundaries of your entity. (REDBOOK FY 2019-2020)
- E. Present a policy statement regarding the manner in which your entity expects to sell its debt.
- F. Discuss the sources of money projected to be available to pay existing and future general obligation debt.
- G. Discuss the operating costs and revenue sources with each project.

If No, please provide a brief explanation.

4. Has your local government updated its five-year capital improvement plan? (Required pursuant to NRS 350.013, 354.5945 & 354.5947) Yes No

Submitted By:

Jeanne Blecker
(signature)

775-377-2215
(Phone number)



Entity: **SMOKY VALLEY LIBRARY DISTRICT**

CHECK HERE IF YOUR ENTITY HAS NO OUTSTANDING DEBT



GENERAL OBLIGATION BONDS

1. General obligation

2. General obligation/revenue

3. General obligation special assessment

Total general obligation bonded debt

_____ **0**

MEDIUM-TERM OBLIGATIONS

1. General Obligation bonds

2. Negotiable notes or bonds

3. Capital lease purchases

Total medium-term obligation debt

_____ **0**

REVENUE BONDS

_____ **0**

OTHER DEBT

1. Capital lease purchases-MTO not required or prior to law change

2. Mortgages

3. Warrants

4. Special Assessments

5. Other (specify) _____

6. Other (specify) _____

Total other debt

TOTAL INDEBTEDNESS

_____ **0**

Authorized but unissued general obligation bonds

_____ **0**

Note: Please explain and provide documentation for any differences between the amounts reported on this schedule and those reported on Schedule C-1 of your Final Fiscal Year 2020-2021 budget.



Entity: **SMOKY VALLEY LIBRARY DISTRICT**

For the next five years, list the total dollar requirement for principal and interest broken down for each type of indebtedness the entity currently has outstanding.

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
<u>General Obligation Bonds</u>					
G/O Bonds	None	None	None	None	None
G/O Revenue					
G/O Special Assessment					
<u>Medium-Term Obligation</u>					
G/O Bonds	None	None	None	None	None
Notes/Bonds					
Leases/Purchases					
<u>Revenue Bonds</u>	None	None	None	None	None
<u>Other Debt</u>					
Other Lease Purchases	None	None	None	None	None
Mortgages	None	None	None	None	None
Warrants	None	None	None	None	None
Special Assessments	None	None	None	None	None
Other Debt	None	None	None	None	None
TOTAL	None	None	None	None	None

SCHEDULE OF DEBT REPAYMENT
As of June 30, 2020
Postmark Deadline 8/1/2020



The repayment schedules should start with the payment of principal and interest due **after June 30, 2020** and continue until any particular issue is retired.

None

Form 4410LGF STATEMENT OF CONTEMPLATED GENERAL OBLIGATION DEBT AND SPECIAL ELECTIVE TAXES

Postmark Deadline 8/1/2020



Entity: **SMOKY VALLEY LIBRARY DISTRICT**

CONTEMPLATED GENERAL OBLIGATION DEBT

(1)	(2)	(3)	(4)	(5)	(6)
PURPOSE	TYPE	AMOUNT	TERM	FINAL PAYMENT DATE	INTEREST RATE
None					

SPECIAL ELECTIVE TAX

PURPOSE	TYPE	RATE	ELECTION DATE	EXPIRATION DATE	IMPLEMENTATION DATE
None					



Form 4411LGF

FIVE YEAR CAPITAL IMPROVEMENT PLAN
(Per NRS 354.5945)

ENTITY: SMOKY VALLEY LIBRARY DISTRICT
DATE: JULY 20, 2020

Minimum level of expenditure for items classified as capital assets \$130,000
Minimum level of expenditure for items classified as capital projects \$20,000

	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund:	General Fund				
Capital Improvement:	Automate RMPL Library				
Funding Source:	\$ 70,000				
Completion Date:	Property Tax - General Revenue				
	6/30/2021				
Fund Total	\$ 70,000				

	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund:	General Fund				
Capital Improvement:	Library Sidewalks				
Funding Source:	\$ 60,000				
Completion Date:	Property Tax - General Revenue				
	6/30/2021				
Fund Total	\$ 60,000				

	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund:	General Fund				
Capital Improvement:	Manhattan Roof Design/Construction				
Funding Source:	\$ 20,000	\$ 180,000			
Completion Date:	Property Tax - General Revenue				
	6/30/2021				
Fund Total	\$ 20,000	180,000			

List of Funding Sources:

- Property Tax - Gen. Revenues
- Charges for Services
- Debt
- Grants
- Other (Please Describe)

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

July 20, 2020

Department of Taxation
1550 College Parkway
Suite 115
Carson City, Nevada 89706-7921

Re: Chief Financial Officer

I act as the Chief Financial Officer for the Smoky Valley Library District.

