

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday July 6, 2021– 5:30 PM**

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Frank Wagener, Member Mallory Barber, Secretary/Clerk

Members absent: Sara Keehfuss, Treasurer

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:31 pm by Becky Lim
2. General Public Comment: - Nothing at this time
3. Approval agenda – Gwenn made a motion to accept agenda for July 6, 2021. Mallory seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes. Gwenn made a motion to accept minutes for June 1, 2021. Mallory seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Jeanne mentioned that she received an email from Lumas about Manhattan Roof Project. They had some questions about the gutters, if they can use our bathrooms and power while doing project etc. Jeanne answered their questions and we should be hearing from them soon on bid process.
6. OPEN DISCUSSION – Jeanne told the board that when we returned from the Holiday July 5th, Mitch came in and found bathrooms were backed up. He got it all taken care of and we were able to open at 8:20 am. We are also having problems with the air conditioners in the Children's Wing freezing up. They will be here on July 13th to fix them.
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report –Jeanne told the board that she would change the report to reflect prior year's stats after this year. We really have nothing to compare to since we just came off the Covid year.
 - b. Children's Wing report – Amy reported the winners for the SRP and that she will be starting the in house programs on July 14th, the first one will be the STEM program for 5-7 year olds. She reported that we did set up the new summer incentive reading challenge called Tales of Summer. It will run the same way the SRP did. For every 15 minutes read they will receive a coin to shop in the Library Store.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
9. NEW BUSINESS– For possible action
 - a. Closing the Library September 7 & 8 for the Sirsi Upgrade – Mallory made a motion to close September 7 & 8 to the public for the Sirsi upgrade. Frank seconded. All voted in favor. Motion passed.

b. Library Closures – adding the Juneteenth closure - . Mallory made a motion to approve the Library Closures for 2021-2022 fiscal year. Gwenn seconded. All voted in favor. Motion passed.

c. Trespassing policy – the board agreed that we will continue with the policy that is already in place. No changes at this time. No action required.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE -

a. Finance – Frank made a motion to approve and sign vouchers dated July 6, 2021 for fiscal year 2020-2021 and 2021-2022. Mallory seconded. All voted in favor. Motion passed.

b. Cash flow – the board looked over the cash flow. No action required.

c. Annual report – Jeanne went over annual report with the board. This report is published in the Tonopah Times. No action required.

12. General Public Comment – (second) – Nothing at this time.

13. Set date and time of next meeting. The next meeting was set for Tuesday, August 3rd, 2021 @ 5:30 PM in Round Mountain Public Library in Round Mountain, Nevada.

14. ADJOURN – Mallory made a motion to adjourn the meeting @ 6:25 PM.

9/7/21

Date approved



Mallory Barber, Secretary/Clerk

Meeting was cancelled due to lack of quorum.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday August 3, 2021– 5:30 PM


Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Frank Wagener, Member Mallory Barber, Secretary/Clerk
Members absent: Sara Keehfuss, Treasurer
Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to review and approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at
2. General Public Comment: - Nothing at this time
3. Approval agenda – nothing at this time.
4. Reading, correction and approval of minutes.
5. INFORMATIONAL ITEMS –
 - a.
6. OPEN DISCUSSION – nothing at this time
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report –
 - b. Children's Wing report –
8. OLD BUSINESS– For Possible Action –. Nothing at this time
9. NEW BUSINESS– For possible action
 - a.
 - b.
 - c.
10. CORRESPONDENCE –
 - a. Nothing at this time.
11. FINANCE -
 - a. Expenditures -
 - b. Cash flow –
 - c.
12. General Public Comment – (second) – Nothing at this time.
13. Set date and time of next meeting.
14. ADJOURN – 9/7/21

Date approved


Mallory Barber, Secretary/Clerk

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada**

Tuesday September 7, 2021– 5:30 PM

Members present: Rebecca Lim, Chairperson Frank Wagener, Member
Sara Keehfuss, Treasurer

