

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday June 7, 2022 – 5:00 PM

Members: Rebecca Lim, Chairperson Sara Keehfuss, Treasurer
 Gwenn Snow, Vice-Chairperson Frank Wagener-Secretary/Clerk
 Sara Sweeney, Member

SPECIAL NOTE: Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

1. Call meeting to order –
2. **GENERAL PUBLIC COMMENT** – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for May 3 and May 19, 2022 - For action
5. **REPORTS, INFORMATIONAL ITEMS**
 - a. Administrative Reports-
 SVLD Statistic's, RMPL Children's report, correspondence
 - b. SVLD Board Reports – Comments
6. **OLD BUSINESS** - For action
 - a. Discussion and possible decision concerning update on the Manhattan Roof Project
7. **NEW BUSINESS** – For action
 - a. Discussion and possible decision concerning changing Library Hours for the Summer 2022
 - b. Discussion and possible decision concerning the Library Closures for the 2022-2023 Fiscal Year
 - c. Discussion and possible decision concerning the election of new officers for fiscal year 2022-2023
8. **FINANCE** – For action
 - a. Approve and sign expenditures for June 7, 2022.
 - b. Budget information for Fiscal Year 2022-2023

c. Cash flow

9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday May 3, 2022– 5:15 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Frank Wagener, Secretary/Clerk
Sara Keehfuss, Treasurer Sara Sweeney - Member

Members absent:

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:15 PM by Becky Lim
2. General Public Comment - Nothing at this time.
3. Approval agenda – Sara S. made a motion to accept the agenda. Frank. seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Frank. made a motion to accept minutes for April 5, 2022, as written. Gwenn. Seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board read over reports submitted by director.
 2. Children's Wing report – Staff is preparing for the Summer Reading Program, Oceans of Possibilities. Classes have been coming in a doing last of their AR testing for the year and purchasing things with their points.
 - b. SVLD Board Reports – Comments
 1. Jeanne mentioned that the 4-H group will be purchasing a shed to hold all their materials and equipment for their projects. They need a place to put it. They came and asked if there was a place on library grounds that may be able to accommodate their request. Jeanne said that there are two possible spots, one being at the end of the solar panels or one right behind our Conex boxes. This will be on the agenda for budget hearing to discuss more.
6. OLD BUSINESS– For action
 - a. Manhattan Roof Project – There is nothing new to report on this project.
7. NEW BUSINESS– For action
 - a. Minimum Public Library Standards for Nevada – Jeanne reported that we meet all the standards required.
 - b. Inter-Library Loan Policy Agreement – Jeanne explained that we do this agreement every year. We agree to loan material to requesting libraries. Frank made a motion to accept the Inter-Library Loan Policy as presented. Sara S. seconded. All voted in favor. Motion passed.
8. FINANCE – For action
 - a. Expenditures – Gwenn made a motion to accept expenditures dated 5-3-2022. Frank seconded. All voted in favor. Motion passed.

- b. Budget information – SVLD received a letter from the Department of Taxation saying our budget was accepted with no mistakes.
 - c. Cash Flow – Board looked over cash flow for May.
 - d. 3rd quarter report – Library board looked over the 3rd quarter report.
9. General Public Comment – (second) – Sara K mentioned the new display and how beautiful the pictures are.
10. Set date and time of next meeting – the next meeting was set for June 7, 2022, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM
11. ADJOURN – Sara S. made a motion to adjourn at 5:55 PM.

Date approved

Frank Wagener - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
FINAL BUDGET HEARING
Round Mountain Public Library
Round Mountain Nevada
Thursday May 19, 2022– 12:00 PM

Members present: Rebecca Lim, Chairperson Gwenn Snow, Vice-Chairperson
Sara Keehfuss, Treasurer Sara Sweeney, Member

Members absent: Frank Wagener, Secretary/Clerk
Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
Andrea Madziarek, Co-Director, Smoky Valley Library District