Address – PO Box 1428, Round Mountain, NV 89045
Phone Number – 775-377-2215
Fax Number – 775-377-2699
Email – jeanneb@svld.net



Jeanne Bleecker
Co-Director
Smoky Valley Library District

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Subject: Earthquake Assessment
From: "Carol Ingalls" <carol@ingallsllc.com>
Date: Mon, Jul 27, 2020 2:50 pm
To: "Jeanne Bleeker" <jeanneb@svid.net>
Cc: "Brad Pearce" <bpearce@aandhins.com>

Hi,

I've submitted your information and they are working on getting a structural engineer out to see you.

As soon as I know more, I'll let you know.

Carol B. Ingalls, Consultant
Ingalls & Associates, LLC
A and H Insurance, Inc.
Municipality Manager
3301 S. Virginia St.
Reno, NV 89502
Ph: 775-823-9422
Fax: 775-823-9144
e-mail: carol@ingallsllc.com or cingalls@aandhins.com
Cell: 775-771-3048

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...NORTHERN SCHOOLS' REOPENING LETTER

SONJA MILLER

MONDAY, JULY 27, 2020

July 27, 2020

Northern Families of Nye County School District,

With the ever-changing climate of COVID-19, we have worked to develop a schedule that will suit the needs of both in-person and online learners in our Northern Schools so that they can be supported by their assigned teacher. Students who attend Amargosa Schools, Beatty Schools, Round Mountain Schools, and Tonopah Schools currently have the option of either attending in-person or attending online. The schedule you see below has been adjusted for both in-person and online learners so our teachers can best meet the needs of all students during this unprecedented time.

If you choose to have your student participate in online learning, you will need to fill out the Distance Learning Contract. You can access this contract either in person at your child's assigned school or on the Nye County School District website at www.nye.k12.nv.us. This form will be due to your student's secretary (in-person, via fax, or e-mail) no later than August 6th.

Another survey will also be sent to you on Wednesday, July 29th asking you for your preference for your students' education during the 2020-2021 school year. Please take the time to complete this survey, one per student, as it will help administrators determine class sizes and social distancing measures.

We also want to inform you that lockers will not be available for student use. You are advised to purchase your student (K-12th grade) a backpack with a laptop sleeve in it as they will bring their Chromebook to and from school daily. If we have not yet received your child's Chromebook back from the spring, we will not issue another until it is received. To protect the health and safety of our staff and students, parents and families will not be able to walk their students to their individual classrooms.

Schedule for Northern Schools:

Amargosa/Beatty, Round Mountain, and Tonopah Schools

Schedule

7:00	to	7:45	PLC time for Staff
8:00	to	8:15	Breakfast after the bell (in the classroom)
8:15	to	12:45	Academic ONLY block-- staggered recess for elementary will be provided
12:45	to	1:05	Lunch in the classroom--lunch will be a sack lunch
1:05			In-Person Students go home for Distance Learning
1:10	to	1:40	Lunch for Staff
1:40	to	4:00	Teacher Support for ALL Students

****Additional time for assignments will be required for in-person students following the release of the school day to meet educational expectations****

If you have any questions regarding this schedule, please do not hesitate to contact your building administrator.

Thank you,

Sonja Miller

Principal, RMS

775-377-2690

Smoky Valley Library District

www.svid.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

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 Manhattan, Nevada, 89022
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SVLD MONTHLY REPORT FOR JUNE 2020

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	39	46	85	12,089	335
Kids	156	94	250	13,787	1,047
Entertainment	156	8	164	17,944	1,119
eBooks	0		0	2,068	73
eAudio	1269		1269	38,654	90
Databases	0	0	0	54	2,331
Computer	0	0	0	15	47
GRAND TOTAL	1620	148	1768	84,611	5042

	RMPL	MPL	TOTAL
Visits	717	29	746
Wi-Fi	439	50	489
Meeting Room	6		6
Patron Cards	1,769	55	1,824