Members absent: Gwenn Snow, Vice-Chairperson Mallory Barber, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:31 PM by Becky Lim
2. General Public Comment: - Nothing at this time
3. Approval agenda – Sarah made a motion to accept the agenda with no changes.
4. Reading, correction and approval of minutes – Frank made a motion to accept minutes for July 6th and August 3rd, 2021 with noted corrections: Informational items July 6th, they use 7a. sense. Sarah seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Sirsi update – Our new system will Go Live on September 9, 2021
 - b. Auditors – the Auditors will be in the Library September 16, 2021 to gather information for audit.
 - c. Harvest Festival – We have decided that we will not be doing Harvest Festival again this year due to the amount of Covid cases in our area.
 - e. Ghost walk - We will be doing the Ghost Walk on October 31st from 5:00 PM to 8:00 PM.
6. OPEN DISCUSSION – Andrea told board that we will be advertising for a new board member the month of September to fill Mallory Barber's position.
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report – Jeanne presented the report to the board and asked that if they would like to see any changes to this report to please let her know soon.
 - b. Children's Wing report – Amy reported on all the activities that has been happening in the children's wing. Tales of summer reading report: 0-7 have read 5543 minutes, 6-11 have read 3317 minutes with a total of 8860 minutes for this program. We have had kids doing our table top activities and we have handed out craft bags this month. The stem program is doing well. Amy reported that she is starting the "A" paper incentive for good grades again this year. She is also doing class of the year which will be based on AR reading points.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
 - a. Manhattan Roof Project – Jeanne reported to the board that she had received a few invoices from Lumos and that they will be working on a Bid package for us that they will send for us to review.

b. Covid Emergency Paid Sick Leave and Emergency Family and Medical Leave Expiration – Andrea reported to the board that this will expire September 30th. She asked how the board felt about extending this pay. The board discussed this and feels that it should be extended. Sara made a motion to extend the Covid Emergency Sick leave policy to expire December 31, 2021. Frank seconded. All voted in favor. Motion passed.

9. NEW BUSINESS– For possible action

A. Daniel C. McArthur – Auditor – Jeanne told the board that we need to vote on whether we will retain Daniel C McArthur for to do our audit for fiscal year 2020-2021. Frank made a motion to accept Daniel C. McArthur to do our audit for fiscal year 2020-2021. Sara seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE -

a. Expenditures -- Sara made a motion to accept expenditures dated 9-7-2021. Frank seconded. All voted in favor. Motion passed.

b. Cash flow –Jeanne went over cash flow, talked about revenues and that the property tax payments are behind.

12. General Public Comment – (second) – Andrea asked that we ask around for potential board members and let people know that they can pick up board applications at the library.

13. Set date and time of next meeting – the next meeting was set for October 5, 2021, Round Mountain Nevada in the Round Mountain Public Library Conference Room.

14. ADJOURN – Frank made a motion to adjourn at 6:20 PM.

Date approved

10/5/21

Mallory Barber, Secretary/Clerk

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday October 5, 2021– 5:30 PM**

Members present: Rebecca Lim, Chairperson Frank Wagener, Member
Sara Keehfuss, Treasurer Gwenn Snow, Vice-Chairperson

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:35 PM by Becky Lim
2. General Public Comment: - Nothing at this time
3. Approval agenda – Sara made a motion to accept the agenda with no changes. Gwenn seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – Frank made a motion to accept minutes for September 7 2021 with noted corrections: Spelling of Sarah to Sara. Gwenn seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. NVMA – Jeanne gave the board a letter from the Nevada Mining Association
 - b. Library Programs – Jeanne told the board that we are doing virtual programs for October. 1. Largest Pumpkin – take a picture of your pumpkin on a scale and send it to the library by email. 2. Photo contest – 3 of your favorite photos submitted digitally 3. Digital Art Contest – submit a picture of your original digital art and send to the library email 4. Costume contest – dress up your child take a picture and submit it with their age and the category you want them judged in.
6. OPEN DISCUSSION – Frank asked about board position. Andrea told the board that we are not sure that we received any applicants. Andrea emailed the lady at the county that handles this and waiting to hear if we have to repost.
7. DISTRICT REPORTS– For possible action –
 - a. SVLD District report – Jeanne presented the report to the board. Sara asked if the visit to the library include the classes that come from the school. Jeanne said yes.
 - b. Children's Wing report – Amy reported on all the activities that has been happening in the children's wing. She reported on the reading programs and the new one that is set up for September 22 – December 20, 2021 called fall in love with reading. She reported on the AR program and star testing that the class participate in. The display for the fall will be National Disasters.
8. OLD BUSINESS– For Possible Action –. Nothing at this time
 - a. Manhattan Roof Project – Jeanne reported to the board that she had received a few emails from Terrance of Lumos. He had some questions about the bid package. Jeanne gave him contact information for the person to talk to at the county.

