

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday August 1, 2023– 5:00 PM**

Members present: Sara Keehfuss, Chairperson Gwenn Snow, Vice-Chairperson
Rebecca Lim, Member

Members absent: Sara Sweeney, Secretary/Clerk Jamie Grimes, Treasurer

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Department Head, RMPL

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Sara Keehfuss.
2. General Public Comment: Becky thanked Jeanne for her dedication to the library and for all the time she has put in to make the library great! Becky and Gwenn mentioned how beautiful the yard is and to please let Mitch know how much they admire his hard work.
3. Approval agenda –Gwenn made a motion to accept the agenda for August 1, 2023. Becky seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Gwenn made a motion to accept minutes for July 5, 2023. Becky seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board looked over the SVLD Report.
 2. Children's Wing report – Amy mentioned that the new display is up. She said that the RMPL Children's staff is ready for school to start and that the library schedule for classes was sent to school on Monday.
 - b. SVLD Board Reports – Comments. Andrea told the board that they received the letter from Dan McArthur's office about obtaining him as the auditor for SVLD this fiscal year. There was a change, he will now be charging by the hour, instead of a flat fee. The board is happy with Dan's work and is happy to obtain his service again this year.
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
 - a. Jeanne Bleecker's retirement letter – The board read and accepted Jeanne Bleecker's retirement letter.
 - b. Items to be removed from inventory – Andrea explained that the list of items is no longer useful to the district and that she would like to sale them in a yard sale and on the Facebook indoor yard sale site. She also asked that she be allowed to remove other items that may not have made this list that would not be useful to the libraries. The board discussed the list of items and possible other things that could be sold. Gwenn made a motion to approve

the disposal list and any other surplus items with an original price of \$500 or less. Becky seconded. All voted in favor. Motion passed.

8. FINANCE – For action

a. Expenditures – Gwenn made a motion to accept expenditure dated 8-1-2023. Becky seconded. All voted in favor. Motion passed.

b. Cash Flow – Board looked over the cash flow. Jeanne said that she is expecting a little more money in revenues.

c. 4th quarter report – The board read over the 4th quarter report. Becky made a motion to accept the 4th quarter report as written. Gwenn seconded. All voted in favor. Motion passed.

9. General Public Comment – (second) Sara asked Amy if she has had any classes sign up yet for their library time. Amy said “No” but that she expects a schedule before the end of this week.

10. Set date and time of next meeting – the next meeting was set for Tuesday September 5, 2023, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM.

11. ADJOURN – Sara S. made a motion to adjourn at 5:32 PM.

Date approved

Sara Sweeney - Secretary/Clerk

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623

SVLD MONTHLY REPORT FOR JULY 2023

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	7	2	9	12,645	75
Kids	16	0	16	14,497	291
Entertainment	24	39	63	19,232	206
eBooks	58	0	58	2,770	15
eAudio	9	0	9	2,384	80
Databases	0	0	70	70	767
Computer	0	0	15	15	81
GRAND TOTAL	114	41	240	51,613	1,515

	RMPL	MPL	TOTAL
Visits	1,424	167	1,591
Wi-Fi	431	10	441
Meeting Room	16	-	16
Hours Open	210	100	310
Museum Visits	-	12	12
Patron Cards	9	1	10

Website Visits	1,123
Volunteer Hours	44
Notaries	50
Tutoring	10
Proctoring	1
ILL	-
AR Testing / STAR	2/0
Reference ?	25
Material Requests	9
Locker Usage	-

Revenues:	
Fax	\$ 23.00
Fines	\$ 75.21
Copies	\$ 151.70
Donations	\$ 44.60
Misc.	\$ 1,160.55
GRAND TOTAL	\$ 1,455.06

Round Mountain Public Library

Children's Wing Report

August 2023

Age Group: (0-5)	Offered:	Attendance:
Classes –	0	0
STEM –	1	4
Storytime –	3	12
Pre-K 3yr old	0	0
Pre-K 4yr old	0	0
Age Group: (6-11)	Offered:	Attendance:
Classes –	10	194
STEM –	3	14
Spanish –	2	0

AR tests: 181

Star tests: 41

Tutor: 3

Volunteers: 2 (4 hours)

Tabletop: 49

Prints – 97 Library:42 Personal:6 School:10 RMGC:1 Smoky Valley Youth Theater: 38

We are getting ready for the Yard Sale on September 1st.

Preparing for Scholastic Book Fair the week of September 11th – 15th.

School has resumed, classes are coming in for library time and AR/STAR tests.

STEM, Spanish, and Storytime have also resumed for the school year.

Planning and gathering donations for Harvest Festival.

MPL NV ENERGY BILL FY 2022-23

July	\$ 51.38
August	\$ 36.97
September	\$ 79.89
October	\$ 209.62
November	\$ 924.19
December	\$ 832.03
January	\$ 989.92
February	\$ 902.18
March	\$ 885.18
April	\$ 620.72
May	\$ 223.04
June	\$ 67.94

Total: \$ 5,823.06

Hours Open: 2520

Difference in Hours yearly: 1200 (RMPL)

Cost: \$ 155.36 (RMPL)

RMPL NV ENERGY BILL FY 2022-23

July	\$ 583.63
August	\$ 566.60
September	\$ 291.91
October	\$ 386.87
Novemebr	
December	\$ 548.70
January	\$ 644.63
February	\$ 688.73
Febraury b	\$ 683.03
March	\$ 541.75
April	\$ 318.63
May	\$ 319.56
June	\$ 404.38