Website Visits	
Volunteer Hours	8.25
Notaries	61
Tutoring	7
Proctoring	16
ILL	0
AR Testing	0
Reference ?	5

Revenues:		
Fax	\$	31.00
Fines	\$	17.00
Copies	\$	33.50
Donations	\$	12.60
Misc.	\$	128.40
GRAND TOTAL:	\$	222.50

PROGRAMS:

Name	# Offered	Attendance
SRP Virtual Book	5	280
SRP Crafts	6	263
SRP 0 to 7	14	60
SRP 8 & up	14	32
TOTALS:	39	635

Children's Wing Report July 2020

Imagine Your Summer ages 0-7: 23

Imagine Your Summer ages 8-up: 17

Total: 40

Total coins spent: 1858

Total coins left to spend: 474

4th of July decorating bags: 7

STEM: 3

Crafts bags: 31

Tabletop activities: 18

Total: 59

Due to the restrictions surrounding Covid-19 we don't know if our programs can be done in house, and if so what the patron limit will be at this time. So we now have a YouTube channel (Smoky Valley Library) so all of our programs can be streamed.

I have been working on a 26 week plan for Storytime for ages 0-4 as well as one for ages 5 and older. For the younger group it will be the alphabet. We will do a letter a week, beginning with a song about that letter, we will then read a book and do a craft and end with the alphabet song. For those who aren't able to attend craft bags will be ready for pick-up.

For the older group we will be doing an ongoing series. We will begin with a joke or rhyme, read a few chapters of "The Haunted Library" then do a craft and we will end with a riddle, they can send their answers to our Facebook page or E-mail them in or leave them in the comments on our YouTube channel. These crafts will be ready for pick-up.

Joanna is also doing a 26 week plan for STEM that will continue to build on itself.

On August 5th & 6th and August 12th & 13th I will be finishing up my class Essential Management Skills in the Public Sector via Zoom.

We continue to clean after every patron has left.

Go subscribe to our YouTube channel "Smoky Valley Library".

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
NV ENERGY	7/3/2020	379561 June 2020	\$32.63	Power MPL
NV ENERGY	7/16/2020	378178 June 2020	\$225.97	Power RMPL
XEROX	7/2/2020	10778289	\$42.25	Xerox Lease
AMOUNT			\$300.85	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	7/10/2020	Amazon August 2020	\$2,436.27	Various
BAKER & TAYLOR INC	6/30/2020	2035334234	\$62.90	Adult Books
OVERDRIVE	6/30/2020	07818DA20212610	\$49.99	eAudio

NEW INVOICE TOTAL:	\$2,549.16
PRE-APPROVED TOTAL:	\$300.85
GRAND TOTAL:	\$2,850.01

 Rebecca Lim, Chairperson

 Gwenn Snow, Vice-Chairperson

 Mallory Barber, Secretary/Clerk

 Sara Keehfuss, Treasurer

 Frank Wagener, Member

SMOKY VALLEY LIBRARY DISTRICT
PO BOX 1428
ROUND MOUNTAIN, NV 89045
EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
XEROX	7/2/2020	010778288	\$462.74	Xerox Lease
XEROX	7/2/2020	010778290	\$489.79	Xerox Lease
AMOUNT			\$952.53	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
ABDO	7/13/2020	234586	\$1,527.10	Kids Books
AMAZON	7/10/2020	Amazon August 2020	\$3,386.14	Various
BAKER & TAYLOR	7/20/2020	2035368255	\$32.29	Adult Books
BROAD REACH	7/28/2020	ARU0306697	\$516.30	Kids Books
CRIMSON MULTIMEDIA	7/14/2020	003498	(\$60.00)	Credit
CRIMSON MULTIMEDIA	7/16/2020	003612	\$496.37	Video Games
DEMCO INC	7/8/2020	6815108	\$116.88	Supplies - Books
DEMCO INC	7/8/2020	6815109	\$86.39	Operating Supplies
GENERAL STORE	7/8/2020	01-1306148	\$6.98	Janitorial
J W WELDING SUPPLY	7/17/2020	246685	\$271.74	Equipment Maint
LOOKOUT BOOKS	7/21/2020	ARU0306666	\$1,642.32	Kids Books
MICROMARKETING LLC	7/7/2020	815821	\$71.18	Adult Books
MICROMARKETING LLC	7/14/2020	816079	\$24.99	Adult Audio
MICROMARKETING LLC	7/14/2020	816080	\$37.84	Kids Audio
MIDAMERICA BOOKS	7/20/2020	515691	\$191.50	Kids Books
MIDAMERICA BOOKS	7/20/2020	516021	\$171.60	Kids Books
OVER DRIVE INC	7/21/2020	07818CO20230636	\$9,825.72	eBook & eAudio
PENWORTHY COMPANY	7/2/2020	0563498-IN	\$334.44	Kids Books
QUILL	7/1/2020	8262157	\$85.96	Janitorial
QUILL	7/2/2020	8297351	\$126.90	Supplies - Movies
RECORDED BOOKS LLC	7/1/2020	76670324	\$250.00	eVideo Platform
RECORDED BOOKS LLC	7/1/2020	76670533	\$2,500.00	eMagazine Platform
RECORDED BOOKS LLC	7/1/2020	76670681	\$4,000.00	eAudio Platform
RECORDED BOOKS LLC	7/14/2020	76676734	\$61.75	eAudio
RECORDED BOOKS LLC	7/15/2020	76678375	\$153.42	eAudio