9. NEW BUSINESS– For possible action

A

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE -

a. Expenditures – Frank made a motion to accept expenditures dated 10-5-2021. Gwenn seconded. All voted in favor. Motion passed.

b. Cash flow –Jeanne went over cash flow. Board had no questions.

12. General Public Comment – (second) – Jeanne told the board that we had visitors from Lander County, they came to ask questions about become their own district. Jeanne gave them some information and suggested they contact the State Library. She gave them a tour of our library.

13. Set date and time of next meeting – the next meeting was set for November 2, 2021, Round Mountain Nevada in the Round Mountain Public Library Conference Room at 5:00 PM

14. ADJOURN – Sara made a motion to adjourn at 6:25 PM.

11/2/2021
Date approved

Sara Z.
Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday December 7, 2021– 5:00 PM

Members present: Frank Wagener, Member
Sara Keehfuss, Treasurer Gwenn Snow, Vice-Chairperson

Members absent: Rebecca Lim, Chairperson

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:05 PM by Gwenn Snow
2. General Public Comment: - Nothing at this time.
3. Approval agenda – Sara made a motion to accept the agenda with adding New Business item a. Closing on December 13 @ 5 PM for Staff Christmas Party. Frank seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes Frank made a motion to accept minutes for November 2, 2021, with corrections: Open discussion to change to: two, old business a. One date, old roof? They will be given 30 days. Sara seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Jeanne reported to the board that she received a letter form Dan McArthur requesting an extension for this audit.
6. OPEN DISCUSSION – Jeanne told the board that we had a problem with the battery backup for our network. We took the bad battery out and will replace it with a newer one.

Jeanne let the board know that Santa will not be visiting the library this year, that we will only be doing our party for the kids.

Jeanne purchased a home covid test kit for each employee and asked them to use them if they at all have any symptoms before coming to work.
7. DISTRICT REPORTS– For action
 - a. SVLD District report – Jeanne presented the report to the board.
 - b. Children's Wing report – Amy reported the numbers for the reading programs, AR testing and program numbers. She told the board that the book fair was successful, even though she thought it would not be, because of the type of inventory they sent.
8. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne reported to the board that she received information from Lumos/ Terrance. Terrance feels that we need to move forward with the project so that contractors do not get over booked

and we lose prospects for bidding. He would like use to figure out what day we would like to get started and proceed ASAP. Sara made a motion to expediate the bid process so that the walk through can be scheduled for January 2022. Frank seconded. All voted in favor. Motion passed.

9. NEW BUSINESS- For action

a. Jeanne asked the board if we can close the library at 5:00 PM on December 13, 2021, for the Staff Christmas Party. Frank made a motion to close the library early @ 5:00 PM on Monday December 13, 2021, for Staff Christmas Party. Sara seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE – For action

a. Expenditures – Sara made a motion to accept expenditures dated 12-7-2021. Frank seconded. All voted in favor. Motion passed.


b. Cash flow –Frank asked Jeanne why the wages were so high. Jeanne said because of the overtime in October and the three-pay day month, but that she will confirm this with the county.

12. General Public Comment – (second) – Nothing at this time.

13. Set date and time of next meeting – the next meeting was set for January 4, 2022, Round Mountain Nevada in the Round Mountain Public Library Conference Room at 5:00 PM.