Total: \$ 5,978.42

3750

Invoice #	Invoice Date	Invoice Doc #	Description	Total Amount	Vendor #
379561 July 2022	8/4/2022	920614	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	51.83	011722
378178 July 2022	8/16/2022	921506	1000051073703781785 ROUND MOUNTAIN PUBLIC LIBRARY	583.63	011722
379561 Aug 2022	9/3/2022	924398	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	36.97	011722
378178	9/19/2022	924886	NVENERGY AUGUST 2022	566.60	011722
379561 Sept 2022	10/1/2022	927517	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	79.89	011722
378178 Sep 2022	10/13/2022	928813	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	291.91	011722
379561 Oct 2022	11/2/2022	930607	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	209.62	011722
378178	11/12/2022	932122	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	386.87	011722
379561 Nov 2022	12/3/2022	934018	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	924.19	011722
378178 Dec 22	12/14/2022	935151	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	548.70	011722
379561 Dec 2022	1/4/2023	936992	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	832.03	011722
378178 Jan 2023	1/14/2023	938088	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	644.63	011722
379561 JAN 23	2/3/2023	940611	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	989.92	011722
378178 Feb 23	2/14/2023	941396	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	688.73	011722
379561 Feb 2023	3/4/2023	943565	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	902.18	011722
378178 Feb 23b	3/16/2023	944201	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	683.03	011722
379561 March 2023	4/5/2023	946711	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	885.18	011722
378178 March 2023	4/14/2023	947757	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	541.75	011722
379561 April 2023	5/3/2023	949661	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	620.72	011722
378178	5/13/2023	950962	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	318.63	011722
379561 May 2023	6/2/2023	953023	1000067913503795612 SMOKY VALLEY LIBRARY DISTRICT	223.04	011722
378178 May 23	6/13/2023	954400	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	319.56	011722
379561 June 23	7/5/2023	958093	1000067913503795612 SMKY VALLEY LIBRARY DISTRICT	67.94	011722
378178 June 23	7/14/2023	958083	1000051073703781785 SMOKY VALLEY LIBRARY DISTRICT	404.38	011722

Count: 24

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SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
Amazon	8/21/2023	1FVG-LFHR-JKY7	\$ 499.00	Operating
Amazon	8/18/2023	1P7M-34NR-1433	\$ 153.20	Building Maint.
Amazon	8/22/2023	114W-QKVP-Q613	\$ 60.15	Operating
Amazon	8/21/2023	1GPP-K3KT-JMRN	\$ 51.86	Operating
Amazon	8/20/2023	1DPY-WNVH-C7RN	\$ 48.18	Operating
Amazon	8/18/2023	1N1F-CMRR-Y17G	\$ 44.88	Operating
Amazon	8/20/2023	1GFN-GCFD-D96F	\$ 34.57	Building Maint.
Amazon	8/22/2023	1PCY-PV4H-QNQL	\$ 10.72	Operating
Amazon	8/8/2023	1P9C-JF9X-4GQ4	\$ 340.20	Operating
Amazon	8/11/2023	1L1V-47YT-N1RQ	\$ 90.77	Operating
Amazon	8/1/2023	1WFK-XQL6-19QJ	\$ 74.73	Operating
Amazon	8/1/2023	1J97-C6KC-11NR	\$ 49.98	Office Expense
Amazon	8/28/2023	17Q7-6663-CD7H	\$ 17.79	Operating
Amazon	8/28/2023	1C64-9NR3-9N3P	\$ 11.99	Operating
Amazon	8/2/2023	13HL-XRKK-C6PH	\$ 11.28	Operating
Amazon	8/28/2023	1GPR-4WM6-F9K9	\$ 63.88	Operating
Amazon	8/29/2023	1HHR-613K-HWQ1	\$ 19.96	Office Expense
Amazon	8/7/2023	1JC7-F6JM-RK4G	\$ 32.28	Building Maint.
AT&T	7/28/2023	ATT August 23	\$ 59.13	Communications
NV Energy	8/4/2023	379561 July 2023	\$ 80.40	MPL Power/Utilities
NV Energy	8/15/2023	378178	\$ 605.51	RMPL Power/Utilities
OverDrive	8/1/2023	H-0097435	\$ 6,000.00	Operating
Round Mountain Public	8/2/2023	403 July 2023	\$ 333.50	RMPL Water
Sirsi Dynix	8/8/2023	INV14586	\$ 12,568.22	Operating
Xerox	8/3/2023	19460044	\$ 227.19	Office Expense
Xerox	8/3/2023	19460044	\$ 100.65	Office Expense
		Pre-Approved Total:	\$ 21,590.02	

Vendor Full Name	Invoice Date	Invoice#	Total Amount	Description
Baker & Taylor	8/7/2023	2037711564	\$ 70.88	Operating
Baker & Taylor	7/27/2023	2037689676	\$ 34.55	Operating
Desert Green Disposal	8/30/2023	6307	\$ 140.00	Building Maint.
Quill	8/22/2023	34217053	\$ 110.73	Office Expense
Quill	8/18/2023	34137680	\$ 145.92	Office Expense

NEW INVOICE	\$	502.08
PRE-APPROVED	\$	21,570.06
TOTAL:		<u>22,072.14</u>
GRAND TOTAL:	\$	22,072.14

Sara Keehfuss, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney, Secretary/Clerk

Jamie Grimes, Treasurer

Becky Lim, Member