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
SMOKY VALLEY HARDWARE	7/14/2020	2007-127360	\$59.38	Building Maint
SMOKY VALLEY HARDWARE	7/22/2020	2007-127725	\$4.20	Building Maint

NEW INVOICE TOTAL: \$25,921.39
PRE-APPROVED TOTAL: \$952.53
GRAND TOTAL: \$26,873.92

Rebecca Lim, Chairperson

Gwenn Snow, Vice-Chairperson

Mallory Barber, Secretary/Clerk

Sara Keehfuss, Treasurer

Frank Wagener, Member

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 730,479	\$ 595,001	\$ 644,882	\$ 521,874	\$ 571,058	\$ 471,414	\$ 347,770	\$ 396,954	\$ 273,309	\$ 322,493	\$ 198,849	\$ 499,681	\$ 1,182,890
Revenues	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 3,592	\$ 176,420	\$ 1,182,890
Wages	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 690,000
Benefits	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 300,000
Operating Office	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 19,333	\$ 232,000
Ads	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000
Postage	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 750
Leases	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 16,000
Travel	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41	\$ 500
Training	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 2,500
Communications	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500
Utilities	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 23,000
Building Maint.	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 75,000
Vehicle Maint.	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 2,500
Equipment Maint.	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000
Professional Services	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 8,000
Dues	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 605
Property Insurance	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 5,000
Grant	\$ 11,083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Capital Outlay	\$ 595,001	\$ 644,852	\$ 521,874	\$ 571,058	\$ 471,414	\$ 347,770	\$ 396,954	\$ 273,309	\$ 322,493	\$ 198,849	\$ 499,681	\$ 1,182,890	\$ 1,537,354