14. ADJOURN – Sara made a motion to adjourn at 5:45 PM.

1-4-2022
Date approved


Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada

Tuesday January 4, 2022– 5:00 PM

Members present: Rebecca Lim, Chairperson Frank Wagener, Secretary/Clerk
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent: Gwenn Snow, Vice-Chairperson

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Becky Lim.
2. General Public Comment: - Everyone welcomed Sara Sweeney to the board.
3. Approval agenda – Sara K made a motion to accept the agenda with adding New Business item a. Voting to add Frank Wagener as the Secretary/Clerk for SVLD Library Board. Frank seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Frank made a motion to accept minutes for December 7, 2021, as written. Sara K. Seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a.
6. OPEN DISCUSSION – Sara K. said thank you to the library for letting them host the Santa Secret workshop for PTO int the library. She reported it was a success.
7. DISTRICT REPORTS– For action
 - a. SVLD District report – Jeanne presented the report to the board. Jeanne went over the report for Sara S.
 - b. Children's Wing report – Amy reported the numbers for the reading programs, AR testing and program numbers. She reported that the next display will be on minerals. Jeanne is bringing in her rocks to display to go along with the display.
8. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne reported that the mandatory meeting for bids will be on February 10th at 11:30 AM in Manhattan. The bids must be back to the district by March 1, 2022. Jeanne said that we need to advertise in the Tonopah paper and asked the board if they wanted her to advertise in other papers like Reno or Las Vegas. They all agreed Tonopah would be sufficient.
9. NEW BUSINESS– For action
 - a. Secretary/Clerk position – Sara K made a motion to nominate Frank Wagener as the Secretary/Clerk for the SVLD Library board. Frank accepted the nomination. Sara S seconded. All voted in favor. Motion passed.
10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE – For action

a. Expenditures – Sara K. made a motion to accept expenditures dated 1-4-2022. Sara S. seconded. All voted in favor. Motion passed.

b. Cash flow –Jeanne explained the cash flow chart to Sara S. Frank mentioned a few tips to Sara S. for reading the chart also.

12. General Public Comment – (second) – Jeanne told the board that the NV Grant money will be spent on EAudio this year. Andrea told the board that they changed the age for kindergarten students to enter school. They must be five before the first day of school. This will affect some of this year's students in the 4-year pre-school class. I will have a few students that mat repeat preschool if they want to.

13. Set date and time of next meeting – the next meeting was set for February 1, 2022, Round Mountain Nevada in the Round Mountain Public Library Conference Room at 5:00 PM

14. ADJOURN – Frank made a motion to adjourn at 5:52 PM.



Date approved

Frank Wagener - Secretary/Clerk

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada**

Tuesday February 1, 2022– 5:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent: Frank Wagener, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by the Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 PM by Becky Lim.
2. General Public Comment: - Nothing at this time.
3. Approval agenda – Sara K. made a motion to accept the agenda. Sara S. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for January 4, 2022, as written. Sara K. Seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. SVLD Tax rate – Jeanne let the board know that we are staying with our current tax rate for the following fiscal year.
6. OPEN DISCUSSION – Jeanne reported to the board that she is cancelling the Frontier service in Manhattan, and we are going to use HughesNet for internet and phone service. She said that the only thing they will not be able to do there is fax. They can scan and email documents to RMPL and we can fax them from here. It is a work around but with Frontier they have not been able to fax or call any ways, so we feel this will still be an improvement to our service.
7. DISTRICT REPORTS– For action
 - a. SVLD District report – Jeanne presented the report to the board. No changes and everything is looking good.
 - b. Children's Wing report – Amy reported the numbers for the reading programs. She said that the tutoring is going up. She reported to the board that the Summer Reading Program this is year is, Oceans of possibilities. She had been getting ready for this and that she is making changes to how she runs the program this year as far as earning points go.
8. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne reported that if there are any revisions to the bid package or any other work that Terrance from Lumas must do he will bill us. We are still scheduled for the mandatory walk-through meeting in Manhattan on February 10th at 11:30 AM. Jeanne said she will email board members after that meeting to let them know if anyone comes.