ITEM#/SUBJECT

1. This meeting was called to order at 12:01 PM by Becky Lim.
2. General Public Comment - Nothing at this time
3. Approval agenda –Sara K. made a motion to accept agenda. Sara S. seconded. All voted in favor. Motion passed.
4. OPEN DISCUSSION – Nothing at this time.
5. NEW BUSINESS –
 - a. Memorandum of Understanding agreement between the Smoky Valley Library District and the Board of Regents of the Nevada System of higher Education – The board discussed that memorandum and agreed to what was purposed – Gwenn made a motion to accept the Memorandum of Understanding agreement between the Smoky Valley Library District and the Board of Regents of the Nevada System of Higher Education and to allow a library director so sign the final memorandum when it is received. Sara K. seconded. Sara S. abstained due to her involvement in 4-H. All others voted in favor. Motion passed.
5. FINANCE – For possible action
 - a. Adoption of the Final Budget for 2022-2023 – Sara K. made a motion to accept the Budget for 2022-2023 as the Final Budget. Sara S. seconded. All voted in favor. Motion passed.
6. GENERAL PUBLIC COMMENT – Nothing at this time.
7. ADJOURN – Gwenn made a motion to adjourn the meeting at 12:15 PM.

Date approved

Frank Wagener, Secretary/Clerk

This document is a public record, subject to public release under the provisions of the Nevada Public Access Law. It may be reviewed and/or approved by the Board of Trustees at their next regularly scheduled meeting.

Smoky Valley Library District

www.svid.net

Round Mountain Public Library
 P.O. Box 1428
 Round Mountain, Nevada, 89045
 (775) 377-2215
 Fax (775)-377-2699

Manhattan Public Library
 P.O. Box 95
 Manhattan, Nevada, 89022
 (775) 487-2623
 Fax (775) 487-2326

SVDL MONTHLY REPORT FOR APRIL 2022

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	34	8	42	12,645	128
Kids	77	7	84	14,752	1,122
Entertainment	24	13	37	20,624	572
eBooks	0	0	0	2,585	15
eAudio	0	0	0	2,898	117
eMagazines	0	0	0	4,053	2
Databases	0	0	56	56	544
Computer	0	0	15	15	116
GRAND TOTAL	135	28	234	57,628	2616

	RMPL	MPL	TOTAL
Visits	3,149	382	3,531
Wi-Fi	741	104	845
Meeting Room	25	0	25
Museum Visits	-	40	40
Patron Cards	10	3	13

Website Visits	389
Volunteer Hours	5.5
Notaries	33
Tutoring	22
Proctoring	1
ILL	-
AR Testing	120
Reference ?	30
Material Requests	16

Revenues:

Fax	\$	23.00
Fines	\$	61.25
Copies	\$	45.10
Donations	\$	140.65
Misc.	\$	568.52
GRAND TOTAL:	\$	838.52

PROGRAMS:

Name	Offered	Attendance
Preschool 3-Year Old	12	42
Preschool 4-Year Old	12	66
TOTAL:	24	108

Round Mountain Public Library

Children's Wing Report

May 2022

Volunteer hours: 10 hours

Tutoring: 32

Classes offered 13 times:

Ages 0-5: 27

Ages 6-11: 150

Ages 12-18: 50

Total: 227

AR tests: 150

Star tests: 2

Table top: 51

Crafts: 4

Banners: 11

4-year-old Graduation: 24

3-year-old moving up: 26

Storytime offered 3 times:

Ages: 0-5 – 10

Ages: 6-11 – 26

Total: 36

STEM offered 3 times:

Ages: 0-5 – 8

Ages: 6-11 – 59

Ages: 19+ - 5

Total: 72

Spanish offered 3 times:

Ages: 12 & older – 12

Total: 12

The SRP display is up and the prizes are on display.

We gained one more student for tutoring.

We should be receiving the books for our book fair around June 2nd.

The winners for the "A" Paper Incentive we Remy Macias for the semester and Willow Damon for the overall.



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475
Facsimile (775) 883-7398

DATE: May 19, 2022

TO: **Jeanne Bleecker**
Smoky Valley Library District
jeanneb@svld.net

FROM: Melissa Mack, Accounting Technician

RE: Adjusted Modification Factors
Classifications Rates
ACH Transfer Amount & Agent Compensation

1. Adjusted Modification Factors

Our actuary has recalculated and adjusted the PACT modification factors to be used effective July 1, 2022 through June 30, 2023. Your modification factor for next year, based on historical payroll and losses incurred by your entity, is on the attached worksheet

2. Classifications

The attached worksheet(s) list codes applicable to your entity effective July 1, 2022. Class code rates have increased 8% for all entities.