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 730,479	\$ 636,465	\$ 620,740	\$ 505,857	\$ 412,050	\$ 299,300	\$ 196,537	\$ 513,466	\$ 632,748	\$ 574,435	\$ 483,999	\$ 793,158	\$ 1,284,320
Revenues	\$ 1,290	\$ 115,211	\$ 8,055	\$ 9,296	\$ 17,563	\$ 28,841	\$ 408,050	\$ 204,783	\$ 36,032	\$ 14,816	\$ 431,992	\$ 10,370	\$ 596,747
Wages	\$ 43,577	\$ 45,425	\$ 47,244	\$ 48,976	\$ 46,221	\$ 67,306	\$ 45,636	\$ 45,905	\$ 46,923	\$ 43,808	\$ 66,548	\$ 49,178	\$ 275,878
Benefits	\$ 21,232	\$ 20,850	\$ 22,105	\$ 22,219	\$ 22,552	\$ 27,972	\$ 21,612	\$ 21,901	\$ 22,015	\$ 21,333	\$ 28,126	\$ 23,962	\$ 14,536
Operating Office	\$ 17,066	\$ 39,984	\$ 31,039	\$ 21,365	\$ 10,863	\$ 19,653	\$ 9,750	\$ 9,900	\$ 9,681	\$ 21,303	\$ 14,536	\$ 22,712	\$ 12,762
Ads	\$ -	\$ 550	\$ 621	\$ 1,239	\$ 996	\$ 1,571	\$ 636	\$ 938	\$ 2,519	\$ 905	\$ 1,228	\$ 1,559	\$ 57
Postage	\$ -	\$ 118	\$ 98	\$ 18	\$ 18	\$ 116	\$ -	\$ -	\$ 28	\$ 18	\$ -	\$ 47	\$ 479
Leases	\$ 885	\$ 1,067	\$ 1,368	\$ 1,303	\$ 1,171	\$ 1,312	\$ 1,100	\$ 1,042	\$ 1,156	\$ 1,109	\$ 885	\$ 927	\$ 13,325
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9	\$ -	\$ -	\$ -	\$ 9
Communications	\$ 240	\$ 245	\$ 246	\$ 247	\$ 253	\$ 250	\$ 248	\$ 200	\$ 300	\$ 296	\$ 357	\$ 459	\$ 3,341
Utilities	\$ 55	\$ 859	\$ 762	\$ 276	\$ 1,133	\$ 736	\$ 4,313	\$ 443	\$ 1,453	\$ 2,825	\$ 396	\$ 1,135	\$ 14,387
Building Maint.	\$ 70	\$ 6,356	\$ 6,699	\$ 6,301	\$ 7,096	\$ 7,557	\$ 4,014	\$ 4,005	\$ 7,677	\$ 4,141	\$ 7,743	\$ 4,445	\$ 66,106
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155	\$ 169	\$ -	\$ 200	\$ 75	\$ 153	\$ 153	\$ 905
Equipment Maint.	\$ -	\$ 2,666	\$ 1,576	\$ 531	\$ 282	\$ 2,788	\$ 364	\$ 30	\$ 249	\$ 165	\$ 42	\$ 239	\$ 8,930
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,989	\$ -	\$ -	\$ 6,989
Dues	\$ -	\$ -	\$ 11	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48	\$ 65
Property Insurance	\$ 12,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,180
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 588	\$ -	\$ -	\$ 780	\$ -	\$ -	\$ 4,678
Capital Outlay	\$ 95,304	\$ 12,818	\$ 11,169	\$ 619	\$ 39,733	\$ 129,604	\$ 91,121	\$ 85,501	\$ 1,788	\$ 1,505	\$ 2,600	\$ 5,583	\$ 78,260
MONTHLY EXPENDITURE	\$ 636,465	\$ 620,740	\$ 505,857	\$ 412,050	\$ 299,300	\$ 196,537	\$ 513,466	\$ 632,748	\$ 574,435	\$ 483,999	\$ 793,158	\$ 991,417	\$ 1,323,381

	BUDGET	Remaining
	\$ 1,182,890	\$ (101,430)
	\$ 93,253	\$ 24,122
	\$ 4,149	\$ 2,238
	\$ 444	\$ 271
	\$ 2,675	\$ 65
	\$ 16,000	\$ 2,491
	\$ 500	\$ 1,159
	\$ 4,500	\$ 8,613
	\$ 23,000	\$ 8,894
	\$ 75,000	\$ 1,595
	\$ 2,500	\$ 1,070
	\$ 10,000	\$ 1,011
	\$ 8,000	\$ 540
	\$ 605	\$ 320
	\$ 12,500	\$ 5,000
	\$ 5,000	\$ 1,322
	\$ 6,000	\$ 54,740
	\$ 133,000	\$ 213,974

QUESTIONS REGARDING ECONOMIC CONDITIONS

- | | Yes | No | Since the last filing: |
|----|--------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2. |
| 3. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity positively? If yes, please provide details on page 2. |
| 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2. |
| 5. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2. |

QUESTIONS REGARDING OPERATIONS

- | | | | |
|-----|--------------------------|-------------------------------------|---|
| 6. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2. |
| 7. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2. |
| 8. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2. |
| 9. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity made an interfund loan(s) to pay for current operations? If yes, please provide details on page 2. |
| 10. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to pay timely any contributions to governmental agencies for the benefits of its employees, (for example, PERS, Workmen's Comp or Federal taxes)? If yes, please provide details on page 2. |
| 11. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to make timely payments for debt service, to vendors or others? If yes, please provide details on page 2. |
| 12. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2. |

13. Cash and cash equivalents (unaudited) as of quarter ending 6/30/2020
(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 6/30/2020

<u>Prior Year</u>	<u>Current Year</u>
<u>730,479</u>	<u>691,417</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 6/30/2020
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>730,479</u>	<u>691,417</u>