9. NEW BUSINESS– For action

a. Audit report – Dan McArthur was not able to attend. Jeanne handed out the audit reports and the board looked over them.

b. Authorization letter to prepay bills under specific circumstances – Sara k made a motion to approve the authorization letter to prepay bills under specific circumstances. Sara S. seconded. All voted in favor. Motion passed.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE – For action

a. Expenditures – Gwenn made a motion to accept expenditures dated 2-1-2022. Sara K. seconded. All voted in favor. Motion passed.

b. Cash flow –Board looked over the cash flow report.

c. 2nd Quarter report – Jeanne and the board discussed the 2nd quarter report.

12. General Public Comment – (second) – Nothing at this time.

13. Set date and time of next meeting – the next meeting was set for March 1, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM

14. ADJOURN – Sara K made a motion to adjourn at 5:37 PM.

3-1-2022
Date approved


Frank Wagener - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday March 1, 2022– 5:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Frank Wagener, Secretary/Clerk Sara Sweeney - Member

Members absent: Sara Keehfuss, Treasurer

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:02 PM by Becky Lim.
2. General Public Comment: - Nothing at this time
3. Approval agenda – Sara S. made a motion to accept the agenda. Gwenn seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Gwenn made a motion to accept minutes for February 1, 2022, as written. Sara S. Seconded. All voted in favor. Motion passed.
5. INFORMATIONAL ITEMS –
 - a. Annual Audit – Jeanne let the board know that the Annual Audit has been accepted by the Department of Taxation.
6. OPEN DISCUSSION – Nothing at this time.
7. DISTRICT REPORTS– For action
 - a. SVLD District report – Jeanne presented the report to the board. Website visits are staying consistent.
 - b. Children's Wing report – Amy reported tutoring numbers are way up. Classes are coming regularly, teachers are using the AR Test and Star testing for their students, story time numbers are up, Stem and Spanish numbers are up also. Amy reported that she is preparing for the Summer Reading Program and Spring Break.
8. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne reported to the board that she and Mitch did go up to Manhattan for the mandatory walk-through meeting for contractors on February 10, 2022. There were two contractors that came, and both were genuinely concerned about the ability to remove the old roof panels without damaging them. They asked if there was a plan B if that was not feasible. Jeanne told the board that she has been looking to options for replicating the old roof style. There are two places that have options, but none are exact. Terrance from Lumos suggested that we postpone the bids until we figure out if we can find someone to replicate or SHPO will approve another design.
 - b. Manhattan Roof bids – Postponed until further notice.
9. NEW BUSINESS– For action

a. Nothing at this time.

10. CORRESPONDENCE –

a. Nothing at this time.

11. FINANCE – For action

a. Expenditures – Frank made a motion to accept expenditures dated 3-1-2022. Sara S. seconded. All voted in favor. Motion passed.

b. Cash flow – Board looked over the cash flow report. Jeanne talked about budget for the next few years and how she plans to make changes where she can.

12. General Public Comment – (second) – Nothing at this time.

13. Set date and time of next meeting – the next meeting was set for April 5, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:15 PM

14. ADJOURN – Gwenn made a motion to adjourn at 5:47 PM.

4-5-2022
Date approved

Frank Wagener
Frank Wagener - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday April 5, 2022– 5:15 PM

Members present: Gwenn Snow, Vice-Chairperson Frank Wagener, Secretary/Clerk
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent: Rebecca Lim, Chairperson

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Amy Madziarek, Dept. Head, SVLD Children's Wing