3. ACH Transfer Amount & Agent Compensation

The assessment due for the fourth quarter of fiscal year 2021-2022 will be adjusted based on the results of the payroll audit. You will be notified of the revised amount in early June.

If you have any questions or need any additional information regarding these items, please contact our office.

cc: PACT Board Member
PACT Alternate Board Member
PACT Liaison
Insurance Agent

**PUBLIC AGENCY COMPENSATION TRUST
JOINED PACT EFFECTIVE 6/10/03**

ASSESSMENT WORKSHEET

PARTICIPANT #	SMOKY VALLEY LIBRARY DISTRICT	COVERAGE PERIOD:	7/1/22 - 6/30/23	PAYROLL PERIOD:	7/1/22 - 6/30/23	ACTUAL PAYROLL	MANUAL RATE	ANNUAL ASSESSMENT	QUARTERLY TRANSFER	
111										
8810	CLERICAL EMPLOYEES NOT OTHERWISE CLASSIFIED						0.81	-	-	
9410	GOVERNMENT EMPLOYEES, Not Otherwise Classified						5.23	-	-	
9410B	GOVERNMENT BOARDS - Deemed Wage \$250/Month						4.87	-	-	
9410V	GOVERNMENT VOLUNTEERS - Deemed Wage \$100/Month						4.78	-	-	
TOTAL OF PAYROLL REPORTED (including Deemed Wages)							-			
TOTAL MANUAL ASSESSMENT									•	•
EXPERIENCE MODIFIER									0.98	0.98
STANDARD ASSESSMENT									-	-
AGENT COMPENSATION									•	•
TOTAL DUE (Standard Assessment Plus Agent Compensation):									•	•
PLEASE NOTE:										
PAYMENTS WILL BE TRANSFERRED ON THE FOLLOWING DATES: 10/20/22, 1/20/23, 4/20/23										
PAYMENT FOR THE PAYROLL AUDIT WILL BE TRANSFERRED ON : 7/20/23										

CLOSURES
ROUND MOUNTAIN PUBLIC LIBRARY 2022-2023

INDEPENDENCE DAY	MONDAY JULY 4 th
LABOR DAY	MONDAY SEPTEMBER 5 th
NEVADA DAY	FRIDAY OCTOBER 28 th
VETERAN'S DAY	FRIDAY NOVEMBER 11 TH
THANKSGIVING HOLIDAY	THURSDAY & FRIDAY NOVEMBER 24 TH , 25 TH
CHRISTMAS HOLIDAY	FRIDAY & MONDAY & TUESDAY DECEMBER 23 RD & 26 TH & 27 TH
NEW YEAR'S DAY	FRIDAY, DECEMBER 30 TH
MARTIN LUTHER KING DAY	MONDAY JANUARY 16 TH
PRESIDENT'S DAY	MONDAY FEBRUARY 20 TH
MEMORIAL DAY	MONDAY MAY 29 TH
JUNETEENTH	MONDAY JUNE 19 TH

SMOKY VALLEY LIBRARY DISTRICT
 PO BOX 1428
 ROUND MOUNTAIN, NV 89045
 EXPENDITURE LISTING

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	4/28/2022	AT&T May 2022	\$55.74	Phone, Fax RMPL
FRONTIER	5/1/2022	Frontier May 2022	\$215.20	Final Bill MPL
NV ENERGY	5/3/2022	379561 April 2022	\$473.71	Power MPL
NV ENERGY	5/13/2022	378178 April 2022	\$236.31	Power RMPL
ROUND MTN. PUBLIC UTILITIES	5/5/2022	403 April 2022	\$159.50	Water RMPL
AMOUNT			\$1,084.72	

NEW INVOICES:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	5/10/2022	Amazon June 2022	\$1,711.03	Various
BAKER & TAYLOR	5/2/2022	2036724802	\$16.42	Adult Books
CRIMSON MULTIMEDIA	5/2/2022	007925	\$528.47	Video Games
DESERT GREEN DISPOSAL	6/1/2022	4386	\$135.00	Trash Disposal
JW WELDING	5/31/2022	D99439	\$19.80	Equipment Maint
JW WELDING	5/31/2022	271092	\$316.79	Equipment Maint
LAS VEGAS REVIEW JOURNAL	5/12/2022	0001191738	\$22.62	Ads-Budget Hearing
MICROMARKETING	5/3/2022	886805	\$36.39	Adult Audios
MICROMARKETING	5/3/2022	886993	\$40.94	Adult Audios
MICROMARKETING	5/5/2022	887580	\$19.99	Kids Books
OVERDRIVE	5/5/2022	07818CO22149301	\$106.62	eAudio
OVERDRIVE	5/10/2022	07818CO22153997	\$75.00	eAudio
QUILL	5/3/2022	24901299	\$219.83	Office - Janitorial
XEROX	6/1/2022	016359566	\$863.86	Xerox
XEROX	6/1/2022	016359567	\$531.80	Xerox

NEW INVOICE TOTAL: \$4,644.56
PRE-APPROVED TOTAL: \$1,084.72
GRAND TOTAL: \$5,729.28

 Rebecca Lim, Chairperson

 Gwenn Snow, Vice-Chairperson

 Sara Sweeney, Member

 Sara Keehfuss, Treasurer

 Frank Wagener, Secretary/Clerk

SVLD 6/7/2022
 FY 2021-2022

PROJECTED Cash Flow 2021-2022 (BUDGETED AMOUNTS)

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 754,937	\$ 609,614	\$ 678,739	\$ 539,416	\$ 598,542	\$ 462,718	\$ 313,395	\$ 382,511	\$ 233,197	\$ 302,223	\$ 153,000	\$ 630,686	\$ 1,572,193
Revenues	\$ 4,824	\$ 223,273	\$ 4,824	\$ 223,273	\$ 10,324	\$ 4,824	\$ 223,273	\$ 4,824	\$ 223,273	\$ 4,824	\$ 631,833	\$ 4,824	\$ 710,000
Wages	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,163	\$ 375,000
Benefits	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 31,250	\$ 245,000
Operating	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 20,417	\$ 163,000
Office	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 16,666
Fuel	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 2,000
Auto	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 170
Postage	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 664
Leases	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 13,336
Travel	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 2,000
Training	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 6,666
Communications	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625	\$ 5,000
Utilities	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 16,666
Building Maint.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 40,000
Vehicle Maint.	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 1,336
Equipment Maint.	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 20,000
Professional Services	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 5,336
Dues	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 336
Property Insurance	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 1,333	\$ 10,666
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 413	\$ 3,336
Grant	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 542	\$ 4,336
Capital Outlay	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 200,000
MONTHLY EXPENDITURE	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,397	\$ 154,379	\$ 1,243,000
ACTUAL CASH FLOW	\$ 609,614	\$ 678,739	\$ 529,416	\$ 598,542	\$ 462,718	\$ 313,395	\$ 382,511	\$ 233,197	\$ 302,223	\$ 153,000	\$ 630,686	\$ 481,300	\$ 1,852,749