ITEM#/SUBJECT

1. This meeting was called to order at 5:15 PM by Gwenn Snow
2. General Public Comment: - Nothing at this time.
3. Approval agenda – Sara K. made a motion to accept the agenda. Sara S. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for March 1, 2022, as written. Frank. Seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Frank asked about Wi-Fi – Jeanne explained Whofi and how it works and told them that this program was provided by the State Library.
 2. Children's Wing report – Amy talked about the upcoming book fair, coding, and 3-D Printer Classes. Sara K. mentioned adding when we have guest speakers to the children's wing report.
 - b. SVLD Board Reports - Comments
6. OLD BUSINESS– For action
 - a. Manhattan Roof Project – Jeanne talked about MPL roof project and that she is waiting to hear back from a vendor that may be able to replicate the roof panels.
7. NEW BUSINESS– For action
 - a. Nothing at this time.
8. FINANCE – For action
 - a. Expenditures – Frank made a motion to accept expenditures dated 4-5-2022. Sara K. seconded. All voted in favor. Motion passed.
 - b. Preliminary Budget – Jeanne talked about budget for the next few years and how she plans to make changes where she can. She explained revenues and how low they have been. She said she will calculate the actual numbers for the budget. She explained in the budget she did not add the Manhattan Roof Project, she is trying to keep the whole staff. If she does add the roof project, there will be staff that has to be laid off. Sara K. asked if any staff would be willing to go part time. Jeanne said that Andrea mentioned have preschool combined class with one teacher. Frank asked about bringing the offsite staff back into the library and shorting the library hours. The board all agreed with Jeanne's budget plan.
 - c. Cash Flow - Board looked over the cash flow report

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

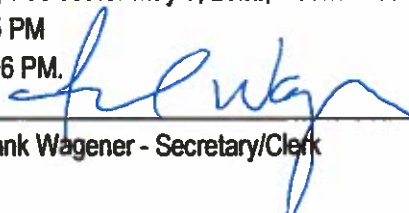
d. Pick date and time for the Budget Hearing – The Budget hearing was set for Thursday May 19, 2022 @ 12:00 PM in the Round Mountain Library Conference Room.

9. General Public Comment – (second) – Nothing at this time.

10. Set date and time of next meeting – the next meeting was set for May 3, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:15 PM

11. ADJOURN – Sara S. made a motion to adjourn at 6:06 PM.

5-3-2022
Date approved


Frank Wagener - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday May 3, 2022– 5:15 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Frank Wagener, Secretary/Clerk
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:15 PM by Becky Lim
2. General Public Comment - Nothing at this time.
3. Approval agenda – Sara S. made a motion to accept the agenda. Frank. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Frank. made a motion to accept minutes for April 5, 2022, as written. Gwenn. Seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board read over reports submitted by director.
 2. Children’s Wing report – Staff is preparing for the Summer Reading Program, Oceans of Possibilities. Classes have been coming in a doing last of their AR testing for the year and purchasing things with their points.
 - b. SVLD Board Reports – Comments
 1. Jeanne mentioned that the 4-H group will be purchasing a shed to hold all their materials and equipment for their projects. They need a place to put it. They came and asked if there was a place on library grounds that may be able to accommodate their request. Jeanne said that there are two possible spots, one being at the end of the solar panels or one right behind our Conex boxes. This will be on the agenda for budget hearing to discuss more.
6. OLD BUSINESS– For action
 - a. Manhattan Roof Project – There is nothing new to report on this project.
7. NEW BUSINESS– For action
 - a. Minimum Public Library Standards for Nevada – Jeanne reported that we meet all the standards required.
 - b. Inter-Library Loan Policy Agreement – Jeanne explained that we do this agreement every year. We agree to loan material to requesting libraries. Frank made a motion to accept the Inter-Library Loan Policy as presented. Sara S. seconded. All voted in favor. Motion passed.
8. FINANCE – For action
 - a. Expenditures – Gwenn made a motion to accept expenditures dated 5-3-2022. Frank seconded. All voted in favor. Motion passed.

- b. Budget information – SVLD received a letter from the Department of Taxation saying our budget was accepted with no mistakes.
 - c. Cash Flow – Board looked over cash flow for May.
 - d. 3rd quarter report – Library board looked over the 3rd quarter report.
9. General Public Comment – (second) – Sara K mentioned the new display and how beautiful the pictures are.
10. Set date and time of next meeting – the next meeting was set for June 7, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM
11. ADJOURN – Sara S. made a motion to adjourn at 5:55 PM.