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 831,010	\$ 739,440	\$ 769,081	\$ 822,026	\$ 637,094	\$ 541,694	\$ 454,982	\$ 615,748	\$ 649,205	\$ 545,799	\$ 458,825	\$ 458,825	\$ 747,003
Revenues	\$ 7,956	\$ 150,070	\$ 147,145	\$ 12,431	\$ (453)	\$ 17,580	\$ 765,137	\$ 128,835	\$ 9,201	\$ 9,001	\$ 51,801	\$ 51,801	\$ 541,956
Wages	\$ 44,934	\$ 50,793	\$ 51,821	\$ 81,715	\$ 52,164	\$ 51,583	\$ 52,803	\$ 51,606	\$ 52,735	\$ 52,735	\$ 51,801	\$ 51,801	\$ 365,373
Benefits	\$ 21,327	\$ 25,584	\$ 25,584	\$ 33,523	\$ 25,354	\$ 25,780	\$ 25,840	\$ 25,650	\$ 29,828	\$ 29,828	\$ 28,788	\$ 28,788	\$ 182,282
Operating	\$ 16,447	\$ 37,459	\$ 9,942	\$ 9,942	\$ 8,999	\$ 8,467	\$ 13,993	\$ 10,297	\$ 9,282	\$ 6,998	\$ 6,998	\$ 6,998	\$ 102,221
Office	\$ 400	\$ 598	\$ 1,683	\$ 376	\$ 1,106	\$ 2,621	\$ 731	\$ 1,339	\$ 77	\$ 86	\$ 376	\$ 376	\$ 940
Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auto	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ -	\$ 68	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 29	\$ 29	\$ 18	\$ 18	\$ 223
Leases	\$ 1,030	\$ 1,030	\$ 1,179	\$ 1,058	\$ 1,179	\$ 1,112	\$ 1,041	\$ 1,125	\$ 1,223	\$ 1,223	\$ 1,117	\$ 1,117	\$ 11,194
Travel	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ 47
Training	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Communications	\$ 349	\$ 466	\$ 464	\$ 475	\$ 409	\$ 466	\$ 457	\$ 457	\$ 425	\$ 300	\$ -	\$ -	\$ 2,953
Utilities	\$ 55	\$ 35	\$ 1,236	\$ 535	\$ 961	\$ 2,783	\$ 5,492	\$ 1,357	\$ 2,886	\$ 425	\$ -	\$ -	\$ 4,317
Building Maint.	\$ 135	\$ 2,712	\$ 1,884	\$ 850	\$ 1,127	\$ 1,280	\$ 311	\$ 2,885	\$ 9,020	\$ 2,884	\$ 2,884	\$ 2,884	\$ 16,645
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,048
Equipment Maint.	\$ -	\$ 418	\$ 316	\$ -	\$ 228	\$ 311	\$ 681	\$ 86	\$ 540	\$ -	\$ -	\$ -	\$ 3,389
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Property Insurance	\$ 14,850	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,850
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42
Grant	\$ -	\$ 779	\$ -	\$ -	\$ -	\$ -	\$ 2,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,423
Capital Outlay	\$ 99,536	\$ 120,430	\$ 94,200	\$ 197,363	\$ 134,5	\$ 9,668	\$ 104,251	\$ 610	\$ 2,853	\$ 2,853	\$ 2,853	\$ 2,853	\$ 17,212
MONTHLY EXPENDITURE	\$ 739,440	\$ 769,081	\$ 822,026	\$ 637,094	\$ 541,694	\$ 454,982	\$ 615,748	\$ 649,205	\$ 545,799	\$ 458,825	\$ 458,825	\$ 458,825	\$ 1,119,788

	BUDGET	Remaining
Total	\$ 1,572,193	\$ 825,190
Revenues	\$ 710,000	\$ 168,044
Wages	\$ 375,000	\$ 109,677
Benefits	\$ 245,000	\$ 62,778
Operating	\$ 25,000	\$ 14,779
Office	\$ 3,000	\$ 2,080
Fuel	\$ 250	\$ 173
Auto	\$ 1,000	\$ 777
Postage	\$ 20,000	\$ 8,806
Leases	\$ 3,000	\$ 2,953
Travel	\$ 3,000	\$ 47
Training	\$ 10,000	\$ 9,500
Communications	\$ 7,500	\$ 3,163
Utilities	\$ 25,000	\$ 8,355
Building Maint.	\$ 60,000	\$ 36,952
Vehicle Maint.	\$ 2,000	\$ 1,611
Equipment Maint.	\$ 30,000	\$ 7,571
Professional Services	\$ 8,000	\$ 8,000
Dues	\$ 500	\$ 458
Property Insurance	\$ 16,000	\$ 1,150
Unemployment	\$ 5,000	\$ 5,000
Grant	\$ 6,500	\$ (923)
Capital Outlay	\$ 300,000	\$ 282,788
MONTHLY EXPENDITURE	\$ 1,852,750	\$ 733,582