Date approved

5/7/22

Frank Wagener - Secretary/Clerk



MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
FINAL BUDGET HEARING
Round Mountain Public Library
Round Mountain Nevada
Thursday May 19, 2022– 12:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney, Member

Members absent: Frank Wagener, Secretary/Clerk
Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District

This document is a draft, subject to change and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 12:01 PM by Becky Lim.
2. General Public Comment - Nothing at this time
3. Approval agenda –Sara K. made a motion to accept agenda. Sara S. seconded. All voted in favor. Motion passed.
4. OPEN DISCUSSION – Nothing at this time.
5. NEW BUSINESS –
 - a. Memorandum of Understanding agreement between the Smoky Valley Library District and the Board of Regents of the Nevada System of higher Education – The board discussed that memorandum and agreed to what was purposed – Gwenn made a motion to accept the Memorandum of Understanding agreement between the Smoky Valley Library District and the Board of Regents of the Nevada System of Higher Education and to allow a library director so sign the final memorandum when it is received. Sara K. seconded. Sara S. abstained due to her involvement in 4-H. All others voted in favor. Motion passed.
5. FINANCE – For possible action
 - a. Adoption of the Final Budget for 2022-2023 – Sara K. made a motion to accept the Budget for 2022-2023 as the Final Budget. Sara S. seconded. All voted in favor. Motion passed.
6. GENERAL PUBLIC COMMENT – Nothing at this time.
7. ADJOURN – Gwenn made a motion to adjourn the meeting at 12:15 PM.

5/17/22
Date approved

Lim
Frank Wagener, Secretary/Clerk

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday June 7, 2022– 5:00 PM**

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent: Frank Wagener, Secretary/Clerk

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District
Amy Madziarek, Children's Wing Department Head, SVLD

ITEM#/SUBJECT

1. This meeting was called to order at 5:03 PM by Becky Lim
2. General Public Comment: - Sara K. mentioned to Amy that the day care is planning to bring kids to the Summer Reading Program.
3. Approval agenda – Sara S. made a motion to accept the agenda. Sara K. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for May 3, & May 19, 2022, as written. Sara K. seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board read over reports submitted by director. Jeanne mentioned that the materials added is down because of cutting costs.
 2. Children's Wing report – Amy reported on the Children's wing report. She told the board that the staff is finishing the prep work for SRP and that she did hear from daycare that they will be bringing kids over this year.
 - b. SVLD Board Reports – Comments
 1. Jeanne gave the board members material that was sent from Pool/Pact to read over, concerning the workers comp insurance and property insurance. She also informed the board that we will be receiving more Covid tests, but we must go pick them up. Becky volunteered to get them for the library.
6. OLD BUSINESS– For action
 - a. Manhattan Roof Project – There is nothing new to report on this project.
7. NEW BUSINESS– For action
 - a. Library hours – Library board discussed options. Nothing will change at this time.
 - b. Library Closures – Library closures were presented for the 2022-2023 fiscal year. Sara S made a motion to accept the Library Closures for the fiscal year 2022-2023. Gwenn seconded. All voted in favor. Motion passed.
 - c. Election of officers – Sara S nominated Becky Lim for the Chairperson position. Becky accepted. Sara K. seconded. All voted in favor. Motion passed. Sara S. nominated Gwenn Snow as the Vice-Chairperson. Gwenn accepted. Sara K. seconded. All voted in favor. Motion passed. Sara K. nominated Sara Sweeney as the

Secretary/Clerk position. Sara S accepted. Gwenn seconded. All voted in favor. Motion passed. Sara S nominated Sara Keehfus as Treasurer. Sara K accepted. Gwenn seconded. All voted in favor. Motion passed.

8. FINANCE -- For action

a. Expenditures -- Sara K made a motion to accept expenditures dated 6-7-2022. Sara S seconded. All voted in favor. Motion passed.

b. Budget information -- Still have not received the Net Proceed numbers. Know other current information at this time.

c. Cash Flow -- Board looked over cash flow for May.

9. General Public Comment -- (second) -- Nothing at this time.

10. Set date and time of next meeting -- the next meeting was set for July 5, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM

11. ADJOURN -- Sara K. made a motion to adjourn at 5:45 PM.

7/5/22
Date approved

Sara Sweeney
Sara Sweeney - Secretary/Clerk